

**New Jersey President's Council  
Academic Issues Committee  
January 20, 2017  
10:00 am (via conference call)  
Caldwell University**

**Minutes**

**Present:** Nancy Blattner (Chair)

**Present (Presidents):** Christopher Capuano, Jon Connolly, Sue Henderson, Joann LaPerla-Morales, Jianping Wang,

**Also Present:** Basil Baltzis, Beth Castiglia, Nancy Becker, James Burkley, Rafael Castilla, Willard Gingerich, Roberta Harvey, Robert Klein Schmidt, Edward Ogle, Jackie Taylor, Jeff Toney, Lori Vermeulen

**Also Present:** Allison Samay

**Recording:** Sharon Kievit

I. Call to Order/Roll Call

II. Approval of the Minutes of the December 2, 2016 meeting

The minutes of the December 2, 2016 meeting were accepted as written.

III. New Programs

**A. College of Saint Elizabeth**

1. Master of Arts – Social Media Design and Management (11.1099)

First Reader: Anne Prisco, Felician University\*

Second Reader: Christopher Capuano, Fairleigh Dickinson University

\*Dr. Edward Ogle reported in the absence of Dr. Prisco.

Dr. Ogle summarized the submitted proposal stating that it is well developed, supports the institution's strategic plan and mission, includes a comprehensive assessment plan and consultant's report. Dr. Ogle expressed concern with regard to the consultant's academic credentials. While the consultant's report was well done, the consultant does not have the required academic credentials. Dr. Capuano concurred with Dr. Ogle's review and concern.

**Action:** The committee agreed that the proposal should be returned to the College of Saint Elizabeth because the consultant lacked the required academic credentials. While the consultant's report was thorough, the committee does not feel that the consultant had the necessary academic credentials to review a graduate level proposal. The AIC is requesting that a second consultant with appropriate academic credentials review the program.

2. Masters of Public Health (51.2201)

First Reader: Sue Henderson, New Jersey City University

Second Reader: Lori Vermeulen, Stockton University

Dr. Henderson summarized the submitted proposal stating that it is well developed, supports the institution's strategic plan and mission and includes an adequate assessment plan. The institution plans on seeking accreditation for the program and there is sufficient student demand for the program. Dr. Vermeulen concurred with Henderson's review. It was moved by Dr. Henderson, and seconded by Dr. Vermeulen, that this proposal be recommended to the President's Council. The motion carried.

3. BS and Minor in Sport Management and Marketing

First Reader: Jeff Toney, Kean University

Second Reader: James Burkley, Rutgers University

Dr. Toney summarized the submitted proposal stating that it is well developed, supports the institution's strategic plan and mission and includes an assessment plan. Mr. Burkley concurred with Dr. Toney's review. A discussion followed pertaining to faculty credentials and the fact that this is an emerging field. The committee concluded to approve the program because the curriculum is vigorous enough and the consultant made numerous recommendations that were accepted by the institution. It was moved by Dr. Toney, and seconded by Mr. Burkley, that this proposal be recommended to the President's Council. The motion carried.

**Note** – Essex County College submissions were all resubmissions. They will be summarized in the Old Business section of the minutes.

**B. Rider University**

1. Doctor of Education in Educational Leadership (13.0401)

First Reader: R. Barbara Gitenstein, TCNJ\*

Second Reader: Jeff Toney, Kean University

\*Dr. Jackie Taylor reported in the absence of Dr. Gitenstein.

Dr. Taylor summarized the submitted proposal stating it is a hybrid program that exceeds mission. The proposal is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan and an excellent consultant's report. Dr. Toney concurred with Dr. Taylor's review. It was moved by Dr. Taylor, and seconded by Dr. Toney, that this proposal be recommended to the President's Council. The motion carried. Dr. Castilla abstained.

2. BS in Computer Science (11.1071)

First Reader: Roberta Harvey, Rowan University

Second Reader: Sue Henderson, New Jersey City University

Dr. Harvey summarized the submitted proposal stating that it is well developed, supports the institution's strategic plan and mission and includes an assessment plan. Dr. Henderson concurred with Dr. Harvey's review. It was moved by Dr. Harvey, and seconded by Dr. Henderson, that this proposal be recommended to the President's Council. The motion carried.

### **C. Rowan University**

1. BS in Supply Chain and Logistics (52.0203)

First Reader: Willard Gingerich, Montclair State University

Second Reader: Christopher Capuano, Fairleigh Dickinson University

Dr. Gingerich summarized the submitted proposal stating it is a conversion program, which replaces an existing program in the business college. The program is well developed, supports the institution's strategic plan and mission, includes an adequate assessment plan, and robust consultant's report. Dr. Capuano concurred with Dr. Gingerich's review. It was moved by Dr. Gingerich, and seconded by Dr. Capuano, that this proposal be recommended to the President's Council. The motion carried.

### **D. Salem Community College**

1. Bachelor of Applied Science Degree in Scientific Glass Technology (48.9999)

First Reader: Margaret Hamilton, Camden County College

Second Reader: Nancy Becker, Caldwell University

This proposal was withdrawn by the institution.

### **E. Sussex County College**

1. Associate in Science Degree in Exercise Science (31.050)

First Reader: Jianping Wang, Mercer County Community College

Second Reader: Joann La Perla-Morales, Middlesex County College

This proposal was withdrawn by the institution.

## **IV. Other Action Items**

There were no items to discuss.

## **V. For Your Information**

### **A. Atlantic Cape Community College**

1. Change in Nomenclature:

1. Health Services, AS – Health/Medical Preparatory Programs, Other (51.1199) to Health Science, AS – Health/Medical Preparatory Programs, Other (51.1199)

2. iPhone Programmer (Certificate of Achievement), Computer Programming/Programming General (11.0201) to Smartphone Programmer (Certificate of Achievement), Computer Programming/Programmer, General (11.0201)

2. Discontinued Programs:

1. Respiratory Therapy, AAS

2. Computer Security Certificate

3. Android Programmer (Certificate of Achievement)

4. Bilingual Office Assistant Specialist (Certificate of Achievement)

5. Civics Professional (Certificate of Achievement)

6. Educational Office Specialist (Certificate of Achievement)
7. Electronic Business Professional (Certificate of Achievement)
8. Hospitality Marketing Professional (Certificate of Achievement)
9. Legal Office Specialist (Certificate of Achievement)
10. Medical Office Specialist (Certificate of Achievement)
11. Restaurant Supervision Professional (Certificate of Achievement)
12. Visual Communication Professional (Certificate of Achievement)

**B. County College of Morris**

**1. Program Terminations**

- AAS Telecommunications Systems (15.0305)
- AAS Telecommunications Systems Technology Networking Option (15.0305)

**C. Georgian Court University**

**1. Nomenclature Change**

- Pre-bachelor's certificate in Holistic Health to Pre-bachelor's certificate in Integrative Health (51.3306)

**D. Kean University**

1. Termination – BA in Art History (50.0703)
2. New Options – BA in History
  - Honors Second Major Middle School Certification (54.0101)
  - Honors Teacher Certificate P-12 Option (54.0101)
  - Honors Teacher of Studies with Disabilities K-12 Option (54.0101)

**E. New Jersey Institute of Technology**

1. Program Initiations
  - Graduate Certificate in Applied Statistical Methods (27.0501)
  - Graduate Certificate in Biostatistics Essentials (27.0501)
  - Graduate Certificate in Finance for Managers (52.0201)
  - Graduate Certificate in Information Security (11.0101)
  - Graduate Certificate in IT Administration (11.0103)
  - Graduate Certificate in Social Media Essentials (09.0100)
  - Graduate Certificate in Software Engineering, Analysis and Design (11.0101)
  - Graduate Certificate in Web Systems Development (11.0401)
2. Initiation of Program Option
  - Cyber Defense Option – Master of Science in Cyber Security and Privacy Degree Program (11.1003)

**F. Ocean County College**

1. Program Terminations - Information Systems Option of the AS Degree in Computer Science (11.0101)
2. New Certificate - Legal Secretary Certificate of Proficiency (22.0302)

**G. Ramapo College of New Jersey**

1. New Minor – Contemplative Studies (38.0201)
2. New Concentration – Accounting – Existing MBA Program (52.0301)

**H. Rider University**

1. New Program Options – Master’s Degree in Clinical Health Counseling  
Dance/Movement Therapy Specialization (51.3601)  
Music Therapy Specialization (51.2305)

**I. Rutgers University – New Brunswick**

1. Graduate Certificate in Applied Behavior Analysis (42.2814)

VI. Old Business

**A. Eastern International College**

1. DH-AAs to BSDH (51.0602) (previously submitted November 4, 2016)  
First Reader: Rafael Castilla, Eastwick College  
Second Reader: Michael Smith, Berkeley College\*

\*Dr. Castigla reported in the absence of Dr. Smith.

Dr. Castilla summarized the resubmitted proposal stating that it is now better developed and includes an improved assessment plan. Dr. Castigla concurred with Dr. Castilla’s review. The AIC discussed the value of BS degree in dental hygiene and agreed that a degree in health services or health sciences might better serve the student. After discussion, it was moved by Dr. Castilla, and seconded by Dr. Castigla, that this proposal be recommended to the President’s Council. The motion carried. (Dr. Connolly abstained).

**B. Essex County College**

1. AS in Environmental Science (03.0104) (Previously submitted November 4, 2016)  
First Reader: Michael Smith, Berkeley College\*  
Second Reader: Rafael Castilla, Eastwick College

\*Beth Castiglia reported on behalf of Dr. Smith.

Dr. Castiglia summarized the submitted proposal stating that it is well developed, supports the institution’s strategic plan and mission, includes an assessment plan and a highly qualified consultant’s report. Dr. Castilla concurred with Dr. Castiglia’s review. It was moved by Dr. Castiglia, and seconded by Dr. Castilla, that this proposal be recommended to the President’s Council. The motion carried.

2. AAS in Health Information Technology (51.0707)  
(Previously submitted May 13, 2016)  
First Reader: Basil Baltzis, NJIT  
Second Reader: Jianping Wang, Mercer County Community College

Dr. Baltzis summarized the resubmitted proposal stating that the institution has addressed the concerns of the AIC. It is well developed, supports the institution's strategic plan and mission and includes an assessment plan with clear curriculum mapping. Dr. Wang concurred with Dr. Baltzis' review. It was moved by Dr. Baltzis, and seconded by Dr. Wang that this proposal be recommended to the President's Council. The motion carried.

3. Associate in Applied Science – Cybersecurity and Network Technology (11.1001)  
(Previously submitted May 13, 2016)

First Reader: Joann LaPerla-Morales

Second Reader: Jon Connolly, Sussex County Community College\*

\*Dr. Nancy Becker reported on behalf of Dr. Connolly.

Dr. LaPerla-Morales summarized the resubmitted proposal stating that it is well developed, supports the institution's strategic plan and mission and includes an assessment plan. Dr. Becker concurred with Dr. LaPerla-Morales' review. It was moved by Dr. LaPerla-Morales, and seconded by Dr. Becker, that this proposal be recommended to the President's Council. The motion carried.

4. Associate in Applied Science – Software Development Technology (11.0201)  
(Previously submitted May 13, 2016)

First Reader: Rafael Castilla, Eastwick College

Second Reader: Yves Salomon-Fernandez, Cumberland County College

Dr. Castilla summarized the resubmitted proposal stating that it is well developed, supports the institution's strategic plan and mission and includes an assessment plan. Dr. Salomon-Fernandez concurred with Dr. Castilla's review. It was moved by Dr. Castilla, and seconded by Dr. Salomon-Fernandez, that this proposal be recommended to the President's Council. The motion carried.

## VII. New Business

Dr. Joann LaPerla-Morales stated that the AIC needs to address whether consultants should come from outside New Jersey since particularly for two-year institutions, an in-state consultants could be from an institution with which the two-year school may wish to articulate. The committee agreed that this is an issue that should be addressed. Dr. Blattner will speak to Rich Levao about the committee's concerns and this subject will be placed on the February 24 AIC agenda.

Dr. Connolly stated that he was not aware that he had been appointed to the AIC. Though an email had been sent from the committee, he was unaware of the appointment, perhaps because of the large number of emails received in the president's office. Dr. Connolly stated that going forward he will be an active member of the committee. Dr. Blattner thanked Dr. Connolly and stated that she will address the issue of notification of new committee members with Rich Levao.

**Next meeting date – Friday, February 24, 2017 – 10:00 am via conference call**

Conference Call information - [800-501-8979](tel:800-501-8979) and use the access code 618-3000 when prompted

Proposal Submission Date – Friday, February 10, 2017