

**New Jersey Presidents' Council
Academic Issues Committee**

January 12, 2024
10:00 a.m.

Meeting Notes

I. Call to Order / Roll Call

Patricia Greer – Berkeley College
David Stout – Brookdale Community College
Ellina Chernobilsky – Caldwell University
Rafael Castilla - Eastwick College
Deborah Preston – Mercer County Community College
Linda Scherr – Middlesex College
Richard Veit – Monmouth University
Junius Gonzales – Montclair State University
Joanne Cote-Bonanno – Montclair State University
Donna Breault – New Jersey City University
Edwin Hou – New Jersey Institute of technology
Michael Middleton – Ramapo College
Michael McDonough – Raritan Valley Community College
Sheri Pontarollo – Raritan Valley Community College
Roberta Harvey – Rowan University
Kim O’Halloran – Rutgers, The State University of New Jersey
Patricia Heindel – Saint Elizabeth’s University
Amy Beth Glass – Stockton University
Eric Taylor – OSHE
Donna Rogalski – OSHE
Lori Harris-Ransom – OSHE
Adrian Wright – OSHE
Alicia Weyer - OSHE
Allison Samay - NJPC

II. Approval of Minutes of the December 1, 2023 Meeting

Rafael Castilla moved for the approval of the December 1st, 2023 meeting. Richard Veit seconded the motion. Minutes were approved.

III. Report from the Chair

No report

IV. New Programs

1. Georgian Court University

A. Doctor of Education (Ed.D.) in Educational Leadership (CIP 13.0401)

First Reader: Roberta Harvey, Rowan University

Second Reader: Richard Veit, Monmouth University

Readers and committee members noted the following concerns:

Standard 1.6: while the institution identifies various programs offered in the state, much more detail about the distinguishing features of the Georgian Court model is needed. The institution identifies the three programs used as a model (and best practice) but the proposal lacks specific details: for example, the program adopts a cohort model and a curricula sequence of four three-credit dissertation courses – but what is the evidence that this sequence prompts more completions? Is there data from the other programs to support this claim? How well does it prepare students for the dissertation and for program completion? How are these courses equivalent in credit when there appears to be some significant progression and difference within these courses? Again, the proposal would be improved with greater clarification and with greater detail.

The proposal also noted that the program is based on a cohort model, yet also notes that students wouldn't need to follow the cohort model. Greater clarity is needed because the cohort model seems essential to the program design.

The second major concern was about non-duplication. The proposal seems to offer three reasons for non-duplication: that there are no “high quality doctoral programs in the area;” that the Catholic mission of the institution offers a unique perspective; and that the program design is unlike any other. However, none of these apparent reasons are really explained in detail to the reader. The three letters from the school districts appear to be the exact same letter, making the exact same claim about lack of “quality” programs in the area but provide not detail or clarification. The proposal should identify other programs in the area and document how this program will distinguish itself from the competition.

Readers concluded by noting other concerns. The program model makes students begin their dissertation in the first semester. More information about how this model actually works and about the advantages of such a design are needed. Second, more discussion about the competitive landscape and about how this design – which exceeds institutional mission – makes the program non-duplicative. And finally, not all the program objectives seem wed to the institutional mission.

The motion to recommend that the proposal **not be approved** was passed.

2. Rowan University

A. Bachelor of Social Work (B.S.W.) (CIP 44.0701)

First Reader: Debi Preston, Mercer County Community College

Second Reader: Michael Middleton, Ramapo College of New Jersey

The motion to approve that this proposal **be approved** was passed.

3. William Paterson University

A. Bachelor of Arts (B.A.) in Film, Television, and Audio (CIP 09.0799)

First Reader: David Birdsell, Kean University

Second Reader: David Stout, Brookdale Community College

The motion to recommend that this proposal **be approved** was passed.

V. For Your Information

1. **Berkeley College**

New program option (concentration) for its Master of Business Administration (M.B.A.) degree in Management.

The new option is as follows: Master of Business Administration (M.B.A.) in Management with a Concentration in Marketing Management (CIP 52.0201)

2. **Fairleigh Dickinson University**

Undergraduate Certificate Program

Title: Bilingual Language Paraprofessional Credential (CIP: 13.0201) Credits Required: 18

Graduate Certificate Program

Title: Early Childhood Reading Specialist Certificate (CIP: 13.1315) Credits Required: 18

New Program Options:

Concentration

Title: BS in Allied Health Technologies - Respiratory Care Concentration (CIP: 51.0908)
Credits Required: 51

Title: BS in Health Sciences - Exercise Science Concentration (CIP: 31.0505) Credits
Required: 27

Title: BS in Health Sciences - Global Concentration (CIP: 51.2210) Credits Required: 24

3. **Georgian Court University**

Nomenclature change: BA Digital Communication

FROM TO BA Digital Communication BA Communication

Rationale for change: The program name “Communication” is better aligned with the overall disciplinary convention and is the most standard degree name. Additionally, the word “digital” is no longer a necessity since it is implied in contemporary methods and modes of communication.

4. Hudson County Community College

New Proficiency Certificate in Music and Audio Production (CIP 10.0203)

5. New Jersey Institute of Technology

Graduate Certificate in Wind Power System Operation and Maintenance (CIP 14.1001)

6. Rowan University

Initiation of Certificate Offerings

Certificate of Undergraduate Study in Land Development	CIP Code 04.0301 - City/Urban, Community, and Regional Planning
Certificate of Undergraduate Study in Construction Site Management	CIP Code 46.0000 - Construction Trades, General
Certificate of Undergraduate Study in Sustainability Education and Leadership	CIP Code 13.0401 - Educational Leadership and Administration, General
Certificate of Undergraduate Study in Lifetime Educational Activities Program (LEAP)	CIP Code 31.0501 - Sports, Kinesiology, and Physical Education/Fitness, General
Certificate of Undergraduate Study in Queer Theory	CIP Code 05.0208 - Gay/Lesbian Studies
Certificate of Graduate Study in Higher Education Administration	CIP Code 13.0406 - Higher Education/Higher Education Administration
Certificate of Graduate Study in Community College Administration	CIP Code 13.0407 - Community College Administration
Certificate of Graduate Study in Academic Advising	CIP Code 13.0406 - Higher Education/Higher Education Administration
Certificate of Graduate Study in Advanced Photonics	CIP Code 40.0807 – Optics/Optical Sciences

VI. Old Business

1. Berkeley College

A. Bachelor of Science (B.S.) in Applied Media (CIP 09.0199)

First Reader: Rafael Castilla, Eastwick College

Second Reader, David Stout, Brookdale Community College

The motion **to approve** this program was passed.

2. **Felician University**

- A. Master of Science (M.S.) in Cybersecurity (CIP 43.0404)

First Reader: Jeffrey Osborn, The College of New Jersey

Second Reader: Michael McDonough, Raritan Valley Community College

The motion **to approve** this program was passed.

3. William Paterson University

- A. Bachelor of Arts (B.A.) in Journalism (CIP 09.0401)

First Reader: Jeffrey Osborn, The College of New Jersey

Second Reader: Junius Gonzales, Montclair State University

The motion **to approve** this program was passed.

VII. New Business

VIII. Licensure Matters

1. Petition from Chamberlain University for Re-Licensure to Offer in New Jersey

Bachelor of Science (B.S.N) in Nursing

[https://www.state.nj.us/highereducation/higheddocs/Chamberlain_Re-Licensure_2023.pdf](https://www.state.nj.us/highereducation/highedddocs/Chamberlain_Re-Licensure_2023.pdf)

PASSWORD: GREEN*2023

2. PDF combined document attached to email includes and bookmarked for:

- Petition
- NJ Institution Comments Received
- Response to NJ Comments Received
- Consultants' CVs
- Consultants' Report
- Response to Consultants' Report

First Reader: Ellina Chernobilsky, Caldwell University

Second Reader: Donna Breault, New Jersey City University

The motion that the proposal **be approved** and moved forward to the New Jersey President's Council was passed.

The meeting concluded with a discussion about the revised drafts of the AIC Manual, Standards Forms, and Checklist. Committee members have these drafts and our task is to provide one final set of recommendations before we release these new documents. The intent of these revisions is to make all documents more practical and accessible, helping institutions more easily navigate the process of new program proposals or licensure.

Mostly, the revisions have been made to make the documents more user friendly, more aesthetically appealing.

There are few major changes (perhaps just the collapse of Sections 3 and 4 into one section, the separation of regulatory items from recommendations, and the changed order of the checklist.

AIC members should review and provide any additional edits to the chair and to Dr. Castilla by February 5th.

IX. Adjournment