**New Jersey Presidents’ Council**

**Academic Issues Committee Minutes**

September 4, 2020 10:00 a.m.

Zoom Meeting Link: [https://NJCU.zoom.us/meeting/register/tJ0ocuGurzkiGNSqpwueTa1JijYEGY3rfoMC](https://njcu.zoom.us/meeting/register/tJ0ocuGurzkiGNSqpwueTa1JijYEGY3rfoMC)

Meeting Id: 995 5861 2820, Passcode: **!k\*A!z3x**

1. Call to Order / Roll Call

Sue Henderson, Chair AIC – NJCU

Marianne Vakalis – Berkeley College

David Stout – Brookdale Community College

Rafael Castilla – Eastwick College

Gillian Small – Fairleigh Dickinson University

Joseph Marbach – Georgian Court University

Lamont Repollet – Kean University

Jeff Toney – Kean University

Mark McCormick – Middlesex County College

Patrick Leahy - Monmouth University

Willard Gingerich – Montclair University

Joanne Cote-Bonanno – Montclair University

Barbara Ritola – Montclair University

Nurdan Aydin - NJCU

Basil Baltzis - NJIT

Jacki Belin – Raritan Valley Community College

Roberta Harvey – Rowan University

James Burkley – Rutgers University

Jon Connolly – Sussex County Community College

Jennifer Palmgren –The College of New Jersey

Jeffrey Osborn – The College of New Jersey

**Also Present:**

Allison Samay – NJPC

Guillermo de Veyga – NJCU

Jennifer Fitzgerald – NJCU

Rose Mary Reilly - NJCU

1. Approval of Minutes of the May 8, 2020 Meeting

Dr. Baltzis moved for approval of the minutes of the May 8, 2020 meeting. The motion was seconded by Dr. Toney. Minutes were approved.

1. Report from the Chair

Dr. Henderson is attempting to gain clarity from Harvey Kesselman and the New Jersey Presidents’ Council (NJPC) on what motions they took moving forward for a program that exceeded mission and was voted on at the NJPC last year. Dr. Henderson reminded all that institutions have three chances to pass at the AIC level, and after the third try the program is moved forward to NJPC with a recommendation not to pass.

1. New Programs
2. **Kean University**
	1. M.S. Athletic Training, CIP 51.093

First Reader: Willard Gingerich, Montclair State University

Second Reader: Gillian Small on behalf of Christopher Capuano, Fairleigh Dickinson University

Dr. Gingerich stated the proposal builds on a long standing and successful undergraduate program the University has in this area. They will seek licensure and accreditation with the Commission on Accreditation for Athletic Training Education thus giving the proposal and program a well-defined format and expectation. The core competencies of the program are designed around student learning objectives from the 2020 Standards for Accreditation of Professional Athletic Training Programs. There is a very robust assessment plan patterned after the accreditation requirements. The program is fully aligned with the University’s student learning objectives. Enrollment data was provided over a five year projection. The program has a very stringent and detailed admission standard. Facilities wise the program is well prepared to move to the masters and they have a designated budget to create and add the necessary facilities this program would require. The well qualified consultant provided a thorough review without reservation, but did provide a few recommendations. The University responded to all recommendations and agreed to follow through with everything they felt could be added to the program. Dr. Gingerich noted the program is well organized and recommended it for approval to move forward to the Presidents’ Council. The second reader Dr. Small concurred with Dr. Gingerich and added they have sufficient agreements in place to support students doing clinical rotations. If the program grows they will have to add additional clinical placement which is something all must keep aware of. Dr. Small seconded the recommendation to move the proposal forward to the President’s Council. The motion was carried. Dr. Toney recused.

1. **Monmouth University**
	1. B.A. in Early Childhood and Teacher of Students with Disabilities, CIP 13.1210

First Reader: Nurdan Aydin, New Jersey City University

Second Reader: Mark McCormick, Middlesex County College

Dr. Aydin stated the consultant has enough experience and credentials and visited the campus where she met with key personnel including faculty and administrators. A thorough consultant report that followed guidelines and addressed AIC issues was provided. The institution properly addressed all the consultant’s comments which mostly focused on the curriculum and courses. The program is seeking licensure and accreditation from the Council of Accreditation of Educator Preparation. Program objectives are sound and clearly stated. Program learning outcomes are very thorough as they revolve around the demands and standards of accommodation bodies. Learning goals are clearly identified. There is a comprehensive evaluation and learning outcomes assessment plan. Standards and assessment are discussed in detail and linked to the courses, program assessment, and the institution’s strategic plan. The proposal did not include budget and enrollment alignment. Dr. Aydin recommended conditionally moving the proposal forward to the Presidents’ Council with a request to the institution for a budget and enrollment projection. Dr. de Veyga reported Dr. McCormick emailed to second the motion to move this proposal forward to the Presidents’ Council. The motion was carried. Dr. Leahy recused.

**Action:**  The AIC would like for Monmouth University to provide clarity around the budget and enrollment projections. Please provide clarity on the budget and enrollment projections to the AIC by Wednesday, September 16, 2020.

* 1. B.A. in Early Childhood and Elementary Education with Teacher of Student with Disabilities, CIP 13.1210

First Reader: Willard Gingerich, Montclair State University

Second Reader: Rafael Castilla, Eastwick College

Dr. Gingerich summarized the submitted program as extremely detailed and thorough. The program will prepare students for licensure and will also seek Council for the Accreditation of Educator Preparation accreditation. Curriculum is divided into three general categories of education studies, liberal arts, and general education. The program is designed with consideration of a series of standards from: National Academy of Education Committee on Teacher Education framework, National Association for the Education of Young Children, and Council for Exceptional Children. The Interstate New Teacher Assessment and Support Consortium was also taken into consideration in the preparation of the program. All students would spend time in the clinical teacher residency program that Monmouth University includes in its educational preparation. There is a robust assessment plan of both individual courses and the program itself. Demand information was provided with evidence of a strong and growing demand for students who want to prepare themselves to be elementary school teachers with strong foundations. The consultant from Rider University is very well qualified and suggested a few recommendations all of which were responded to thoroughly. Dr. Gingerich had no reservations about the proposal and recommended the proposal to be moved forward to the Presidents’ Council. The second reader Dr. Castilla agreed with Dr. Gingerich’s summary and seconded the motion to move the proposal forward. The motion was carried. Dr. Leahy recused.

1. **Montclair State University**
	1. B.A. in Liberal Studies, CIP 24.0101

First Reader: Rafael Castilla, Eastwick College

Second Reader: Pat Leahy, Monmouth University

Dr. Castilla summarized the proposal as a fully online program that will provide a path for graduation to former students who did not continue their studies and are not likely to complete their degrees by attending a campus in person. Data found during a comprehensive market study completed in February 2020 showed 74,000 people in NJ have some credit and no degree. Of the 74,000 people, the median age was 39 and a quarter of them are about 50 or older. That demographic of people work and are financially independent. The focus of the program is to reinforce the value of a liberal arts education for adult learners and for employers. Research presented shows that employers assign significant value to the skills typically found in a liberal arts education, so the program has a focus on those skills in the context of humanities and education concentrations. Two core courses will be the base of their assessment plan. They presented a matrix which includes four program learning goals, the courses in which they are evaluated, and the assessment measures. A combination of direct assessments was used in the matrix to complement their evaluation of the program with indirect data from student experience and exit surveys. The program fits the strategic plan at the University and aligns with the goal to provide more access to education. The program will not have its own faculty as the University will rely on collaboration across departments to identify concentrations that meets the needs of this population of students. Of all comparable programs in the state this program will be one of the most affordable programs as they plan to charge tuition for credit with no additional fees and no out of state tuition. The University plans to make an important investment in marketing for this program and will also have success coaches that will engage with students in the program from admission to completion. The consultant is highly qualified and provided several recommendations which were all responded to adequately by the University. Although there is no statement of approval the support is implied as the consultant clearly supported the program. Dr. Castilla motioned to move the proposal forward to the President's Council. The second reader Dr. Leahy agreed with Dr. Castilla’s summary of the program and noted the importance of the program given the number of adults that have some college but not enough credits for a degree. Dr. Leahy seconded the motion by Dr. Castilla to move the proposal to the Presidents’ Council. The motion was carried. Dr. Dr. Gingerich recused.

1. **Ocean County College**
	1. A.A.S. in Health Science Degree, CIP 51.0000

First Reader: Jacki Belin on behalf of Michael McDonough, Raritan Valley Community College

Second Reader: Gillian Small on behalf of Christopher Capuano, Fairleigh Dickinson University

\*Dr. Belin stated the program is designed for students who are already working in the healthcare field as para professionals. It provides a bridge to an associate's degree for healthcare professionals who are seeking to enhance their career opportunities. A unique aspect of this program is the granting of up to 19 academic credits for previous post-secondary training credentials and or work experience. The program supports the strategic plan by embracing new students expanding educational opportunities for its community stakeholders and by applying best practices in developing new approaches to meet industry and economic demands. Degree requirements are clearly articulated and program goals were nicely mapped to both the strategic plan and the program learning outcomes. Credit evaluation of the post-secondary training and work experience will be conducted by representatives from the School of Nursing and Health Sciences and will be based on transcript evaluation and portfolio examinations. Learning objectives are well grounded and appropriate given the current issues we are facing in the healthcare industry. Student learning outcomes are well thought out and mapped to specific courses. Enrollment projections are reasonable and will not place a resource burden on the college. The School of Nursing and Health Sciences will collaborate with Ocean County College’s non-credit division to credential their students that are taking health related credentials which should help to build future enrollment in the program. The consultant met guidelines for an external consultant. The consultant conducted a virtual site visit and carefully reviewed the program proposal. Ocean County College responded to each of the consultant recommendations. Dr. Belin recommended the proposal be moved forward to the Presidents’ Council. The second reader Dr. Small agreed with Dr. Belin’s concise summary of the program and noted the importance of the plan to expand on their existing articulation agreements. Dr. Small seconded the motion to move the proposal forward to the Presidents’ Council. The motion was carried.

**2.** A.S. in Chemistry, CIP 40.0501

First Reader: Jon Connolly, Sussex County Community College

Second Reader: Nurdan Aydin, New Jersey City University

Dr. Connolly summarized the program as a classic A.S. in Chemistry proposal. A valiant attempt was made at trying to align the strategic plan of the institution with this program, but due to the structure of our proposal system the actual alignment is not particularly strong. The assessment plan is appropriate, and the vast majority of the program learning outcomes are at the Bloom’s Taxonomy application level or higher. All program learning outcomes are aligned to particular classes in the program. The analysis of needs discussed the demand for A.S. in Chemistry is increased by 300%, but what is not clarified is the demand from students. Additionally, the analysis of the workforce is thin. The consultant is highly qualified and provided an extremely well written and clear report. Several recommendations were given all of which were answered by Ocean County College. Dr. Connolly did not agree with the college’s response to the recommendation that an analytical chemistry or biochemistry oriented organic chemistry class be added to the program. Ocean County College’s response to that recommendation stated highly specialized equipment would need to be purchased for this and a designated lab. The former is true and the institution should to commit to it. An A.S. degree coming out of a community college should have at least one very practical class so that students can leave with a degree and get into the workforce. Without an analytical chemistry class the program will be entirely theoretical and students won’t be ready for the workforce. Dr. Connolly motioned to move the proposal forward to the Presidents’ Council with the recommendation to add an analytical chemistry course. The second reader Dr. Aydin agreed with Dr. Connolly’s summary. She also noted the consultant visit was done the same day the consultant report was submitted. The list of existing programs appears to be incomplete as NJCU offers a B.S. in Chemistry, but it was not included. A budget plan is not presented. The Table of Contents is not updated and should be fixed. Dr. Harvey and Dr. Connolly pointed out the proposal states it is intended to prepare students for transfer to four year programs, but much of the rest of the discussion is about the workforce. The Target student population should be identified to make the proposal clearer. Dr. Aydin seconded the motion to move the proposal forward to the Presidents’ Council. The motion was carried.

**Action**: The Committee agreed the following should be addressed:

1. An analytical chemistry course should be added to the program.

2. Clarify the program pathway (transfer program, enter the industry, or both).

3. Clarify the target student population.

4. Clarify the budget.

5. Provide a list of similar programs available in the state.

Please provide the requested information to the AIC by Wednesday, September 16.

1. **Raritan Valley Community College**
	1. A.A.S. Medical Laboratory Technology, CIP 51.1004

First Reader: Robert Schreyer, Mercer County Community College

Second Reader: David Stout, Brookdale Community College

The first reader was not present for the meeting. Dr. Stout stated the intention of the program is to develop the workforce of medical lab technicians which is a significantly depleted occupation across the state. Both the program objectives are and the evaluation learning outcomes assessment plan are very clearly stated. There is great alignment between the institutional strategic plan and program learning outcomes. The program will start off with 12 students and includes a partnership with LabCorp in Raritan, NJ which would allow the 12 students to work in LabCorp for their clinical placements. There is commitment to the budget for this program. Most of the resources will be provided by LabCorp in their portion of the partnership. Raritan Valley Community College will hire a full time director to run the program. The program is a 68 credit program outside of the 60 credit bounds due to the fact that it’s a program that will be seeking national accreditation and certification. The proposal doesn’t address where they are going to find faculty members to teach these courses given the number of retirees in this subject matter and field. It is believed they are going to use LabCorp technicians as adjunct instructors for the program though it is not explicitly stated. The consultant is highly qualified and provided several recommendations. One recommendation was to increase the number of credits of the immunology course from two to three as she does not believe a two credit immunology course can be taught. The institution addressed the need to increase the number of credits for the immunology course in their response, but it was not updated in the proposal itself. The consultant also noted the institution will need to develop partnerships with other organizations to meet the needs of the curriculum as the LabCorp site they are partnered with would not give students the opportunity to do any blood draws since it is a headquarters where specimens are sent and analyzed. Additionally, LabCorp may not be able to handle 12 people at a time, so clinical experiences may need to be split into rotating cohorts of six students. Dr. Stout motioned to move the proposal forward to the Presidents’ Council. The motion was carried.

**Action:** The Committee agreed the following should be addressed:

1. Update Immunology course to reflect 3 credits.

2. Update total number of credits to 69.

3. Clarify where adjunct instructors will come from.

4. Develop a plan to address clinical experience in the event LabCorp is unable to handle 12 students at once.

Please provide the requested information to the AIC by Wednesday, September 16.

1. **Rider University**
	1. B.F.A. in Acting, CIP 50.0506

First Reader: Roberta Harvey, Rowan University

Second Reader: Patrick Leahy, Monmouth University

Dr. Harvey summarized the submitted proposal, stating that the program prepares graduates for entry into the performing arts and entertainment industries as professional actors but is updated to recognize performance takes place across multiple media platforms. Rider University will not seek National Association of Schools of Theatre accreditation. Competitive advantages for Rider include the revitalized Westminster College of the Arts, synergies with the existing B.F.A. in Musical Theatre and B.A. in Theatre, and location in proximity to NYC, Philadelphia, and Baltimore. The consultant was superbly qualified with academic credentials and deep experience in the performance community which made for a very credible and insightful report with numerous recommendations across all categories. The institution responded point by point to the recommendations and appeared to have accepted most of them, but details of the changes made and the reasons why the recommendations were accepted were not provided. In particular, changes made to the learning outcomes assessment plan as advised by the consultant were not explained. The institution did not comment at all on a fairly extensive recommendation regarding counseling and advisement support. Additionally, the consultant was not asked to review the changes, so there was no follow up confirmation that the concerns were actually addressed. It appears the program proposal might be a revision of the one that was reviewed by the consultant as edits to the proposal weren’t marked, thus changes to the proposal couldn’t be tracked. The consultant reviewed the program summer of 2019, and the governing board approved the program summer of 2020. Dr. Harvey inferred that the governing board did not have concerns about liability and feasibility of the program even though the performance industry has been significantly hit. However, given the lack of context and detail in the responses to the consultant’s recommendations along with the passage of time since the review, Dr. Harvey recommended the program be returned for clarification. The second reader, Dr. Leahy, stated that the proposed program was clearly presented and well designed, adding that the program takes advantage of the institution’s unique location, yet also includes an interesting final semester in L.A. There wasn’t a real concern about whether there is a market or not for the field. The consultant report largely validated the program, but Dr. Leahy concurred that the institution lacked responses to some of the consultant’s recommendations and concerns. Dr. Leahy agreed with Dr. Harvey and recommended the proposal not be forwarded to the Presidents’ Council and be returned to the institution. The Committee agreed.

**Action:** The committee agreed that the proposal be returned to the institution to address the following:

1. Provide a detailed response to the consultant’s recommendations regarding the learning outcomes assessment plan, explaining how the recommendations were implemented and showing the original and revised plans for comparison.

2. Provide a response to the consultant’s recommendation regarding counseling and advisement support.

3. Endorsement of the revisions by the consultant is recommended but not required.

1. **Rowan College at Burlington County**
	1. A.A.S. in Applied Technology Management, CIP 52.0216

First Reader: Mark McCormick, Middlesex County College

Second Reader: Basil Baltzis, New Jersey Institute of Technology

Dr. McCormick summarized the program stating the program will prepare students for various positions in the fields of technology and engineering management. The curriculum appears to be logically sequenced and meet the required general education distribution for an A.A.S. degree program. While not as detailed as many there is an assessment. It is noted the proposal could transfer to a B.S. in Industrial Technology Management and they plan to seek accreditation of the program by the Association Technology Management and Applied Engineering. The consultant meets the AIC guidelines for a consultant and provided a report that responds to the AIC requirements. A virtual visit was conducted by the consultant in early June 2020 and recommendations were provided to the institution to which the institution fully responded to. There were no objections from other institutions. A minor error was noted on the Program Announcement Cover Page where the degree designation is incorrectly listed as Associate of Science instead of Associate of Applied Science. Dr. McCormick stated the program meets all requirements for new degree program proposal and he recommends to move the proposal forward to the Presidents’ Council. The second reader Dr. Baltzis concurred with Dr. McCormick’s summary. He added the institution accepted the consultant’s recommendation to add one learning outcome, however they did not go back to the proposal to see how the learning outcome was added and where it will be evaluated. Given the assessment plan described Dr. Baltzis is confident they will follow through. Dr. Baltzis seconded the motion to move the proposal forward to the Presidents’ Council. The motion was carried. Dr. Harvey recused.

V. Other Action Items

1. **Daemen College**
	1. **Petition for Re-Licensure** <https://www.state.nj.us/highereducation/higheddocs/Daemen_petition_2019.pdf>, password: Blue$2019

First Reader: James Burkley, Rutgers University

Second Reader: David Stout, Brookdale Community College

Mr. Burkley stated the notice went out from the state office in February 2020 announcing this petition and inviting comment. Daemen College is an independent institution with its main campus in Amherst, NY. It’s a petition for re-licensure to offer in New Jersey a portion of the Master of Science in Elementary Education School Teachers in Grades K-6 and Students with Disabilities and a Master of Science in Preschool-Grade 3 and Students with Disabilities. They are not the complete degree programs, and instead are seven courses in the first program and eight courses in the second program. No objections were received during the 30 day comment period. A well-qualified consultant conducted a virtual site visit on June 17, 2020 and recommended re-licensure for the proposed programs for the maximum re-licensure period of five years. While the program will accept any qualified student who wishes to enroll, it also has the unique capacity to serve the distinctive needs of the Orthodox Jewish teachers and pupils. The college has a long-standing recruitment and marketing partnership with an organization that enables Orthodox Jewish woman to earn bachelor’s and master’s degree in a rigorous academic setting without compromising their religious principles. The petition shows that this demographic is a significant need to provide educational services in Lakewood and south eastern NJ. Although they do not plan to offer full degree programs in Lakewood, by offering two thirds of both programs they will be accommodating more teacher candidates from south eastern NJ who are interested in joining its Brooklyn branch campus master’s program leading to the NY certification. Students can then apply to NJ certification with reciprocity. They are also opening a new online program which leads to certification in Applied Behavior Analysis. This petition would enable many students to join the ABA program as postgraduate students. The consultant report was very thorough and was structured around state regulations with a conclusion that the petition exceeds the expectations for licensure in the state of NJ. Mr. Burkley motioned to move the petition forward for the Presidents’ Council. The second reader Dr. Stout concurred with Mr. Burkley’s summary and seconded the motion to move the petition to the Presidents’ Council. The motion was carried.

VI. For Your Information

1. **Bergen Community College**
* New Certificate of Achievement in Medicinal and Industrial Cannabis Species, CIP 26.9999
1. **Berkeley College**
* Six New Certificates
	+ Certificate in Compliance, CIP 22.9999
	+ Certificate in Legal Nurse Consulting, CIP 22.9999
	+ Certificate in Public-Private Partnership, CIP 52.0206
	+ Certificate in Emergency Preparedness and Response, CIP 43.0303
	+ Certificate in Homeland Security, CIP 43.0301
	+ Certificate in Social Justice and Welfare, CIP 44.0000
* Four New Program Options
	+ M.B.A. in Management with a Concentration in Financial Management, CIP 52.0899
	+ M.B.A. in Management with a Concentration in Healthcare Management, CIP 51.0701
	+ M.B.A. in Management with a Concentration in Human Resources Management, CIP 52.1001
	+ M.B.A. in Management with a Concentration in Supply Chain Management, CIP 52.0203
1. **Brookdale Community College**
* Nomenclature change from Teacher Assistant A.A.S. to Instructional Assistant A.A.S., CIP 131501
* Nomenclature change from Humanities Associate in Art, Liberal Education Option to Humanities Associate in Arts, Liberal Arts Option, CIP 240101
1. **Caldwell University**
* Fourteen New Certificates
	+ Certificate in Business Essentials, CIP 520201
	+ Certificate in Organizational Leadership, CIP 520213
	+ Certificate in Supply Chain Management, CIP 520203
	+ Certificate in Management Information Systems, CIP 521201
	+ Certificate in Healthcare Administration, CIP 510701
	+ Certificate in Human Resource Management, CIP 521001
	+ Certificate in Marketing, CIP 521401
	+ Certificate in Sports Management, CIP 310504
	+ Certificate in eSports Management, CIP 310504
	+ Certificate in Graphic Design, CIP 500409
	+ Certificate in Communication and Media Studies, CIP 090101
	+ Certificate in Podcasting, CIP 090799
	+ Certificate in Media Production, CIP 090199
	+ Certificate in Actuarial Science, CIP 521304
1. **Essex County College**
* Terminate Certificate of Achievement in Nurse Paralegal CIP 22.9999
* Terminate Certificate in English as a Second Language CIP 23.9999
* Terminate Manufacturing Engineering Technology, CIP 15.0613
* Certificate of Achievement in Supply Chain Management and Logistics, CIP 52.0203
1. **Hudson County Community College**
* Initiation of Program Option in Public Health to Existing A.S. Health Services, CIP 51.2208
1. **Monmouth University**
* New Program Options
	+ New Graduate Program Option: Community-Law Enforcement Relations track in the M.A. in Criminal Justice, CIP 43.0104
	+ New Graduate Program Option: MSEd in Special Education, Advanced Level Track, CIP 13.1001
	+ New Undergraduate Program Option: B.A. in Criminal Justice with Social Work
	+ New Undergraduate Program Option: B.S.W. with Criminal Justice, CIP 43.0104 and 44.0701
* Others
	+ Shelve M.S. in Athletic Training, CIP 51.0913
	+ Curriculum Changes in Most Undergraduate Degree Programs from 128 to 120 Credits
1. **Montclair State University**
* New Graduate Certificate Program in K12 Computer Science Teaching, CIP 13.1321
* New Graduate Certificate Program in Virtual Learning for Students with Disabilities, CIP 13.1099
1. **New Jersey City University**
* Master of Science Degree with a new track, School Nurse Specialization, CIP 51.3801; CIP 51.3817
* New Graduate Certificate in Personal Financial Education, CIP 13.13
* New Graduate Specialization: Master of Business Administration with Specialization in Supply Chain and Maritime Port Management, CIP 52.0203
* New Graduate Specialization: Master of Business Administration with specialization in Health Care Management, CIP 51.0701
1. **New Jersey Institute of Technology**
* Change of Classification of Instructional Code CIP\_ for B.S. Forensic Science, old CIP 43.0106 to 43.0406
* Terminate M.S. in Mathematical and Computational Finance, CIP 27.0301
* Terminate M.S. in Pharmaceutical Bioprocessing, CIP 14.4301
* Terminate M.S. in International Business, CIP 52.1101
* Initiated Six Certificates
	+ Graduate Certificate in UI/UX Digital Design Essentials, CIP 09.0702
	+ Graduate Certificate in Foundations of Cybersecurity, CIP 11.1003
	+ Graduate Certificate in Computer Science, CIP 11.0101
	+ Graduate Certificate in Animation Essentials, CIP 10.0304
	+ Graduate Certificate in Digital Arts Essentials, CIP 50.0102
	+ Graduate Certificate in Game Design and Interactivity Essentials, CIP 50.0411
1. **Ocean County College**
* New Option A.A. in Liberal Arts, Photography Option, CIP 24.0101
1. **Raritan Valley Community College**
	* + - New Certificate, Chemical Dependency Certificate, CIP 51.1501
2. **Rider University**
* Initiation of Program Option, Dual Master of Accountancy (MAcc)/Master of Science (MS) in Information Systems, CIP 52.0301 & 11.1003
1. **Rowan University**
* Nomenclature Changes
	+ Nomenclature change from Master of Science in Data Analytics to Master of Science in Data Science, (CIP Code 30.7001, Data Science, General)
	+ Nomenclature change from Bachelor of Science in Community Health to Bachelor of Science in Public Health & Wellness, (CIP Code 51.2201, Public Health)
* Initiation of Program Options
	+ Minor in Publishing & Writing for the Public (CIP 09.1001; Publishing)
	+ Concentration: Thomas N. Bantivoglio Honors Concentration with Distinction (CIP 00.0000; not applicable)
* Eleven New Certificate Offerings
	+ Certificate of Undergraduate Study in Cannabinoid Chemistry (CIP 51.2005; Natural Products Chemistry and Pharmacognosy)
	+ Certificate of Undergraduate Study in Information Systems (CIP 52.1201; Management Information Systems, General)
	+ Certificate of Undergraduate Study in Supporting Mental Health and Social Emotional Development in Educational Settings (CIP 13.1101; Counselor Education)
	+ Certificate of Graduate Study in Cybersecurity Principles (CIP 11.1003; Computer and Information Systems Security/Information Assurance)
	+ Certificate of Graduate Study in Machine Learning (CIP 14.1001; Electrical, Electronics and Communications Engineering)
	+ Certificate of Graduate Study in Administrative Science (CIP 52.1301; Management Science, General)
	+ Certificate of Advanced Graduate Study in Supporting Mental Health and Social Emotional Development in Educational Settings (CIP 13.1101; Counselor Education)
	+ Certificate of Undergraduate Study in Publishing and Writing for the Public (CIP 09.1001; Publishing)
	+ Certificate of Undergraduate Study in Photonics (CIP 40.0807; Optics/Optical Sciences)
	+ Certificate of Undergraduate Study in Paleoart and Visualization (CIP 40.0604; Paleontology)
	+ Certificate of Undergraduate Study in Marine Sciences (CIP 30.3201; Marine Sciences)
* Five Accelerated Dual Degrees
	+ Accelerated dual degree: Bachelor of Arts in Computing and Informatics and Master of Science in Bioinformatics (CIP 11.0104; Informatics and CIP 26.1103; Bioinformatics)
	+ Accelerated dual degree: Bachelor of Science in Computer Science and Master of Science in Bioinformatics (CIP 11.0701; Computer Science and CIP 26.1103; Bioinformatics)
	+ Accelerated dual degree: Bachelor of Arts in Disaster Preparedness and Emergency Management and Master of Science in Emergency and Threat Response Management (CIP 43.0302; Crisis/Emergency/Disaster Management and CIP 43.0302; Crisis/Emergency/Disaster Management)
	+ Accelerated dual degree: Bachelor of Arts in Geology and Master of Arts in STEM Education (CIP 13.1337; Earth Science Teacher Education and CIP 13.1337; Earth Science Teacher Education)
	+ Accelerated dual degree: Bachelor of Science in Community & Environmental Planning and Master of Science in Urban & Regional Planning (CIP 04.0301; City/Urban, Community and Regional Planning and CIP 04.0301; City/Urban, Community and Regional Planning)
1. **Rutgers University-New Brunswick**
* Initiated Eight New Certificates
	+ Graduate Certificate in Public and Urban Informatics, CIP 52.1301
	+ Graduate Certificate in Public Policy, CIP 44.0501
	+ Graduate Certificate in Multi-Tiered Systems of Support, CIP 42.2805
	+ Graduate Certificate in Educational Technology for Adult Education, CIP 13.0501
	+ Graduate Certificate in Maker Education, CIP 13.0501
	+ Graduate Certificate in Conflict Resolution and Negotiation, CIP 30.2801
	+ Graduate Certificate in Additive Manufacturing, CIP 14.3601
	+ Graduate Certificate in Manufacturing Informatics, CIP 14.3601
* Changes of Credit Requirements
	+ The School of Management and Labor Relations offers the Master of Human Resource Management (M.H.R.M.) [CIP Code 52.1301] as a traditional on- campus classroom based 48-credit program, and as an online professional option that requires 36 credits. A new online professional option with the China Association of Labor Economics (CALE) will require 30 credits.
	+ Total credit requirements for the existing Graduate Certificate in Applied Behavior Analysis [CIP Code 42.2814] offered by the Graduate School of Applied and Professional Psychology are being changed from 18 to 21 credits for the completion of seven three-credit courses, in order to meet the revised requirements for Board Certification in Behavior Analysis.
1. **Rutgers University-Newark**
* Changes of Credit Requirements
	+ Total credit requirements for the Ph.D. in Biology [CIP Code 26.0101] degree program offered by the Graduate School–Newark are being changed from 72 to 60. As a federated program with New Jersey Institute of Technology, Rutgers changing its research credits from 36 to 24 will correspond with the existing NJIT requirement for the program.
	+ Total credit requirements for the Ph.D. in Public Administration [CIP Code 44.0401] degree program offered by the Graduate School–Newark are being changed from 72 to 60, with research credits changing from 24 to 12.
	+ Total credit requirements for the Ph.D. in Urban Systems [CIP Code 45.9999] degree program offered by the Graduate School–Newark are being changed from 72 to 54. As a federated program with New Jersey Institute of Technology, Rutgers is changing its Global Urban Studies track course credits from 48 to 39 and research credits from 24 to 15.
1. **Sussex County Community College**
* Four New Certificates
	+ Optics Technology Certificate: Conventional, CIP 150612
	+ Optics Technology Certificate: Metrology, CIP 150304
	+ Optics Technology Certificate: CNC, CIP 150613
	+ Massage Therapy Certificate, CIP 513501
* Five New Certificates of Achievement
	+ Optics Technology Certificate of Achievement: Conventional, CIP 150612
	+ Optics Technology Certificate of Achievement: Metrology, CIP 150304
	+ Optics Technology Certificate of Achievement: CNC, CIP 150613
	+ Personal Trainer Program Certificate of Achievement, CIP 310507
	+ Sustainable Gardening Certificate of Achievement, CIP 010308
* A.A.S. Technical Studies New Option, Electrical Lineman Option, CIP 159999
1. **The College of New Jersey**
* Two New Certificates
	+ Dual Certification in Early Childhood and Elementary Education, CIP 13.1206
	+ Environmental Sustainability Education, CIP 13.9999
1. **Thomas Edison State College**
* Nomenclature change Graduate Certificate in Homeland Security CIP Code 52.0201 to Graduate Certificate in Counterterrorism CIP code 43.0304
* New Graduate Certificate in Homeland Security, CIP 52.0201
* Initiation of Program Options
	+ Master of Science in Homeland Security Emergency Management Option, CIP 43.0302
	+ Master of Science in Homeland Security Cybersecurity Option, CIP 43.0116
	+ Master of Science in Homeland Security Counterterrorism Option, CIP 43.0304
1. **William Paterson University**
* Change degree designation and title of Communication Disorders Bachelor of Arts to Communication Disorders Bachelor of Science, CIP 51.0201
* Twenty-six new certificates
	+ Creative Writing CIP 23.1302
	+ Cultural Competence CIP 30.2301
	+ Geneology and Family History CIP 54.0199
	+ Business Communications CIP 52.0201
	+ Business Communications CIP 52.0201
	+ Business Foundations CIP 52.0201
	+ Business Analytics CIP 52.1301
	+ Strategic Human Resource Management CIP 52.1001
	+ Social Entrepreneurship CIP 52.0701
	+ Financial Reporting and Analysis CIP 52.0399
	+ Decision Making and Control CIP 52.0399
	+ Bank Management CIP 52.0899
	+ Investment Analysis CIP 52.0899
	+ Private Wealth Management CIP 52.0899
	+ Retirement and Estate Planning CIP 52.0899
	+ Risk Management CIP 52.0899
	+ International Risk Management CIP 52.0899
	+ Corporate Finance CIP 52.0899
	+ Digital Marketing CIP 52.1401 Strategic
	+ Marketing CIP 52.1401
	+ Marketing Research CIP 52.1401
	+ Jazz Pedagogy CIP 50.0912
	+ Orff Schulwerk CIP 50.0912
	+ Director of School Counseling Services CIP 13.1101
	+ Student Assistance Coordinator CIP 13.1101
	+ Nursing Administration CIP 51.3802

VII. Old Business

1. **Felician University**
	1. B.A. in Education and Behavior Analysis, CIP 13.1013 (originally on May 8 AIC Agenda)

First Reader: Marsha Pollard, Berkeley College

Second Reader: Jon Connolly, Sussex County Community College

\*Marianne Vakalis reported for Berkeley College. She noted the program was resubmitted from the May 8, 2020 AIC meeting as it was determined the assessment plan was missing a course the consultant considered very important and recommended to be included. The course is now included in the comprehensive assessment plan. The second reason the program was initially returned was the number of credits did not add up to 120, but the credits now add up correctly with 50 in General Education, 30 in professional courses, 33 in major courses, and 7 additional credits in related courses. At the request of the AIC a Statement of No Objection letter from the acting President was included with the proposal. The proposal now meets all the suggestions and is well polished. The second reader, Dr. Connolly agreed with Marianne’s summary, but noted a preference for more upfront context than was provided. He noted the need for an increasing professional disposition and having that in assessments is a good thing. Dr. Connolly recommended the proposal move forward to the Presidents’ Council. The motion was carried.

1. **Monmouth University**
	1. Master of Science in Data Science, CIP 30.7001 (originally on May 8 AIC Agenda)

First Reader: Basil Baltzis, New Jersey Institute of Technology

Second Reader**:** Jennifer Palmgren, The College of New Jersey

Dr. Baltzis stated the proposal was resubmitted from the May 8, 2020 AIC meeting as the institutional response to the consultant was missing. In response to the consultant’s recommendation to change the program to a 12-15 month program, the institution stated there is no way the program can be done in two years as full time per semester is defined as someone who takes 9 credits. The recommendation by the consultant to specify TOEFL score and add a writing piece to the application was addressed by the institution, and the application has already been updated. The consultant report found the transfer policy is not specified to which the institution clarified where the information can be found. Dr. Baltzis found the responses from the institution adequate and motioned to move the proposal forward to the Presidents’ Council. The second reader Dr. Osborn concurred with Dr. Baltzis and seconded the motion to move the proposal forward to the Presidents’ Council. The motion was carried. Dr. Leahy recused.

1. **Rowan University**
	1. Master of Arts in Holocaust & Genocide Education, CIP 30.2101 (originally on May 8 AIC Agenda)

First Reader: Jeff Toney, Kean University

Second Reader**:** Nurdan Aydin, New Jersey City University

Dr. Toney stated the proposal was resubmitted from the May 8, 2020 AIC meeting due to issues with the consultant report. The program document is the only program of its kind that focuses on Holocaust and genocide education. Students will be taught both a scholarly historical approach as well as pedagogy. The resubmitted consultant report very well addressed all the questions that were not addressed previously and reflects a high quality program. Dr. Toney motioned to move the proposal forward to the Presidents’ Council. The second reader Dr. Aydin, concurred with Dr. Toney and seconded the motion to move the proposal to the Presidents’ Council. The motion was carried. Dr. Harvey recused.

1. **Stockton University**
	1. Bachelor of Arts in Digital Studies, CIP 09.0702 (originally on May 8 AIC Agenda)

First Reader: Robert Schreyer, Mercer County Community College

Second Reader: Marsha Pollard, Berkeley College

The first reader was not present for the meeting. \*Marianne Vakalis stated the proposal was resubmitted from the May 8, 2020 AIC. The resubmitted proposal now contains significant pages of appendices. The proposal includes information to support the institution’s commitment to hire one faculty member when the program begins and hire more faculty as the program grows. Program assessments have been refined and significant information was provided to move the proposal forward. Dr. Henderson motioned to move the proposal forward to the Presidents’ Council. The motion was carried.

VIII. New Business