**New Jersey Presidents' Council**

**Academic Issues Committee**

July 28, 2021 10:00 a.m.

Zoom Link  [https://NJCU.zoom.us/j/91960309341?pwd=ZnRPZGhTZTZKNWVyL3dIWXV1UFgvZz09](https://njcu.zoom.us/j/91960309341?pwd=ZnRPZGhTZTZKNWVyL3dIWXV1UFgvZz09)

Meeting ID: 919 6030 9341, Passcode: 61653998

MINUTES

1. Call to Order / Roll Call

Present by Zoom:

Sue Henderson, A.I.C. Chair – New Jersey City University

Nurdan Aydin – New Jersey City University

Marsha Pollard– Berkeley College

David Stout – Brookdale Community College

Rafael Castilla – Eastwick College

Chris Capuano– Fairleigh Dickinson University

Joseph Marbach – Georgian Court University

Jeff Toney – Kean University

Robert Schreyer – Mercer County Community College

Linda Scherr – Middlesex County College

Kimberly Hollister– Montclair University

Basil Baltzis – New Jersey Institute of Technology

Deborah Preston – Raritan Valley Community College

Roberta Harvey – Rowan University

James (Jim) Burkley – Rutgers University

Jennifer Palmgren – The College of New Jersey

Also present by Zoom:

Sherifa Abdalla – New Jersey City University

Allison Samay – New Jersey Presidents’ Council (NJPC)

Eric Taylor – Office of the Secretary of Higher Education (OSHE)

Not Present:

Jon Connolly – Sussex County Community College (Read by Nurdan Aydin – NJCU)

1. Approval of Minutes of the May 21, 2021 Meeting

Mr. Burkley requested "a better" should be changed and corrected to ABET (p.6, line 4). Corrected.

1. Report from the Chair

President Henderson deferred Eric Taylor to summarize the upcoming changes, including new program proposals, private schools, and overseas branch campuses.

1. New Programs
2. **Eastwick College**
3. **B.S. in Nursing, CIP 51.3801**

First Reader: Marsha Pollard, Berkeley College

Second Reader: Joseph R. Marbach, Georgian Court University

Dr. Pollard presented a detailed report highlighting a wide range of issues. Dr. Pollard noted that Eastwick College received objection letters from Rowan University and Montclair State University concerning the duplicative nature of the program. Dr. Pollard requested additional evidence for "*a demonstrated need for [this] program that is not met by the existing B.S.N. programs in the state."* She expressed concern about the lack of admission criteria and transfer credit policy. Dr. Pollard asked for additional information on a) the rationale for anticipated enrollment projections to evaluate the sufficiency of the physical resources at different campuses; b) availability of qualified faculty and staff resources; as well as, institutional hiring plan, including a Clinical Coordinator; and c) financial cost-revenue projections to implement and operate the program for the next five years.

The second reader, Dr. Marbach, stated that Dr. Pollard's assessment was very thorough, and he deferred to her assessment of the curriculum as the subject is outside of his expertise. He added that the duplicative nature of the proposal was kind of confusing and noted that "*Eastwick did make a case that L.P.N. to B.S.N. would serve an underserved population."* He did not necessarily find the program unduplicated. He mentioned that "*the institution provided a thorough and persuasive explanation.*" Dr. Marbach, however, agreed on the concerns related to the resources, and he confirmed that no budget was presented.

Dr. Pollard stated that the proposal is not ready to move forward to the NJPC. She recommended that the proposal should be returned to the institution for resubmission. Dr. Marbach agreed. Dr. Henderson requested a brief bullet-point list of recommendations. The motion was approved. Dr. Castilla recused.

1. **Kean University**
   1. **B.A. in Computer Science, CIP 11.0101**

First Reader: Christopher Capuano, Fairleigh Dickinson University

Second Reader: Nurdan Aydin, New Jersey City University

Dr. Capuano stated Kean University already offers a B.S. in Computer Science and this new proposal is complementary to the existing one focusing on the humanities. The consultant was appropriate to do this review and conducted a virtual site visit. Dr. Capuano highlighted the student learning objectives and their alignment with the program outcomes. He recommended the program for approval to move forward to the Presidents' Council. The second reader, Dr. Aydin, concurred with Dr. Capuano. Dr. Stout seconded the recommendation to move the proposal forward to the Presidents' Council. The motion was carried. Dr. Toney recused.

1. **Montclair State University**
2. **B.A. in Film and Television, CIP 50.0602**

First Reader: Linda Scherr, Middlesex Community College

Second Reader: David Stout, Brookdale County Community College

Dr. Scherr stated the proposal is complete and lays out a case for offering such a program. The proposed new program is consistent with Montclair's mission and fits into its new 2025 strategic plan. Dr. Scherr added that the curriculum was logically sequenced and met the required general education distribution for a B.A. degree. Dr. Scherr indicated the following: the assessment plan fits within the larger framework of the goals for the School of Communication and Media; the matrix aligns the required courses to the program learning outcomes; and the external consultant meets the A.I.C. guidelines and provides a thorough consultant report that clearly responded to the A.I.C. requirements. The consultant conducted an onsite visit, and all recommendations were effectively addressed in the institutional response. No objections from other institutions were reported. Dr. Scherr recommended the program for approval to move forward to the Presidents' Council. The second reader, Dr. Stout, concurred with Dr. Scherr's assessment and praised the assessment plan. Dr. Marbach seconded the recommendation to move the proposal forward to the Presidents' Council. The motion was carried. Dr. Hollister rescued.

1. **B.A. in Advertising, CIP 9.0903**

First Reader: Roberta Harvey, Rowan University

Second Reader: David Stout, Brookdale County Community College

Dr. Harvey stated the proposal appropriately identifies comparable programs in the state but also extended this to the media market, including New York City. The consultant's qualifications were appropriate, and the report was complete. The consultant also offered helpful corroborated nuances regarding the labor market and employment landscape. The consultant raised some concerns, for example, regarding the use of adjunct faculty, however, the institution's response was attentive to the consultant's evaluation. Dr. Harvey stated that the proposal was otherwise complete. There were no issues to be noted with respect to any other program elements, and there were no objections. Dr. Harvey recommended the program for approval to move forward to the Presidents' Council. The second reader, Dr. Stout, concurred the motion and stated that the consultant's report shed some light on the growth of jobs within the area. Dr. Marbach seconded the recommendation to move the proposal forward to the Presidents' Council. The motion was carried. Dr. Hollister rescued.

1. **B.A. in Sports Communication, CIP 9.0906**

First Reader: Jon Connolly, Sussex County Community College (absent).

Second Reader: Jeffrey Osborn, The College of New Jersey

On behalf of Dr. Connolly, Dr. Aydin reported that the proposal described the assessment as quantitative, and the assessment plan was based on program goals. It was further indicated that these learning outcomes were broad yet useful. In his report, Dr. Connolly indicated that the assessment program is linked to the academic governance structure and highlighted the importance of demand analysis. He stated that the consultant was well-qualified, and the remarks of the consultant were integrated into the proposal. Dr. Connolly suggested that the proposal was complete, and thus, he recommended the program to advance to the President's Council for approval. The second reader, Dr. Osborn, concurred and added a couple of comments regarding the program's alignment with the institution's strategic plan, need and student population. The proposed program replaces the existing concentration of sports media and journalism and aligns with the institution's strategic goals. Dr. Preston seconded the recommendation to move the proposal forward to the Presidents' Council. The motion was carried. Dr. Hollister rescued.

1. **B.A. in Policy Studies, CIP 44.0501**

First Reader: Basil Baltzis, New Jersey Institute of Technology

Second Reader: Robert Schreyer, Mercer Community College

Dr. Baltzis stated that the rationale and demand for this new program reflects the needs of the students to be part of the solutions in today’s challenges (e.g., racial inequality, climate change, cannabis legalization). He emphasized that the consultant was an eminently qualified individual and conducted virtual visits. Dr. Baltzis mentioned that the consultant reported reading multiple iterations of this proposal. He also noted that the consultant raised a few concerns such as elective courses were only from the political science department; the number of cohort students was inconsistent (i.e., 25 vs 50 students); how part-time students (especially when they are doing the internship) are going to be accommodated; as well as, the issue of having more interdisciplinary courses. The second reader, Dr. Schreyer, agreed with Dr. Baltzis' assessment and stated that it was a well-written proposal with some minor discrepancies that Dr. Baltzis already identified. Dr. Schreyer added that this program would enable the University to build on the current offerings and expand into a multi-disciplinary service to their students. He also stated the program makes a poignant point surrounding the emerging needs of Gen Z-ers and an action-based internship. Both Drs. Baltzis and Schreyer provided recommendations regarding electives, part-time students, and internships. Dr. Baltzis recommended the program for approval to move forward to the Presidents' Council. The second reader, Dr. Schreyer, concurred. Dr. Aydin seconded the recommendation to move the proposal forward to the Presidents' Council. The motion was carried. Dr. Hollister rescued.

1. **New Jersey City University**
   1. **B.S. in Business Information Systems, CIP 52.13**

First Reader: James Burkley, Rutgers University

Second Reader: Deborah Preston, Raritan Valley Community College

The first reader, Mr. Burkley, was present but unavailable. The second reader, Dr. Preston, stated that the proposal demonstrated a clear need for information systems professionals in the area. The curriculum mapping and the assessment plan were clear, detailed and aligned with the program’s learning outcome. Dr. Preston added that the consultant was very qualified and thorough and found no problems with the proposal. The University responded to the consultant's comments, and nothing needed to be corrected. Permission was granted by Dr. Preston to move the proposal forward to the President's Council. Dr. Castilla seconded the recommendation to move the proposal forward to the Presidents' Council. The motion was carried. Dr. Henderson and Dr. Aydin recused.

* 1. **M.S. in Cybersecurity, CIP 11.1003**

First Reader: Jeffrey Osborn, The College of New Jersey

Second Reader: Linda Scherr, Middlesex Community College

Dr. Osborn stated the proposal fit with the institution's mission and aligned with the institution's strategic plan and strategic priority goals. Six institutions with similar M.S. degrees in Cyber Security were listed (i.e. three of which have NSA/DHS. designations as a Center for Academic Excellence). The consultant was highly qualified and conducted a virtual campus visit. Dr. Osborn quoted the consultant as stating, "*the most attractive part of the proposed curriculum is that it's aligned with the NSA/DHS knowledge units.*" Dr. Osborn added that being a Center of Excellence for Cyber Defense education, the course alignment is an essential ingredient to attract substantial funding (e.g., National Science Foundation, NSA, DHS) in the form of scholarships and research grants. Dr. Osborn stated that there were no substantive recommendations nor concerns raised by other institutions regarding this proposal. Dr. Osborn recommended to move the proposal forward to the Presidents' Council. Dr. Scherr seconded the motion. The motion was carried. Dr. Henderson and Dr. Aydin recused.

1. **New Jersey Institute of Technology**
   1. **M.S. in Biology of Health, CIP 26.0102**

First Reader: Joseph R. Marbach, Georgian Court University

Second Reader: Marsha Pollard, Berkeley College

Dr. Marbach stated that this proposal meets all the statutory requirements, does not exceed mission nor demand additional resources, and is not unduly duplicative. Dr. Marbach added that in terms of quality, the consultant was highly qualified, and the report was very thorough and thoughtful in the application of quality indicators as adequately addressed in reporting requirements. In terms of program resources, the objectives of the program were sound and clearly stated. Moreover, the learning objectives, outcomes, and program review were well articulated and regularly measured. Dr. Marbach states that this fits with the mission and strategic plan of the University and that there is sufficient demand. Dr. Marbach reported that the consultant had eight (8) minor recommendations whereby seven (7) of which were accepted by NJIT and (1) would be revisited by NJIT in the future (i.e., the establishment of concentrations within the program). Although the relevant budget was not provided, the Board of Trustees' resolution was included. There were no objections from any other schools or institutions in the state, and therefore Dr. Marbach recommended approval without condition to move the proposal forward to the Presidents' Council. The second reader, Dr. Pollard, concurred with Dr. Marbach. Dr. Stout seconded the recommendation to move the proposal forward to the Presidents' Council. The motion was carried. Dr. Baltzis recused.

1. **Rutgers, The State University of New Jersey**
   1. **M.S. in Epidemiology, CIP 26.1309**

First Reader: Basil Baltzis, New Jersey Institute of Technology

Second Reader: Nurdan Aydin, New Jersey City University

Dr. Baltzis stated that the consultant was well-qualified. He reported the consultant raised the four points. The first point was related to learning objectives which needed some refinement since they were similar to those in the epidemiology concentration. The second point was to suggest a formal market study to determine the demand. The third point was to engage alumni and leverage connections with the pharmaceutical industry to ensure that curriculum is aligned with the needs of the workforce to the workplace. The fourth point was the suggestion to reduce the thesis credits requirements from six to three and to include an additional course. Dr. Baltzis states that Rutgers did a very nice job in addressing the concerns raised by the consultant. Dr. Baltzis recommended the program for approval to move forward to the Presidents' Council. The second reader, Dr. Aydin, concurred. Dr. Toney seconded the motion. The motion was carried. Mr. Burkley recused.

1. Other Action Items
2. **Stockton University**
   * + 1. **Conversion of Concentration from B.A. in Studies in the Arts, Performing Arts Concentration to B.A. in Performing Arts, CIP 50.0101**

First Reader: Joseph R. Marbach, Georgian Court University

Second Reader: David Stout, Brookdale County Community College

Dr. Marbach reported on converting a concentration into a full program at Stockton. All art majors (visual and performing) were a single academic program called "Studies in the Arts" encompassing degree programs with a shared budget and facilities. Visual arts and performing arts are now, and have been for many decades, independent academic programs with separate facilities and budgets thus allowing each to have their specific baccalaureate designations to continue with their current administrative structure. The request has the full support of the performing arts faculty. In requesting a waiver of an external consultant, the University was required to answer nine questions which were answered satisfactorily and all questions in terms of any statutory requirements did not apply. Dr. Marbach added if we look at other matters of quality, regarding program and resources, the objectives are sound, the learning objectives are also adequately articulated. Dr. Marbach stated that it was unclear how courses are assessed. The demand analysis was convincing at the national level but was lacking at the state level. The demand analysis needs a national assessment of the number of jobs. In terms of the resources, no additional resources were needed, however the budget was not provided. Dr. Marbach recommended the program for approval to move forward to the Presidents' Council. The second reader, Dr. Stout, concurred. Dr. Preston seconded the recommendation to move the proposal forward to the Presidents' Council. The motion was carried.

**2**. **Conversion of Concentration from B.A. in Studies in the Arts, Visual Arts Concentration**  **to B.A. in Visual Arts, CIP 50.0702**

First Reader: Deborah Preston, Raritan Valley Community College

Second Reader: James Burkley, Rutgers University

Dr. Preston stated the degree encompassed visual and performing arts with separate tracks and sub-concentrations within those tracks; had been operating as separate degrees and facilities and need to formally separate because they are attempting accreditation. Dr. Preston noted that nothing is changing about the facilities or resources and there will still be three concentrations within this visual arts program. She also added that objectively compared to some other disciplines, enrollment has not declined over the years. Moreover, Dr. Preston stated the conversion has been approved internally by their Senate and Board; there were no objections from any of the schools, hence Dr. Preston recommended approval of a standalone visual arts degree to move forward to the Presidents' Council. The second reader, Mr. Burkley, added two comments on this program announcement. His first comment, referred to pages 12-13, the institution failed to include Rutgers. His second comment, referred to page 31, shows that the degree requires 128 credits, although State law requires 120 credits unless certain conditions are met. The floor opened for discussion.

**Discussion on the 120-credit statutory requirement**. Mr. Taylor stated the statutory requirement that applies to public four-year institutions to cap their bachelor's degree credit maximum 120 credits, with three allowable exceptions. It was also noted that 120-semester credits would equate to 180 quarter credits, and *Stockton University's 128-credits corresponds to the statutory 120-credit requirement.*

Dr. Preston recommended the program for approval to move forward to the Presidents' Council. The second reader, Mr. Burkley, concurred. Dr. Aydin seconded the recommendation to move the proposal forward to the Presidents' Council. The motion was carried.

1. Licensure
2. **Georgia Central University**

[www.state.nj.us/highereducation/higheddocs/GCU\_petition\_2019.pdf](http://www.state.nj.us/highereducation/higheddocs/GCU_petition_2019.pdf)

password: 2019!khaKi

First Reader: Robert Schreyer, Mercer County Community College

Second Reader: Rafael Castilla, Eastwick College

Dr. Schreyer indicated that this proposal is to continue to offer a B.A. in Theological Studies and Master of Business Administration. He highlighted that there are some areas that needed clarification, especially the issues related to licensure vs. re-licensure application. The institution did not apply within 8 months prior to their licensure expiring date. Dr. Schreyer indicated that information on monitoring and evaluations was not provided. The religion-based program is designed for specific demography and community. The consultants were well-qualified, but the report was minimal. However, the institution provided enough information to satisfy the A.I.C. requirements, including resources, tuition, faculty, library, student services, and facilities. Dr. Schreyer suggested moving this proposal to the President's Council. The second Reader, Dr. Castilla, agreed with Dr. Schreyer's report and suggested updating the A.I.C. guidelines for re-licensure application to include financial information on their performance during the years that they have been licensed to assess the financial sustainability of the programs. Dr. Capuano seconded the motion.

1. For Your Information
2. **Atlantic Cape Community College**

* New Certificate Program
* Graphic Design Certificate, CIP 50.0409
* Option
  + A.A.S. Cybersecurity Option, Computer Systems Support, CIP 11.0301
* Two Termination of Programs
  + Performing Arts Option, Liberal Arts, A.A., CIP 24.0101
  + Windows Server (Certificate of Achievement), CIP 11.1001

1. **Eastwick College**
   * + - Nomenclature change **from** A.A.S. in Business and Hospitality Management **to** A.A.S. in Business, CIP 52.0201
       - Nomenclature change **from** Office and Accounting Administration Certificate **to** Business Operations and Accounting Certificate, CIP 52.0201
       - Termination of Certificate in Computer Concepts and Applications, CIP 52.0407
2. **Fairleigh Dickinson University**

* Nomenclature change **from** M.A. in Student Services Administration **to** M.A. in Higher Education Administration, CIP 130406
* Two New Certificates
  + Certificate in Restaurant Entrepreneurship, CIP 52.0909
  + Certificate in Hotel and Restaurant Franchising, CIP 52.0702

1. **Hudson County Community College**

* Option in Pre-Nursing to Existing A.S. in Medical Sciences Pre-Professional, CIP 51.1105

1. **Mercer County Community College**

* Nine New Certificates
  + Computer Support Specialist, CIP 521299
  + Web Development, CIP 521201
  + Database Concepts and Skills Associate, CIP 11.0201
  + IT System Analyst Associate, CIP 52.1201
  + Oracle SQL Programming/Database Design Specialist, CIP 11.0201
  + Commercial Photography, CIP 500101
  + Dance, CIP 500101
  + Professional Acting, CIP 500101
  + Entrepreneurial Management, CIP 52.0701
* New Option
  + A.A.S. Audio Production, CIP 10.0203
* New Concentration
  + A.A.S. Information Technology/Cybersecurity Concentration I.T. Cyber, CIP 110201

1. **Monmouth University**
   * New Undergraduate Program Option: African Diaspora Studies Minor, School of Humanities and Social Sciences, effective fall 2021, CIP 05.0101
   * Shelving of Graduate Program Option: Concentration in Real Estate in the M.B.A. program, Leon Hess Business School, effective fall 2022, CIP 52.0201
   * Shelving of Three Program Options in the Department of Nursing, School of Nursing and Health Studies, effective fall 2021

* R.N. to B.S.N., CIP 51.3801
* Undergraduate Certificate in Nursing, CIP 51.3801
* MSN in Nursing Administration, CIP 51.3802
  + Graduate Program Option Change in Nomenclature in the Master of Social Work, School of Social Work from "Concentration" to "Specialization," effective fall 2021, CIP 44.0701
* Clinical Practice with Families and Children
* Global and Community Practice
  + Change in Credits in Graduate Certificate Geographic Information Systems from 15 to 12 credits, School of Humanities and Social Sciences, effective fall 2020, CIP 45.0702

1. **Montclair State University**

* Three Nomenclature Changes
* B.A. in Communication and Media Arts is now B.A. in Communication and Media Studies
* B.A. in Journalism is now B.A. in Journalism and Digital Media
* B.A. in Public Relations is now B.A. in Social Media and Public Relations

1. **Ramapo College**

* Minor in Climate Change, Policy and Action, CIP 030103

1. **Rutgers, The State University of New Jersey**

* Change in C.I.P. Code for M.F.A in Design **from** 50.0401 **to** 09.0702
* New Option with change of credits, **from** M.A.P. with 42 credit requirement **to** M.A.P., Multi-Tiered Systems of Support with 30 credit requirement, CIP 42.2813
* Three New Graduate Certificates
  + Graduate Certificate in Cybersecurity in Electrical and Computer Engineering, CIP 14.1099
  + Graduate Certificate in Machine Learning for Electrical and Computer Engineers, CIP 14.1099
  + Graduate Certificate in Performance Psychology, CIP 42.2815

1. **Sussex County Community College**
   * + - New Program Option, A.A.S. in Technical Studies, Robotics Technology Option, CIP 15.9999
       - Nomenclature Change **from** A.A.S. in Graphic Design, Social Media Option **to** A.A.S. in Graphic Design, Digital Marketing Option, CIP 50.0409
2. **The College of New Jersey**
   * New Graduate Certificate
     + Supervisor Certificate, CIP 13.1205
3. Old Business
4. **Mercer County Community College** (Initially submitted in 2018)
   1. **A.A.S. Security Systems Technology, CIP 47.0110**

First Reader: Rafael Castilla, Eastwick College

Second Reader: Nurdan Aydin, New Jersey City University

Dr. Castilla indicated that MCCC initially started this proposal in 2014 and submitted it to A.I.C. in 2018. During the May 2018 meeting, the proposal was returned to the institution to revise the assessment plan. MCCC resubmitted the proposal in July 2021 and revised the curriculum to reflect the change in the 60-credit limitation for associate degrees. The institution renewed the Board of Trustees' resolution to reflect the changes in the proposal. The revised assessment plan includes well-articulated program learning outcomes. Although there are still some issues for program learning assessment, the institution provided enough information procedurally. Dr. Castilla emphasized that A.I.C. is not an accreditor and thus he recommended the program for approval to move forward to the Presidents' Council. The second reader, Dr. Aydin, concurred. Dr. Preston seconded the motion. The motion was carried. Dr. Schreyer recused.

**Recommendation to the A.I.C.**: Both reviewers expressed their concerns about the lack of resubmission guidelines concerning binding timelines and recommended establishing a timeline for resubmission to maintain the prevalence and the validity of the information in all areas of the proposal.

1. **Montclair State University**
2. **B.A. in Asian Languages and Cultures, CIP 15.03300**

First Reader: Roberta Harvey, Rowan University

Second Reader: Robert Schreyer, Mercer Community College

Dr. Harvey reminded all that the proposal was returned to the institution to revise the program learning goals, which were very complex and ambitious given the nature of the program curriculum. She indicated that the proposal did not have a curriculum map showing how the program goals were to be achieved. Dr. Harvey reported that the institution revised the proposal, specially articulated a layer of student learning outcomes for those program goals, and outlined key points in the curriculum where outcomes will be assessed. These revisions addressed her concerns about the complexity of the original program goals, which were reduced from six to three. Dr. Harvey indicated that the institution exceeded the expectation by revising the program goals and thus she recommended the program to move forward to the Presidents’ Council. The second reader, Dr. Schreyer, concurred. Dr. Marbach seconded the motion. The motion was carried. Dr. Hollister recused.

1. **Ocean County College**
2. **A.S. in Advanced and Continuous Studies, CIP 24.0101**

First Reader: Deborah Preston, Raritan Valley Community College

Second Reader: Jon Connolly, Sussex County Community College (absent)

Dr. Preston highlighted that at least part of the issues of this proposal is related to the new program structure, known as the 3+1 program. She indicated that there had been many discussions and some recommendations since the proposal was returned to the institution. Dr. Preston stated that the proposal is very general and allows the integration of a wide range of programs as long as they have a certain number of 200-300 level courses approved by the transfer institution. Hence, the assessment plan is very generic. Dr. Preston noted that the institution provided a support letter from the four-year partner institution, although it was not required nor asked to do so. Also, she indicated that this proposal appears to align with the 3+1 bridge program requirements currently under consideration. Dr. Preston recommended the proposal to move forward to the Presidents’ Council. Dr. Aydin reported that Dr. Connolly's written comments are in line with Dr. Preston. The motion was carried.

1. **Rowan College of South Jersey**
   * + 1. **A.A.S. in Advanced and Continuous Studies, CIP 24.0101**

First Reader: Jon Connolly, Sussex County Community College (absent)

Second Reader: Marsha Pollard, Berkeley College

On behalf of Dr. Connolly, Dr. Aydin read his comments focusing on the new bridge (3+1) program. The proposal was resubmitted without any modification. Although the bridge program was not discussed in detail, this proposal has the same characteristics as the previous proposal. In his report, Dr. Connolly recommended this proposal to move forward to the Presidents’ Council under the umbrella of the new understanding of the bridge program. The second reader, Dr. Pollard, agreed that the proposal aligned with the new bridge structure and recommended moving forward to the Presidents' Council. Dr. Preston, first reader of the previous proposal, confirmed that this proposal fits in the same category as the previous proposal. Dr. Preston seconded the motion. The motion was carried. Dr. Harvey recused.

1. New Business

[Discussion on the 3+1 program](https://www.njpc.org/wp-content/uploads/2021/07/The-3-plus-1-Program-Recomendations-July-28-2021.pdf)

Dr. Preston summarized the major points of the 3+1 recommendations:

1. Bridge programs should be proposed with general program, including outcomes of general description of the third year courses;
2. A support letter should indicate that 4-year institution reviewed the three year courses and the qualifications of the faculty.
3. The three year courses will be transferred to the 4-year institution.
4. College can track their advanced and continuous studies with the same institution as information items if they begin one of these programs with a new institution, they need a letter of support.

Dr. Preston suggested that AIC manual should be codified and updated to provide a clear explanation for reviewers and applicants.

Dr. Capuano raised some questions about the 3+1 bridge program, including its generic nature. During the meeting, it was emphasized that so far, the approved programs belonging to this category are advanced and continuous studies, offering both A.S. and A.A.S. degrees.

Dr. Preston and her team will codify the AIC manual as a draft for review at the next scheduled AIC meeting.

**Update**

Mr. Taylor provided updates from the State regarding the regulatory proposals including approval of international branch campuses and what private schools have to do. He emphasized that the document is currently still under review with the Governor’s Office.

Mr. Taylor also stressed the importance of separating proposals in the interim. For instance, branch campus requirements that are in the Statute go into effect in September. He indicated that the Statute is fairly prescriptive so institutions seeking to establish a branch campus would be required to obtain approval from his office. Moreover, program standards will not exist until the regulations are adopted, even though the Statue authorizes his office to create them. Lastly, he stated financial monitoring of independent institutions is a separate process and regulations will go into effect on September 1, but independent institutions with an imminent risk of closure should notify his office. A six-month warning regarding upcoming changes was provided. The institutions have been notified prior to the effective date of the statutory changes.

The meeting was adjourned at 12:51 pm