**New Jersey Presidents’ Council**

**Academic Issues Committee**

February 12, 2021 10:00 a.m.

Zoom Link <https://NJCU.zoom.us/j/98885049241?pwd=MzkzdHdzaEVrcVhZWGk1MHZJZTRXZz09>

Meeting ID: 988 8504 9241, Passcode: 98365260

MINUTES

1. Call to Order / Roll Call

Present by Zoom:

Sue Henderson, AIC Chair – NJCU

Nurdan Aydin – NJCU

Marsha Pollard – Berkeley College

Matt Reed – Brookdale Community College

Rafael Castilla – Eastwick College

Chris Capuano – Fairleigh Dickinson University

Jeff Toney – Kean University

Robert Schreyer – Mercer County Community College

Linda Scherr – Middlesex County College

Rekha Datta – Monmouth University

Joanne Cote-Bonanno – Montclair University

Basil Baltzis - NJIT

Deborah Preston – Raritan Valley Community College

Roberta Harvey – Rowan University

Jon Connolly – Sussex County Community College

Jennifer Palmgren – TCNJ

Jeffrey Osborn – TCNJ

Also present by Zoom:

Jennifer Fitzgerald – NJCU

Allison Samay – NJPC

Eric Taylor – Office of the Secretary of Higher Ed.

1. Approval of Minutes of the January 8, 2021 Meeting

Dr. Baltzis moved for approval of the minutes of the January 8, 2021 meeting. The motion was seconded by Dr. Capuano. Minutes were approved.

1. Report from the Chair
2. Effective Date for AIC Manual Changes

Changes made to the AIC Manual are applied to the next academic year which starts in September. Any proposals submitted after August should follow the updated regulations in the handbook.

1. Representation on the AIC By Sector

The following group will draft a document that would clarify representation on the AIC by sector to be inserted into the AIC Manual: Dr. Henderson, Dr. Capuano, Dr. Castilla, and Dr. Preston. The AIC will review the draft at the next meeting.

1. 3+1 Program Proposal Guidelines

The subcommittee is finalizing the 3+1 Program Proposal Guidelines and will send them to the AIC for review prior to the next meeting. The AIC should send all suggested edits to the guidelines back to the subcommittee prior to the next meeting.

1. Other Action Items
2. **International Union of Operation Engineers Local 825**
	* + 1. Petition for Initial Licensure

<https://www.state.nj.us/highereducation/higheddocs/IUOE-825_petition_2019.pdf>

password: 2019%purpLe

First Reader: Rafael Castilla, Eastwick College

Second Reader: Deborah Preston, Raritan Valley Community College

Dr. Castilla stated the proposal is very comprehensive. The Union became accredited on the national level by the Council on the Occupational Education and is seeking licensure to offer an A.S. in Technical Studies. New Jersey Council of County Colleges sent a letter of objection which stated historically all 18 community colleges offer the same degree, therefore the program would be duplicative. The Council on Occupational Education welcomed the opportunity to partner with the union to offer an associate degree that would be integrated with current apprenticeship programs giving union members the opportunity to earn an associate degree from a community college. The consultant was highly qualified and conducted a site visit in January 2020. The Union appropriately addressed the consultant’s concerns such as identifying a Chief Executive Officer and Dean of Higher Learning in response to the concern about lack of experience in college academics. Thus the consultant recommended an initial licensure of three years. The second reader Dr. Preston stated the program is duplicative. There is no intention of seeking an accreditation by the Middle States Commission on Higher Education which would result in limited transferability to other institutions of higher learning. Noted problems in the area of compliance are: there are not enough general education credits as legislated by the state; the program is well over the 60 credits with no indication as to why; and a metric for credit hour equivalency was not provided. Noted problems in the area of organization are: it is unclear if the Academic Advisory Board currently exists; it is unclear who is in charge of academic integrity; and the organizational chart differs from what is outlined in the report. Noted problems in the area of expertise are: lack of knowledge for the need of transcripts; an understanding of the difference between an associate degree and baccalaureate degree; an understanding of what an academic library entails; and an understanding of the need for a plan for remediation of non-college ready students. Dr. Preston concluded the proposal is not compliant with standards in New Jersey and should be rejected. The AIC voted to reject the proposal and send the no vote decision to the Presidents’ Council. Dr. Castilla objected. Both readers will provide the AIC a full report on their position.

V. For Your Information

1. **Berkeley College**
	* + - New Graphic Design Certificate, CIP 50.0409
			- New Game Design Certificate, CIP 50.0411
2. **Caldwell University**
* Two Degree Destination Changes:
	+ Degree destination change **from** Bachelor of Arts in Biology **to** Bachelor of Science in Biology, CIP 26.0101
	+ Degree destination change **from** Bachelor of Arts in Chemistry **to** Bachelor of Science in Chemistry, CIP 40.0501
* Two New Post-baccalaureate Certificates:
	+ Post-baccalaureate Certificate in Supply Chain Management, CIP 52.0203
	+ Post-baccalaureate Certificate in Business Administration, CIP 52.0201
* New Post-secondary Certificate in Podcasting, CIP 09.0799
1. **Montclair State University**
* Two New Certificates:
	+ New Certificate of Entrepreneurship, CIP 52.0701
	+ New Certificate in Innovation Design, 52.0701
1. **New Jersey Institute of Technology**
	* + - Four New Graduate Certificates:
				* Graduate Certificate in Marketing, CIP 52.0299
				* Graduate Certificate in Innovation and Entrepreneurship, CIP 52.0299
				* Graduate Certificate in Mini-MBA, CIP 52.0299
				* Graduate Certificate in Management of Information Systems, CIP 52.1301
2. **Sussex County Community College**
	* + - New Certificate of Achievement in Strength Coach, CIP 24.0102
			- New Program Option, Fashion Merchandising Option in the A.F.A. in Studio Arts, CIP 50.0702

VI. Old Business

1. **Pillar College**
	* + 1. M.B.A. in Social Sector Management, CIP 52.0206 (previously submitted on 11/6/2020)

First Reader: Roberta Harvey, Rowan University

Second Reader: Mark McCormick, Middlesex County College

Dr. Harvey stated the institution and consultant both convincingly address the question regarding the appropriateness of the degree program. The professional assessment, seminars, and integrated project based capstone are substantively addressed in the revised learning outcomes assessment plan to which the consultant noted strengthened the proposal and design of the program. Missing information on the program faculty and supporting infrastructure were provided and affirmed by the consultant. The consultant’s review of the additional information and clarification offered by the consultant meets the confidence level required by the committee. Dr. Harvey recommended the proposal move forward to the Presidents’ Council. Dr. Harvey read the second reader Dr. Scherr’s report on the resubmitted proposal. Dr. Scherr’s report stated she reviewed the learning outcomes assessment plan in detail and seconded the motion to move the proposal forward to the Presidents’ Council. The motion was carried.

1. **William Paterson University**
	* + 1. B.A. in Leadership & Professional Studies, CIP 30.9999 (previously submitted on 1/8/2021)

First Reader: James Burkley, Rutgers University

Second Reader: Jon Connolly, Sussex County Community College

Dr. Henderson read Mr. Burkley’s report of the resubmitted program. Mr. Burkley believes all missing information requested was received including a more thorough and detailed assessment plan. The proposal details how portfolios will be assessed and an exemplar of rubrics that will be used. Mr. Burkley recommended the proposal move forward to the Presidents’ Council. The second reader Dr. Connolly concurred with Mr. Burkley and stated the program now meets the standards as all evidence is included in the proposal. Dr. Connolly seconded the motion to move the proposal forward to the Presidents’ Council. The motion was carried.

1. New Business