

**New Jersey President's Council  
Academic Issues Committee  
March 31, 2017  
10:00 am (via conference call)  
Caldwell University**

**Minutes**

- Present:** Nancy Blattner (Chair)
- Present (Presidents):** Christopher Capuano, Jon Connolly, Sue Henderson, R. Barbara Gitenstein, Joann LaPerla-Morales
- Also Present:** Nurdan Aydin, Basil Baltzis, Joanne Cote Bonanno, James Burkley, Rafael Castilla, Chris Grevesen, Roberta Harvey, Edward Ogle, Allison Samay, Eric Taylor, Jeff Toney, Lori Vermeulen
- Recording:** Sharon Kievit

I. Call to Order/Roll Call

II. Approval of Minutes of the February 24, 2017 Meeting

The minutes of the February 24 meeting were approved as written.

III. New Programs

**A. Brookdale Community College**

1. AS in Education (13.0101)

First Reader: Rafael Castilla, Eastwick College

Second Reader: Jianping Wang, Mercer County Community College\*

\*Not present.

Dr. Castilla summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an adequate assessment plan, highly qualified consultant's report that contains constructive comments and an institutional response to the consultant's report. It was moved by Dr. Castilla and seconded by Dr. Blattner that this request be recommended to the President's Council. The motion carried.

## **B. Montclair State University**

### **1. Master of Social Work (MSW) (44.0701)**

First Reader: Christopher Capuano, Fairleigh Dickinson University

Second Reader: James Burkley, Rutgers University

Dr. Capuano summarized the submitted proposal stating it is an outstanding proposal that should be used as a model for other proposals. It supports the institution's strategic plan and mission, includes a strong assessment plan and an extremely well qualified consultant's report. The university currently has the resources in place to support the program. It was moved by Dr. Capuano and seconded by Mr. Burkley that this request be recommended to the President's Council. The motion carried. Joanne Cote Bonanno abstained.

### **2. Master of Science – Information Technology (11.0103) (Conversion)**

First Reader: Roberta Harvey, Rowan University

Second Reader: Basil Baltzis, NJIT

Dr. Harvey summarized the submitted proposal stating that it is a conversion from an existing concentration. It supports the institution's strategic plan and mission, includes an adequate assessment plan for a graduate program and qualified consultant's report that contains constructive comments. Dr. Baltzis noted that clarification should be requested with regard to the outcomes' assessment plan. After discussion the committee agreed to recommend this proposal to the President's Council once the readers receive the requested assessment plan clarification. It was moved by Dr. Harvey and seconded by Dr. Baltzis that this request be recommended to the President's Council once clarification of the assessment plan is received. The motion carried. Joanne Cote Bonanno abstained.

### **3. Master of Science - Business Analytics (52.1301)**

First Reader: Anne Prisco, Felician University\*

Second Reader: Sue Henderson, New Jersey City University\*\*

\*Dr. Edward Ogle reported in the absence of Dr. Prisco.

\*\*Dr. Nurdan Aydin reported in the absence of Dr. Henderson since she needed to leave the call.

Dr. Olge summarized the submitted proposal stating that the assessment plan is incomplete. He recommended that the proposal be returned to the institution for revision. Dr. Aydin concurred with Dr. Ogle's recommendation.

**Action Item:** The proposal will be returned to the institution so that the assessment plan concerns can be addressed.

## **C. Ramapo College**

### **1. BS in Elementary Education and Teaching (13.1202)**

First Reader: Jeff Toney, Kean University

Second Reader: Lori Vermeulen, Stockton University

Dr. Toney summarized the submitted proposal stating new courses need to be developed for the proposal to be complete and for an accurate assessment to be conducted by the consultant. The consultant's one-page CV does not list degrees or research experience. It is

recommended a new consultant be considered. Dr. Vermeulen concurred with Dr. Toney's recommendations.

**Action Item:** The proposal will be returned to the institution so the suggested revisions can be made.

#### **D. Rutgers University**

1. Master of Science – Supply Chain Analytics (52.1301)

First Reader: R. Barbara Gitenstein, TCNJ

Second Reader: Roberta Harvey, Rowan University

Dr. Gitenstein summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an adequate assessment plan, a qualified consultant's report that contains positive comments and an institutional response. It was noted by Dr. Harvey that the consultant's report was substantive and credible. It was moved by Dr. Gitenstein and seconded by Dr. Harvey that this request be recommended to the President's Council. The motion carried. James Burkley abstained.

#### **E. Sussex County Community College**

1. AS in Exercise Science (31.0505)

First Reader: Joann LaPerla-Morales, Middlesex County College

Second Reader: Jeff Toney, Kean University

Dr. LaPerla-Morales summarized the submitted proposal stating that it supports the institution's strategic plan and mission, includes an adequate assessment plan and consultant's report. It was noted that two consultants reviewed this proposal. One in-state consultant visited the campus while the out-of-state consultant did not visit the institution; the two consultants collaborated on the report. Dr. Perla-Morales reviewed the consultants' reports. Dr. LaPerla-Morales noted that no full-time faculty are currently assigned to this program. Dr. Toney added that he would have liked to have seen a stronger assessment plan and an out-of-state consultant's report. After discussion of the faculty assigned to the program and the assessment plan, the committee decided to return the proposal to the institution.

**Action Item:** The proposal will be returned to the institution so suggested revisions can be made.

#### **IV. Other Action Items**

##### **A. Yeshiva Gedola Na'os Yaakov**

[http://www.state.nj.us/highereducation/higheddocs/YGNY\\_Petition\\_2017.pdf](http://www.state.nj.us/highereducation/highedddocs/YGNY_Petition_2017.pdf)

Password: Blue#2017

1. Licensure Petition

First Reader: James Burkley, Rutgers University

Second Reader: Jon Connolly, Sussex County Community College

Mr. Burkley reviewed the submitted petition stating that it is a well prepared petition that meets all education licensure requirements and standards. It also contains a strong recommendation from the visiting team. It was moved by Mr. Burkley and seconded by

Dr. Connolly that this request be recommended to the President's Council. The motion carried.

V. For Your Information

**A. College of Saint Elizabeth**

1. Change in Degree Designation – BA to BS in Allied Health Studies (51.0999)

**B. County College of Morris**

1. Termination - AAS Computer Information Systems, Management Information Systems Option (52.1201)
2. Termination – AAS Computer Information Systems, Administrative Support Option (52.1201)

**C. Cumberland County College**

1. Revised Academic Certificate – Health Science (51.0000)

**D. DeVry University**

1. New Specialization – BS in Technical Management Updates and New Specialization

**E. Essex County College**

1. Termination – Renewable Energy Technology Certificate (15.0503)

**F. Monmouth University**

1. New Degree and Program Options
  - Undergraduate Certificate in Global Services, Leadership, and Development, effective fall 2017 (30.0201)
  - New Minor in Public History, School of Humanities and Social Services, effective fall 2017 (54.0101)
2. Program Terminations
  - Post-Master's Certificate – Nursing Administration (51.3802)
  - Post-Master's Certificate – Nursing Education (51.3817)
  - Software Design and Development (11.0201)
  - Software Development (14.0901)
  - Software Engineering (14.0903)
  - Criminal Justice: Homeland Security (42.0301)
3. Informational Items
  - Classification of Instructional Code and Title Change for BFA Degree in Art to Design and Animation, effective fall 2017 (50.0799 to 50.0401)
  - Change in the Graduate Certificate in Accounting from 18 credits to 24 credits, effective fall 2017 (52.0301)

## **G. Sollers College**

### 1. Short-term Certificate Programs

- Clinical Research Coordinator (51.0719)
- Clinical Research Nurse (51.3813)
- Drug Safety Specialist (51.9999)
- Risk-Based Monitoring (51.1005)
- Validation and Compliance (11.1003)
- Clinical Data Management with Oracle Clinical (51.1005)

## VI. Old Business

### **A. Atlantic Cape Community College**

#### 1. AA – Psychology (42.0101) (previously submitted 12/2/16))

First Reader: Joann LaPerla-Morales, Middlesex County College

Second Reader: Jianping Wang, Mercer County Community College\*

\*Not present.

Dr. LaPerla-Morales summarized the resubmitted proposal stating that the revision contains an adequate assessment plan that includes learning outcomes and a curriculum map. It was moved by Dr. LaPerla-Morales and seconded by Dr. Blattner that this request be recommended to the President's Council. The motion carried.

### **B. College of Saint Elizabeth**

#### 1. Master's Degree and Certificate in Applied Behavior Analysis (13.1013) (previously submitted (2/24/17)

First Reader: Sue Henderson, New Jersey City University\*

Second Reader: Basil Baltzis, NJIT

\*Dr. Nurdan Aydin reported in the absence of Dr. Henderson since she need to leave the call.

Dr. Aydin summarized the resubmitted proposal stating that the revision includes a revised assessment plan. Dr. Baltzis commented that the institution responded strongly in a short period of time to the committee's assessment concerns. It was moved by Dr. Aydin and seconded by Dr. Baltzis that this request be recommended to the President's Council. The motion carried.

#### 2. MA – Social Media Design and Management (11.1099) (previously submitted 1/20/17)

First Reader: Anne Prisco, Felician University\*

Second Reader: Christopher Capauno, Fairleigh Dickinson University

\*Dr. Ogle reported in the absence of Dr. Prisco.

Dr. Ogle summarized the submitted proposal stating that the second consultant has the appropriate academic credentials to review the program. The combination of the two consultant reports was appropriate and the consultants' recommendations strengthened the program. It was moved by Dr. Ogle and seconded by Dr. Capauno that this request be recommended to the President's Council. The motion carried.

**C. Essex County College**

1. AS Environmental Science (03.0104) (previously submitted 11/4/16 and 1/20/17)

First Reader: Michael Smith, Berkeley College

Second Reader: Rafael Castilla, Eastwick College

This petition was withdrawn by the institution.

VII. New Business

**Next meeting date – Friday, May 19, 2017 – 10:00 am**

**The meeting will be held at Caldwell University – Quigley Board Room – parking will be reserved on the side of the Newman Center. Lunch will be provided.**

**Proposal Submission Date – Friday, May 5, 2017**