

**New Jersey Presidents' Council
Academic Issues Committee
February 16, 2018, 10:00 a.m., Conference Call**

MINUTES

Presidents: Joann La Perla-Morales (Chair), MaryAnn Baenninger, Christopher Capuano, Jon Connolly, David Haney, Michael Smith

Also Participating: Bob Clark, Rafael Castilla, Jeff Toney, Willard Gingerich, Nurdan Aydin, Basil Baltzis, Roberta Harvey, James Burkley, Lori Vermeulen, Jennifer Palmgren, Marianne Vakalis, Robert Clark

Eric Taylor, Allison Samay, Sally D'Aloisio

- I. Call to Order / Roll Call
- II. Approval of Minutes of the January 12, 2018 Meeting
- III. Report from the Chair
- IV. New Programs

A. Atlantic Cape Community College

1. Associate in Science, Psychosocial Rehabilitation and Addictions Counseling (51.1501)

First Reader: **Jianping Wang, Mercer County Community College

Second Reader: *Beth Castiglia, Berkeley College

*Dr. Marianne Vakalis, Berkeley College, reported for Dr. Castiglia.

**Dr. Joann La Perla-Morales, Middlesex County College, reported as second reader in the absence of Dr. Wang.

Dr. Vakalis noted the submitted proposal was clear and aligns with the strategic plan. The consultant is qualified and his report is detailed. The institutions response did not address all of the consultant's concern.

Dr. Vakalis moved, Dr. Harvey seconded, that the proposal not be recommended to the Presidents' Council. The motion carried.

Action Item: The proposal be returned to the institution to respond to the consultant's recommendations regarding physical facilities, finance and faculty.

B. College of Saint Elizabeth

1. Master of Science in Physician Assistant (51.0912)

First Reader: David Haney, Centenary University

Second Reader: Rafael Castilla, Eastwick College

Dr. Haney summarized the submitted proposal and noted it does not exceed mission, the consultant is qualified and the consultant's report is robust.

Dr. Haney moved, Dr. Castilla seconded, that this proposal be recommended to the Presidents' Council. The motion carried.

C. Kean University

1. Bachelor of Science – Community Health Education (51.2208)
First Reader: *Sue Henderson, New Jersey City University
Second Reader: Jon Connolly, Sussex County Community College

*Dr. Nurdan Ayden reported for Dr. Henderson.

Dr. Aydin summarized the submitted proposal was well written and the goals are well defined. The consultant's credentials were appropriate and his report was detailed. Dr. Connolly concurred with Dr. Aydin, although he noted the learning outcomes and assessment were not presented in the form the committee is accustomed to.

Dr. Aydin moved, Dr. Connolly seconded, that this proposal be recommended to the Presidents' Council. The motion carried. Dr. Toney abstained.

D. Ocean County College

1. Associate in Science Degree in Graphic Arts, Design, and Media (50.0102)
First Reader: Willard Gingerich, Montclair State University
Second Reader: *Beth Castiglia, Berkeley College

*Dr. Marianne Vakalis, Berkeley College, reported for Dr. Castiglia.

Dr. Gingerich summarized the submitted proposal stating the consultant is adequately qualified and he recommends and supports the program. The assessment plan is adequate. Dr. Vakalis concurred with Dr. Gingerich's comments.

Dr. Gingerich moved, Dr. Vakalis seconded, that this proposal be recommended to the President's Council. The motion carried.

E. Rowan College at Burlington County

1. Associate in Science – Advanced and Continuous Studies (24.0101)
First Reader: Jeff Toney, Kean University
Second Reader: *Jackie Taylor, The College of New Jersey

*Dr. Jennifer Palmgren, The College of New Jersey, reported in the absence of Dr. Taylor.

Dr. Toney summarized the submitted proposal noting its purpose is to add a third year to the regular two-year Associates and it will serve as a bridge to the Bachelor's degree.

The proposal needs more clarity. It appears to be a 3+1, not a stand alone Associate degree. Is the degree transferable to any institution but Rowan? The need for the program appears to be a solution to an administrative issue that is to allow students to get financial aid rather than an academic need.

Dr. Toney moved, seconded by Dr. Palmgren, that the submitted proposal not be recommended to the Presidents' Council, but be returned to the institution for more clarity. The motion carried.

Dr. Harvey recused herself.

Action Item: The proposal will be returned to the institution so the suggestion revisions can be made.

2. Associate of Applied Science, Advanced and Continuous Studies (24.0101)
First Reader: Jon Connolly, Sussex County Community College
Second Reader: Sue Henderson, New Jersey City University

Dr. Connolly summarized the submitted proposal.

The proposal needs more clarity. It appears to be a 3+1, not a stand along Associate degree. Is the degree transferable to any institution but Rowan? The need for the program appears to be a solution to an administrative issue that is to allow students to get financial aid rather than an academic need.

Dr. Connolly moved, seconded by Dr. Nurdan, that the submitted proposal not be recommended to the Presidents' Council, but be returned to the institution for more clarity. The motion carried. Dr. Harvey recused herself.

Action Item: The proposal will be returned to the institution so the suggestion revisions can be made.

F. Sollers College

1. Associate to Bachelor of Science in Clinical Research (51.1005)
First Reader: Christopher Capuano, Fairleigh Dickinson University
Second Reader: Rafael Castilla, Eastwick College

Dr. Capuano summarized the submitted proposal supports the institution's mission and strategic plan, and the consultant is qualified.

Dr. Capuano moved, Dr. Castilla seconded, to not recommend the submitted proposal to the Presidents' Council, but return to the institution for more detailed learning outcomes plan including clarity in what courses are 3rd year and which are 4th year; describe how 7 semesters could be completed in 2 years; describe GPA requirement for admission The motion carried.

Action Item: The proposal will be returned to the institution so the suggested revisions can be made.

2. Associate to Bachelor of Science in Data Engineering (11.0802)
First Reader: James Burkley, Rutgers University
Second Reader: Jeff Toney, Kean University

Mr. Burkley summarized the submitted proposal noting that the current response to the consultant's report does not respond to issues raised by consultant.

Dr. Toney moved, Dr. Baltzis seconded, to not recommend this proposal to the Presidents' Council, but return to the institution.

Action Item: The proposal will be returned to the institution so the suggested revisions can be made.

G. Union County College

1. Associate in Applied Science, Respiratory Care (51.0908)
First Reader: Jon Connolly, Sussex County Community College
Second Reader: *Jianping Wang, Mercer County Community College

*Dr. La Perla-Morales, Middlesex County College reported in the absence of Dr. Wang.

Dr. Connolly summarized the submitted proposal stating the assessment plan is adequate; learning outcomes are appropriate; the consultant's area of expertise is not in field; his review is not detailed, and faculty. Dr. La Perla-Morales concurred with Dr. Connolly that this is an excellent proposal, but also is concerned about consultant's report.

Dr. Connolly moved, seconded by Dr. Harvey to not recommend this proposal to the President's Council, but return to the institution for clarification on the requirements regarding their ability to get accreditation; a consultant with more specific expertise in respiratory care; and clarification of running the program with only two full-time faculty members.

Action Item: The proposal will be returned to the institution so the suggestion revisions can be made.

H. William Paterson University

1. Master of Science, Applied Business Analytics (52.1301)

First Reader: Roberta Harvey, Rowan University

Second Reader: Lori Vermeulen, Stockton University

Dr. Harvey summarized the submitted proposal stating it was a well prepared and strong proposal; includes a rigorous assessment plan; the consultant is appropriate and his report is thorough. The institution responses were appropriate the consultant's recommendations. Dr. Vermeulen concurred with Dr. Harvey's comments.

Dr. Harvey moved, seconded by Dr. Vermeulen to recommended the submitted proposal to the President's Council. The motion carried.

2. Bachelor of Arts, Urban Science and Society (45.1201)

First Reader: MaryAnn Baenninger, Drew University

Second Reader: Jeff Toney, Kean University

Dr. Baenninger summarized the submitted proposal learning outcomes are clearly defined; it meets the strategic plan and mission; the consultant is well-qualified and his recommendations were responded to by the institution. Dr. Toney concurred with Dr. Baenninger that this is a good proposal.

Dr. Baenninger moved, seconded by Dr. Toney to recommended the submitted proposal to the President's Council. The motion carried.

V. Other Action Items

A. Rutgers, The State University

1. Rutgers (Camden)-MS-Public Affairs (Conversion) (44.0501)

First Reader: David Haney, Centenary University

Second Reader: MaryAnn Baenninger, Drew University

Dr. Haney summarized the submitted proposal for conversion. Dr. Haney moved, Dr. Baenninger seconded the conversion be recommended to the Presidents' Council. The motion carried. Mr. Burkley abstained.

2. Rutgers (New Brunswick) – BS-Criminal Justice (Conversion with Degree Designation Change) (43.0103)

First Reader: Rafael Castilla, Eastwick University

Second Reader: Robert Clark, Cumberland County College

Dr. Castilla summarized the submitted conversion.

It was moved by Dr. Castilla, seconded by Dr. Clark that this request by recommended to the Presidents' Council. The motion carried. Mr. Burkley abstained.

3. Rutgers (New Brunswick) BS-Sport Management (Conversion) (31.0504)

First Reader: *Jackie Taylor, The College of New Jersey

Second Reader: Roberta Harvey, Rowan University

*Jennifer Palmgren, The College of New Jersey reported for Dr. Taylor.

Dr. Palmgren summarized the submitted proposal. Dr. Palmgren moved, Dr. Harvey seconded, to recommend the conversion to the Presidents' Council. The motion carried. Mr. Burkley abstained.

4. Rutgers (Biomedical) – MS-Health Professions Education (Conversion) (51.0000)

First Reader: Basil Baltzis, NJIT

Second Reader: Lori Vermeulen, Stockton University

Dr. Baltzis summarized the submitted proposal on conversion and recommended it for approval. Dr. Vermeulen seconded. The motion carried. Mr. Burkley abstained.

5. Rutgers (Biomedical) – MS-Health Informatics and Information Management (Conversion) (51.2706)

First Reader: Willard Gingerich, Montclair State University

Second Reader: Basil Baltzis, NJIT

Dr. Gingerich summarized the submitted proposal for conversion noting it will be completely online and will seek accreditation. The assessment plan is robust. Additional staffing will be required. Dr. Gingerich moved, Dr. Baltzis seconded. The motion carried. Mr. Burkley abstained.

B. Wilmington University – Licensure Petition

The full petition can be accessed at:

http://www.state.nj.us/highereducation/highedddocs/Wilmington_Petition_2017.pdf

password: 2017*Apricot

First Reader: James Burkley, Rutgers University

Second Reader: *Jianping Wang, Mercer County Community College

*Dr. La Perla-Morales, Middlesex County College reported for Dr. Wang.

Mr. Burkley reviewed the submitted petition and stated the petition meets the standards for licensure with no concerns. Dr. La Perla-Morales seconded that this institution's licensure petition be approved. The motion carried.

VI. For Your Information

A. Atlantic Cape Community College

1. New Certificate program

Hospitality Management Certificate (52.0909)

B. Brookdale Community College

1. Termination of Programs

a. Social Sciences AA, International Studies Option (45.0101)

b. Digital Animation AAS, Game Programming Option (10.0304)

c. Social Services Academic Credit Certificate of Achievement (44.0701)

C. County College of Morris

1. Initiation of New Program Option
Virtual Reality Option within the Associate in Applied Science in
Photography degree (50.0605)

D. Cumberland County College

1. Change in Nomenclature
From: Academic Certificate in Computer Graphics/Desktop Publishing
To: Multimedia Design, AC (50.0102)

E. Kean University

1. New Option
B.S. Management, Human Resources Management Option (52.0201)

F. Rider University

1. Initiation of a Program Option:
Bachelor of Arts in Theatre – Musical Theatre Track

G. Sollers College

1. New Certificate Programs
 - a. Medical Science Liaison (51.2799)
 - b. Regulatory Affairs (51.2002)
 - c. Data Analyst (11.0401)

H. Thomas Edison State University

1. New Certificate Program – Undergraduate Certificate in First Year
Foundations (24.0101)

VI. Old Business

A. Ocean County College

1. Associate in Applied Science, Web Marketing (52.1900) (Previously
submitted January 12, 2018)
First Reader: Ayden Nurdan, New Jersey City University
Second Reader: Bob Clark, Cumberland County College

Dr. Aydin summarized the re-submitted proposal stating the assessment plan concern has been addressed. Dr. Clark concurred. Dr. Aydin moved, Dr. Clark seconded that this program be recommended to the Presidents' Council. The motion carried.

VII. New Business

Next meeting date – Friday, March 23, 2018 – 10:00 a.m. via conference call
Participant Call-In Number -641-715-0632 and Access Code 250751
Proposal Submission Date –Friday, March 9, 2018