

**New Jersey President's Council  
Academic Issues Committee  
May 18, 2017  
10:00 am  
Quigley Board Room, Caldwell University**

**Minutes**

**Present:** Nancy Blattner (Chair)

**Present (Presidents):** Christopher Capuano\*, Jon Connolly\*

**Also Present:** Nurdan Aydin\*, Basil Baltzis, James Burkley, Rafael Castilla, Willard Gingerich, Chris Grevesen, Roberta Harvey, Mark McCormick\*, Edward Ogle, Eric Taylor\*, Lori Vermeulen  
\*Via Conference Call

**Note:** Due to commencement commitments Dr. R. Barbara Gitenstein, Dr. Jeff Toney, and Dr. Jianping Wang submitted written reviews of their assignments to the AIC Chair prior to the meeting.

**Recording:** Sharon Kievit

I. Call to Order/Roll Call

II. Approval of the Minutes of the March 31, 2017 meeting

The minutes of the March 31, 2017 meeting were accepted as written. Dr. McCormick abstained.

III. New Programs

**A. Brookdale Community College**

1. AS – Hospitality Management (52.0901)

First Reader: Jianping Wang, Mercer County Community College

Second Reader: Michael Smith, Berkeley College\*

\*Chris Grevesen reported in the absence of Dr. Smith.

Dr. Blattner read the summary of the proposal prepared by Dr. Wang. The submitted proposal is well documented, supports the institution's strategic plan and mission and includes an adequate assessment plan. It was moved by Dr. Blattner, and seconded by Dr. Grevesen, that this proposal be recommended to the President's Council. The motion carried.

## **B. Felician University**

### **1. BS – Exercise Sports Science (31.0505)**

First Reader: Christopher Capuano, Fairleigh Dickinson University

Second Reader: Willard Gingerich, Montclair State University

Dr. Capuano summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Dr. Gingerich concurred with Dr. Capuano's review. It was moved by Dr. Capuano, and seconded by Dr. Gingerich, that this proposal be recommended to the President's Council. The motion carried. Dr. Ogle abstained.

## **C. Hudson County Community College**

### **1. AAS – Construction Management (46.0499)**

First Reader: Joann LaPerla-Morales, Middlesex County College\*

Second Reader: James Burkley, Rutgers University

\*Dr. Mark McCormick reported in the absence of Dr. LaPerla-Morales

Dr. McCormick summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Mr. Burkley concurred with Dr. McCormick's review. It was moved by Dr. McCormick, and seconded by Mr. Burkley, that this proposal be recommended to the President's Council. The motion carried.

### **2. AA – Media and Communication (09.0102)**

First Reader: Anne Prisco, Felician University\*

Second Reader: Roberta Harvey, Rowan University

\*Dr. Edward Ogle reported in the absence of Dr. Prisco.

Dr. Ogle summarized the submitted proposal stating that the program's assessment plan, methods and goals are incomplete. He also noted that the consultant's recommendations are not substantive. Dr. Ogle and Dr. Harvey agreed that the proposal should be returned to the institution for a strengthened assessment plan. It was moved by Dr. Ogle, and seconded by Dr. Harvey, that this proposal not be recommended to the President's Council. The motion carried.

**Action Item:** The proposal will be returned to the institution for a revised assessment plan.

## **D. Middlesex County College**

### **1. AS – Homeland Security (43.0301)**

First Reader: Lori Vermeulen, Stockton University

Second Reader: James Burkley, Rutgers University

Dr. Vermeulen summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Mr. Burkley concurred with Dr. Vermeulen's review. It was moved by Dr. Vermeulen, and seconded by Mr. Burkley, that this proposal be recommended to the President's Council. The motion carried. Mark McCormick abstained.

### **E. Monmouth University**

#### 1. Doctor of Education in Educational Leadership (13.0401)

First Reader: Roberta Harvey, Rowan University

Second Reader: Lori Vermeulen, Stockton University

Dr. Harvey summarized the submitted proposal stating that it is a well prepared proposal that supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Dr. Vermeulen concurred with Dr. Harvey's review. It was moved by Dr. Harvey, and seconded by Dr. Vermeulen, that this proposal be recommended to the President's Council. The motion carried.

**Note:** Subsequent to the meeting, the NJPC did not approve this program since the program exceeds Monmouth University's mission. The university has been notified that they must petition the state through the Office of Secretary of Higher Education (Eric Taylor).

### **F. New Jersey City University**

#### 1. BS in Supply Chain, Logistics and Maritime Port Management (52.0203)

First Reader: Christopher Capuano, Fairleigh Dickinson University

Second Reader: R. Barbara Gitenstein, TCNJ

Dr. Capuano summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Dr. Blattner read Dr. Gitenstein's summary which supported Dr. Capuano's review. It was moved by Dr. Capuano, and seconded by Dr. Blattner, that this proposal be recommended to the President's Council. The motion carried.

Dr. Nurdan Aydin abstained.

### **G. New Jersey Institute of Technology**

#### 1. MS in Data Science (11.0401)

First Reader: Jeff Toney, Kean University

Second Reader: Christopher Capuano, Fairleigh Dickinson University

Dr. Blattner read Dr. Toney's recommendation. The submitted proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and consultant's report. Dr. Toney Dr. Capuano concurred with Dr. Toney's review. It was moved by Dr. Blattner, and seconded by Dr. Capuano, that this proposal be recommended to the President's Council. The motion carried. Dr. Baltzis abstained.

### **H. Raritan Valley Community College**

#### 1. AAS – Occupational Therapy Assistant (51.0803)

First Reader: Sue Henderson, New Jersey City University\*

Second Reader: Jianping Wang, Mercer County Community College

\*Dr. Nurdan Aydin reported in the absence of Dr. Henderson.

Dr. Aydin summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Dr. Nancy Blattner pointed out that the board resolution contained in the proposal was not signed. It was moved by Dr. Aydin, and seconded by Dr. Blattner, that this

proposal be recommended to the President's Council. The motion carried. James Burkley abstained.

**Action Item:** The institution will be asked to provide a signed board resolution.

2. AAS – Commercial Energy Management Technology (15.0503)

First Reader: Jon Connolly, Sussex County Community College

Second Reader: Michael Smith, Berkeley College\*

\*Dr. Chris Grevesen reported on behalf of Dr. Smith.

Dr. Connolly summarized the submitted proposal stating that the proposal is excellent and well developed, supports the institution's strategic plan and mission, and includes an assessment plan. Dr. Grevesen concurred with Dr. Connolly's review. It was moved by Dr. Connolly, and seconded by Dr. Grevesen, that this proposal be recommended to the President's Council. The motion carried. Dr. Basil Baltzis abstained.

**I. Rowan College at Burlington County**

1. AS in Exercise Science Health and Wellness (31.0505)

First Reader: Michael Smith, Berkeley College\*

Second Reader: R. Barbara Gitenstein, TCNJ

\*Dr. Chris Grevesen reported in the absence of Dr. Smith.

Dr. Grevesen summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a highly qualified consultant's report. Dr. Blattner read Dr. Gitenstein's summary, which supported Dr. Grevesen's review. It was moved by Dr. Grevesen, and seconded by Dr. Blattner, that this proposal be recommended to the President's Council. The motion carried. Dr. Roberta Harvey abstained.

2. AS in Health Science (51.0000)

First Reader: Joann LaPerla-Morales, Middlesex County College<sup>8</sup>

Second Reader: Anne Prisco, Felician University\*\*

\*Dr. Mark McCormick reported in the absence of Dr. LaPerla-Morales

\*\*Dr. Edward Ogle reported in the absence of Dr. Prisco.

Mark McCormick summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Dr. Ogle concurred with Dr. McCormick's review. It was moved by Dr. McCormick, and seconded by Dr. Ogle, that this proposal be recommended to the President's Council. The motion carried. Dr. Roberta Harvey abstained.

3. AS in Geoscience (40.0601)

First Reader: James Burkley, Rutgers University

Second Reader: Jon Connelly, Sussex County Community College

Mr. Burkley summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an assessment plan and consultant's report. After discussion, it was moved by Mr. Burkley, and seconded by Dr. Capuano, that this proposal be recommended to the President's Council. The motion carried. Dr. Roberta Harvey abstained.

4. AAS – Healthcare Informatics (51.2706)

First Reader: Christopher Capuano, Fairleigh Dickinson University

Second Reader: Rafael Castilla, Eastwick College

Dr. Capuano summarized the submitted proposal stating that it is lean, but it does include the required assessment plan and a consultant's report. Dr. Castilla supported the recommendation of this approval to the NJPC. It was moved by Dr. Castilla, and seconded by Dr. Vermeulen, that this proposal be recommended to the President's Council. Dr. Connelly, Dr. McCormick, and Dr. Roberta Harvey abstained. Since there was a tie in the vote, Dr. Blattner recommended that the proposal be moved forward to the President's Council.

**J. Rowan University**

1. Master of Science – Organizational Leadership (52.0213)

First Reader: R. Barbara Gitenstein, TCNJ

Second Reader: Sue Henderson, New Jersey City University\*

\*Dr. Nurdan Aydin

Dr. Blattner read the summary of the proposal prepared by Dr. Gitenstein. The summary stated that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Dr. Aydin concurred with Dr. Gitenstein's review. It was moved by Dr. Blattner, and seconded by Dr. Aydin, that this proposal be recommended to the President's Council. The motion carried. Dr. Harvey abstained.

2. Master of Arts – Educational Technology (13.0501)

First Reader: Lori Vermeulen, Stockton University

Second Reader: James Burkley, Rutgers University

Dr. Vermeulen summarized the submitted proposal stating that the proposal is comprehensive, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Mr. Burkley concurred with Dr. Vermeulen's review. It was moved by Dr. Vermeulen, and seconded by Mr. Burkley, that this proposal be recommended to the President's Council. The motion carried. Dr. Harvey abstained.

3. Bachelor of Science – Environmental Science (03.0104)

First Reader: Jon Connolly, Sussex County Community College\*

Second Reader: Anne Prisco, Felician University\*\*

\*Dr. Blattner reported in place of Dr. Connelly.

\*\*Dr. Edward Ogle reported in the absence of Dr. Prisco.

Dr. Ogle summarized the submitted proposal stating that the proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and a consultant's report. Dr. Blattner concurred with Dr. Ogle's review. It was moved by Dr. Blattner, and seconded by Dr. Ogle, that this proposal be recommended to the President's Council. The motion carried. Dr. Harvey abstained.

### **K. Salem Community College**

1. Bachelor of Applied Science Degree in Scientific Glass Technology (48.9999)  
First Reader: Sue Henderson, New Jersey City University\*  
Second Reader: Basil Baltzis, NJIT

\*Dr. Nurdan Aydin reported on behalf of Dr. Henderson.

Dr. Aydin summarized the submitted proposal stating that it is unique, however, the program does not appear ready to move forward since it exceeds the college's mission. Additionally, the proposal does not include sufficient support for the need for the program. Dr. Baltzis concurred with Dr. Aydin's review. He added that it appears that the consultant does not have a clear understanding of the program. There were also concerns with regard to the faculty and their credentials. After discussion, it was moved by Dr. Aydin, and seconded by Dr. Baltzis, that this proposal not be recommended to the President's Council. The motion carried. James Burkley abstained.

**Action Item:** The proposal will be returned to the institution so that the concerns may be addressed.

### **L. Sussex County Community College**

1. AS – Exercise Science (31.0505)  
First Reader: Jianping Wang, Mercer County Community College  
Second Reader: Rafael Castilla, Eastwick College

Dr. Blattner read the summary of the proposal prepared by Dr. Wang. The summary stated that the submitted proposal is well developed, supports the institution's strategic plan and mission, includes an assessment plan and an adequate consultant's report. Dr. Castilla concurred with Dr. Wang's review. It was moved by Dr. Blattner, and seconded by Dr. Castilla, that this proposal be recommended to the President's Council. The motion carried.

### **M. Thomas Edison State University**

1. MS in Data Science and Analytics (27.0599)  
First Reader: Rafael Castilla, Eastwick College  
Second Reader: Roberta Harvey, Rowan University

Dr. Castilla summarized the submitted proposal stating that the proposal contains an underdeveloped learning outcomes assessment plan and an inadequate consultant's report and response. The assessment plan identifies program learning outcomes but does not articulate higher level program objectives or specific student learning goals and outcomes. The consultant has limited academic experience. The report is an editorial review of the program announcement. There does not appear to be a clear understanding of the purpose of the consult process. The consultant did not conduct a site visit. It is recommended that the institution engage a new consultant with appropriate credentials and ensure that the report and the response meet the objectives as described in the AIC Manual. Dr. Harvey concurred with Dr. Castilla's review. It was moved by Dr. Castilla, and seconded by Dr. Harvey, that this proposal not be recommended to the President's Council. The motion carried.

**Action Item:** The proposal will be returned to the institution so the suggested revisions can be made.

#### IV. Other Action Items

##### **A. Concordia College - Licensure Petition to offer Baccalaureate and Master's Degree in Lakewood, New Jersey**

First Reader: James Burkley, Rutgers University

Second Reader: Joann LaPerla-Morales, Middlesex County College\*

\*Mark McCormick reported in the absence of Dr. LaPerla-Morales.

Mr. Burkley summarized the submitted licensure petition and supported its approval. The report of the evaluation team recommends support of the licensure. Dr. McCormick concurred with Mr. Burkley's review. After discussion, it was moved by Mr. Burkley, and seconded by Dr. McCormick, that this petition be recommended to the President's Council. The motion carried. (Vote: 5 approved – 4 opposed – 3 abstained)

##### **B. Middlesex County College**

###### 1. AAS – Culinary Arts (Conversion) (12.0503)

First Reader: Michael Smith, Berkeley College\*

Second Reader: Lori Vermeulen, Stockton University

\* Dr. Blattner reported in place of Dr. Smith.

Dr. Vermeulen summarized the submitted conversion proposal stating that the assessment plan is weak. She also noted that there is falling enrollment for the program which may be the reason for the conversion. Dr. Vermeulen requested committee discussion of this proposal because of her concerns. The committee concluded that this is an established program with known outcomes. It was moved by Dr. Blattner, and seconded by Dr. Ogle, that this proposal be recommended to the President's Council. The motion carried. Dr. Basil Baltzis and Dr. Mark McCormick abstained.

###### 2. AAS – Hospitality Management (Conversion) (52.0901)

First Reader: Rafael Castilla, Eastwick College

Second Reader: Jon Connolly, Sussex County Community College

Dr. Castilla summarized the submitted conversion proposal stating that it is well developed, supports the institution's strategic plan and mission, and includes an adequate assessment plan. This conversion will improve the visibility of the program. Dr. Connolly concurred with Dr. Castilla's review. It was moved by Dr. Castilla, and seconded by Dr. Connolly, that this proposal be recommended to the President's Council. The motion carried. Mark McCormick abstained.

##### **C. Rowan University**

###### 1. BA – Health Promotion and Wellness Management (Conversion) (51.0001)

First Reader: Basil Baltzis, NJIT

Second Reader: Christopher Capuano, Fairleigh Dickinson University

Dr. Basil summarized the submitted conversion proposal stating that it is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan. Dr. Capuano concurred with Dr. Baltzis' review. It was moved by Dr. Baltzis, and seconded by Dr. Capuano, that this proposal be recommended to the President's Council. The motion carried. Dr. Harvey abstained.

#### **D. Rutgers University – New Brunswick**

1. Conversion of Option to Full Program – BA in Cognitive Science (30.2501)

First Reader: Willard Gingerich, Montclair State University

Second Reader: Jeff Toney, Kean University

Dr. Gingerich summarized the submitted conversion proposal and supported its approval. He stated that the assessment plan contains interesting rubrics though the learning outcomes' assessment is not comprehensive. Dr. Toney's summary also noted that the program's assessment plan is not comprehensive. It was moved by Dr. Gingerich, and seconded by Dr. Blattner, that this proposal be recommended to the President's Council. The motion carried. Mr. James Burkley abstained.

#### **E. Syracuse University – Licensure Petition for Approval of Two New Instructional Sites Located at New Jersey High Schools**

First Reader: Basil Baltzis, NJIT

Second Reader: Sue Henderson, New Jersey City University\*

\*Dr. Nurdan Aydin

Dr. Baltzis summarized the submitted licensure petition stating that it is well developed. He recommended approval of the licensure petition. Dr. Aydin concurred with Dr. Baltzis' review. It was moved by Dr. Baltzis, and seconded by Dr. Aydin, that this licensure petition be recommended to the President's Council. The motion carried. Dr. Willard Gingerich abstained.

#### **V. For Your Information**

##### **A. Atlantic Cape Community College**

1. Change in Nomenclature – New Media Studies, AAS to Media Studies, AAS (09.0702)

##### **B. Brookdale Community College**

1. New Option – AA – Social Science – Criminal Justice Option (43.0107)

##### **C. Essex County College**

Deactivations – Business Division

1. Academic Certificate Program in Office Assistant (52.0499)
2. Business Administration and Microcomputer Application Option AAS (52.0201)

Deactivations – Nursing and Allied Health Division

1. Dental Assisting Certificate Program (51.0601)
2. Dental Hygiene AAS (51.0602)
3. Dietary Manager Program Certificate – Online (51.0601)
4. Information Systems Office Operations Certificate (11.0301)
5. Internet-Web Page Design Specialist Certificate (11.0801)
6. Microcomputer Systems Application AAS (11.0202)
7. Respiratory Care AS (51.0908)
8. Renewable Energy Certificate Program (15.0503)

#### **D. Hudson County Community College**

1. New Degree Option - Cybersecurity Option for AS in Computer Science (11.1003)
2. New Certificate Program - Supply Chain Management (52.0203)
3. New Certificate Program – Personal Fitness Trainer (31.0501)

#### **E. Montclair State University**

1. New Post-Baccalaureate Certificate Program – Digital Marketing (52.1401)
2. Change in Degree Designation John J. Cali School of Music– Master of Arts (MA) to a Master of Music (MMus) (50.0903)

#### **F. New Jersey City University**

1. Change in Nomenclature (51.0000)  
From: BS in Health Sciences-Community Health Education  
To: BS in Health Sciences – Public Health Education  
From: MS in Health Sciences – Community Health Education  
To: MS in Health Sciences – Public Health Education  
From: Minor in Health Sciences – Community Health Education  
To: Minor in Health Sciences – Public Health Education

#### **G. New Jersey Institute of Technology (NJIT)**

1. Initiation – Master’s level certificate program – Graduate Certificate in User Experience Essentials (23.1303)
2. New Program Options  
Applied Quantitative Finance Option within – Master of Science in Mathematical and Computational Finance Degree Program (27.0301)  
Biotechnology Option within Master of Science in Pharmaceutical Chemistry Degree Program (51.2004)

#### **H. Raritan Valley Community College**

1. Certificate Program – Bookkeeping Certificate (52.0302)
2. Certificate Program – Commercial Energy Management Technology Certificate (15.0503)
3. New Program Option – Supply Chain Management Option in Business Administration, Associate of Science (52.0101)
4. New Program Option – Supply Chain Management Option in Business Management, Associate of Applied Science (52.0201)
5. Change in Nomenclature –  
From: Education: P-6, Associate of Arts (13.1209)  
To: Education: P-12, Associate of Arts (13.1209)  
From: Interior Design, Associate of Science (50.0408)  
To: Interior Architecture and Design, Associate of Science (50.0408)  
From: Multimedia Communications, Associate of Science (50.0499)  
To: Interactive Digital Media, Associate of Science (30.3101)

## **I. Rider University**

1. Health Sciences Program – Minor - New Movement Science (31.0505)

## **J. Rowan College at Burlington County**

Termination of Programs

1. AAS.ACC - Accounting Technology (52.0302)
2. AAS.AGB - Agricultural Business Technology (01.0101)
3. AAS.BIT – Biotechnology (26.1201)
4. AAS.CRM - Casino and Resort Management (52.0908)
5. AS.CPM - Chemistry Pre-Medical Technology Option (24.0101)
6. AAS.CAD - Computer Aided Drafting & Design Technology (15.1302)
7. AS.CUL - Culinary Arts (12.0503)
8. AAS.FSC - Fire Science Technology (43.0203)
9. AAS.FSM - Food Service Management Technology (52.0905)
10. AAS.HRS - Hearing Instrument Sciences (51.0299)
11. AA.IGS - International Studies (30.2001)
12. AS.SES - Sustainable Energy Studies (30.3301)
13. AS.SPM - Sustainability - Policy and Management (30.3301)

## **K. Rowan University**

1. Post-baccalaureate Certificate in Pre-Health Studies (CIP 51.0000 Health Services/Allied Health/Health Sciences, General)
2. Accelerated Dual Degree Programs:
  - Bachelor of Arts in History/Master of Science in Teaching in Subject Matter Education (CIP 54.0101 History, General; 13.1318 Social Studies Teacher Education)
  - Bachelor of Arts in Spanish /Master of Science in Teaching in Subject Matter Education (CIP 160905 Spanish Language and Literature; 13.1306 Foreign Language Teacher Education)
  - Bachelor of Arts in English/Master of Science in Teaching in Subject Matter Education (CIP 23.0101 English Language and Literature, General; 13.1305 English/Language Arts Teacher Education)
  - Bachelor of Arts in Theatre/Master of Science in Teaching in Subject Matter Education (CIP 50.0501 Drama and Dramatics/Theatre Arts, General; 13.1324 Drama and Dance Teacher Education)
  - Bachelor of Arts in Mathematics/Master of Arts in STEM Education (CIP 27.0101 Mathematics, General; 13.1311 Mathematics Teacher Education)
  - Bachelor of Arts in Physics/Master of Arts in STEM Education (CIP 40.0801 Physics, General; 13.1329 Physics Teacher Education)
  - Bachelor of Arts in Biological Science/Master of Arts in STEM Education (CIP 26.0101 Biology/Biological Sciences, General; 13.1322 Biology Teacher Education)

- Bachelor of Science in Biological Science/Master of Arts in STEM Education (CIP 26.0101 Biology/Biological Sciences, General; 13.1322 Biology Teacher Education)
  - Bachelor of Arts in Chemistry/Master of Arts in STEM Education (CIP 40.0501 Chemistry, General; 13.1323 Chemistry Teacher Education)
3. Nomenclature Changes
- Master of Arts in Public Relations to Master of Arts in Strategic Communication (CIP 09.0900 Public Relations, Advertising, and Applied Communication)
  - Minor in Advertising to Minor in Strategic Communication (CIP 09.0900 Public Relations, Advertising, and Applied Communication)

**L. Thomas Edison State University**

1. Change in Degree Designation (30.9999)

From: Associate in Science in Applied Science and Technology (ASAT)

To: Associate of Science (AS)

From: Bachelor of Science in Applied Science and Technology (BSAST)

To: Bachelor of Science (BS)

From: Master of Science in Applied Science and Technology (MSAST)

To: Master of Science (MS)

**M. Union County College**

1. Change in Degree Designation – Associate in Applied Science to Associate in Science (31.0504)

VI. Old Business

**A. Cumberland County Community College**

1. AA – Child Advocacy Program (13.1011) (previously submitted 12/2/2016 and 2/24/17)

First Reader: Rafael Castilla, Eastwick College

Second Reader: Jon Connolly, Sussex County Community College

Dr. Castilla reviewed the resubmitted proposal and stated that it contains a satisfactory revised learning outcomes' assessment plan with a curriculum map. Dr. Connolly concurred with Dr. Castilla's review. It was moved by Dr. Castilla, and seconded by Dr. Connolly, that this proposal be recommended to the President's Council. The motion carried.

**B. Montclair State University**

1. Master of Science – Information Technology (11.0103) (Conversion)  
(Previously submitted 3-31-17)

First Reader: Roberta Harvey, Rowan University

Second Reader: Basil Baltzis, NJIT

Dr. Harvey reviewed the documents clarifying the program's outcomes' assessment plan and stated that the proposal meets AIC approval criteria. Dr. Baltzis concurred with Dr. Harvey's review. It was moved by Dr. Harvey, and seconded by Dr. Baltzis, that this

proposal be recommended to the President's Council. The motion carried. Dr. Gingerich abstained.

2. MS in Business Analytics (52.1301) (Previously submitted 3-31-17)

First Reader: Anne Prisco, Felician University\*

Second Reader: Sue Henderson, New Jersey City University\*\*

\*Dr. Edward Ogle reported in the absence of Dr. Prisco.

\*\*Dr. Nurdan Aydin reported in the absence of Dr. Henderson

Dr. Ogle reviewed the resubmitted program proposal and stated that it contains a thorough assessment plan. Dr. Aydin concurred with Dr. Ogle's review. It was moved by Dr. Ogle, and seconded by Dr. Aydin, that this proposal be recommended to the President's Council. The motion carried. Dr. Gingerich abstained.

**C. Ramapo College**

1. BS in Elementary Education and Teaching (13.1202) (Previously submitted 3-31-2017)

First Reader: Jeff Toney, Kean University\*

Second Reader: Lori Vermeulen, Stockton University

Dr. Vermeulen summarized the resubmitted proposal stating that the requested new courses were developed as suggested by the AIC. A new consultant reviewed the program and an accurate consultant's assessment of the program was submitted. After discussion, it was moved by Dr. Vermeulen, and seconded by Dr. Blattner, that this proposal be recommended to the President's Council. The motion carried.

**D. Rowan College at Gloucester County**

1. AS in Human Resources Management (52.1005) (Previously submitted 8-26-16 and 12-2-16)

First Reader: Willard Gingerich, Montclair State University

Second Reader: Jeff Toney, Kean University

Dr. Gingerich summarized the resubmitted proposal stating that the assessment plan contains clearly articulated measures of student learning outcomes. The consultant's credentials and experience more closely correspond to the Guidelines in Appendix D of the AIC Manual. The proposal confirms that an onsite consultant's visit did take place. It was moved by Dr. Gingerich, and seconded by Dr. Blattner, that this proposal be recommended to the President's Council. The motion carried.

**VII. New Business**

1. AIC Manual – AIC Consultant Selection Discussion Criteria – Page 9

This item was deferred to the August 2017 meeting.

Dr. Blattner noted that she will not be able to attend the June 5 NJPC meeting. Chris Capuano agreed to cover the meeting for Dr. Blattner.

Dr. Blattner thanked the committee for their dedicated service to the AIC over the past two years. She added that Richard Levao will be announcing the AIC chair for FY2017-18.