

**New Jersey Presidents' Council
Academic Issues Committee
August 25, 2017
10:00 a.m.
Brunswick Room, Middlesex County College**

Present: Joann La Perla-Morales (Chair)

Present (Presidents): MaryAnn Baenninger, David Haney*, Sue Henderson, Yves Salomon-Fernandez*

Also Present: Basil Baltzis, James Burkley, Christopher Capuano*, Beth Castiglia, Rafael Castilla, Jon Connolly*, Amy D'Olivo*, Nurdan Duzgoren-Aydin, Willard Gingerich, Roberta Harvey, Carra Hood*, Allison Samay*, Eric Taylor*, Jacqueline Taylor*, Lori Vermeulen*

*Via Conference Call

Recording: Sally D'Aloisio

- I. Call to Order / Roll Call
- II. Approval of Minutes of the May 18, 2017 Meeting

The minutes of the May 18, 2017 meeting were accepted as written. MaryAnn Baenninger, David Haney, Yves Solomon-Fernandez, and Jacqueline Taylor abstained.

III. New Programs

A. Fairleigh Dickinson University

1. Master of Fine Arts – Film (50.0601)
First Reader: William Gingerich, Montclair University
Second Reader: Michael Smith, Berkeley College*

*Beth Castiglia reported in the absence of Dr. Smith.

Dr. Gingerich summarized the submitted proposal fits within the institution's strategic plan. Its structure is coherent and the coursework construction is straight forward and directed toward the different tracks. Both Drs. Gingerich and Castiglia felt the assessment plan was vague. Assessment of learning outcomes need to be included. It was noted that the consultant possessed knowledge of subject matter, but lacked the academic credentials necessary to review the proposal. The institution should engage another consultant. After discussion, it was moved by Dr. Gingerich, and seconded by Dr. Castiglia, that this proposal not be recommended to the Presidents' Council. The motion carried. Christopher Capuano abstained. **Action Item:** The proposal will be returned to the institution so that the concerns may be addressed.

2. Master of Arts in Animation and Master of Fine Arts in Animation

First Reader: Jeff Toney, Kean University*

Second Reader: MaryAnn Baenninger, Drew University

Joann La Perla-Morales read Dr. Toney's recommendation. The submitted proposal's goals are laudable and can benefit students. The consultant lacks administrative or curriculum development experience. The assessment of learning outcomes were generic, and lacked clarity regarding how student success will be measured. The institutional response needs additional detail regarding admission requirements. Dr. Baenninger concurred with Dr. Toney's remarks that the proposal needs clarification on assessment, admission requirements, and as to whether an additional faculty member with a terminal degree in MFA would be considered. After discussion, it was moved by Dr. Baenninger, seconded by Dr. La Perla-Morales, that the proposal not be recommended to the Presidents' Council. The motion carried. Christopher Capuano abstained.

Action Item: The proposal will be returned to the institution so the suggested revisions can be made.

B. Passaic County Community College

1. AS Engineering Science (14.1301)

First Reader: Jon Connolly, Sussex Community College

Second Reader: Jianping Wang, Mercer County Community College*

*Joann La Perla-Morales reported in the absence of Dr. Wang.

Dr. Connolly summarized the submitted proposal stating that it is relevant. The assessment plan is not a full one, but adequate for a conversion. Dr. La Perla-Morales concurred with Dr. Connolly. It was moved by Dr. Connolly, seconded by Dr. La Perla-Morales, that the proposal be recommended to the Presidents' Council. The motion carried.

C. William Paterson University - MS Materials Chemistry (40.1002)

First Reader: Harvey Kesselman, Stockton University*

Second Reader: Basil Baltzis, New Jersey Institute of Technology

*Carra Hood reported in the absence of Dr. Kesselman.

Ms. Hood summarized the submitted proposal stating that it supports the institution's strategic plan and mission. The assessment plan was thorough and well thought out. The response to the consultant's report was very good. Dr. Baltzis concurred that this is a well-written proposal. It was moved by Ms. Hood, seconded by Dr. Baltzis, that the proposal be recommended to the Presidents' Council. The motion carried.

IV. Other Action Items- None

V. For Your Information

1. Mercer County Community College

1. Termination of Programs

Fire Science Technology (43.0201) effective fall 2017

- Fire Officer/Administrator Certificate
- Fire Code Enforcement Certificate

2. Monmouth University

1. Program Termination

- M.S.Ed. in Literacy 5-Year program, effective fall 2017 (13.0101)
- M.A. in Public Policy, effective spring 2018 (44.0501)

2. Nomenclature Change from Graduate Certificate in Play Therapy to Graduate Certificate in Play and Expressive Therapies, effective fall 2017 (44.0701)

3. Program Credit Changes

- Early Childhood Graduate Endorsement—from 25 credits to 24 credits, effective fall 2017
- M.A.T., Early Childhood Elementary Track—from 40 credits to 39 credits, effective fall 2017 (13.0101)
- M.A. in Corporate and Public Communication from 31 credits to 30 credits, effective fall 2017 (09.0902)
- M.S. in Computer Science from 45 credits to 42 credits, effective fall 2017 (11.0101)
- M.S. in Computer Science –Databases and Intelligent Information Systems track (11.0101)
- M.S. in Computer Science –Security of Computer Systems and Networks track (11.0101)
- M.S. in Computer Science-Computer Networks track (11.0101)
- M.S. in Software Engineering from 42 credits to 40.5 credits, effective fall 2017 (14.0903)

3. Montclair State University

1. Nomenclature Change in Existing Degree Programs, effective immediately

- From: B.S. in Science Informatics
To: B.S. in Data Science (No change in CIP code)
- From: BA in Family and Child Studies
To: BA in Family Science and Human Development (19.0701)
- From: MA in Family and Child Studies
To: MA in Family Science and Human Development (19.0701)
- From Ph.D. in Family and Child Studies
To: Ph.D. in Family Science and Human Development

4. Passaic County Community College

1. Initiation of New Certificates
 - Certificate of Achievement – Criminal Justice Studies (43.0201)
 - Certificate of Achievement – Public Safety Telecommunications (43.999)
 - Career Certificate – Fire Science Management (43.0202)
2. Change in Nomenclature
 - From A.A.S. Information Technology Web Technology Option (52.1201) to A.A.S. Information Technology Web and Mobile Development Option (11.0801)
 - From Fire Science (43.0201) to Fire Science Operations (43.0202)
3. Termination of Programs Missing CIP #s
 - Associate in Applied Science in Manufacturing In Engineering Technology (15.0613)
 - Certificate of Achievement in PC Basic Skills (11.0101)

5. Ramapo College of New Jersey

1. Change in Nomenclature and Codes
 - From: Social Science - Humanities/Humanistic Studies (24.0103)
 - To: Social Sciences, General (45.0101)
 - From: Law and Society - Legal Professions and Studies, Other (22.9999)
 - To: Legal Studies, General (22.0000)
 - From: Communication Arts - Speech, Communication and Rhetoric (09.0101)
 - To: Communication and Media Studies, Other (09.0199)
 - From: Contemporary Arts - Intermedia/Multimedia (50.0706)
 - To: Multi / Interdisciplinary Studies, General (30.0000)
 - From: International Studies - Area Studies, Other (05.0199)
 - To: International / Global Studies (30.2001)
 - From: Literature – Comparative Literature (16.0104)
 - To: English Language and Literature, General (23.0101)
 - From: Integrated Science – Biological and Physical Sciences (30.0101)
 - To: Natural Sciences (30.1801)
2. Removal of Major
 - B.A. in Fine Arts

6. Raritan Valley Community College

1. Change in Nomenclature
 - From: A.S. in Web Page Development
 - To: A.S. in Web Developer (11.1004)
 - From: Computer Networking and Security Certificate-Traditional Emphasis
 - To: Computer Networking and Security Certificate (11.0901)

7. Rider University

1. Change in Nomenclature

From: Bachelor of Arts Degree in Liberal Arts

To: Bachelor of Arts Degree in Environmental Studies (03.0104) (with some minor changes in curriculum)

8. Rutgers The State University

1. Degree Designation Changes

o Rutgers-New Brunswick, School of Communication and Information

From: Master of Communication and Information Studies degree (11.0401)

To: Master of Communication and Media

o Rutgers-Newark/New Brunswick, Business School: Graduate Programs

From: Master of Information Technology degree (11.0103)

To: Master of Information Technology and Analytics

2. Initiation of Graduate Certificate Programs

o ESL and Adult Literacy Education (13.1201)

o Higher Education Teaching (13.1201)

o Human Resources Development (13.1201)

3. Change in Credit Requirement

o Rutgers Business School: Graduate Programs-Newark/New Brunswick Master of Business Administration (52.0201)

4. Hybrid Format Offering

o Master of Science in Supply Chain Management (52.0203)

9. Sussex County Community College

1. Initiation of New Option

Musical Theater Option - A.A. Liberal Arts- (24.0101)

Digital Forensics Option – A.A.S. Computer Information Systems (11.0101)

Game Development Option–A.A.S. Computer Information Systems (11.0101)

Culinary Arts Option – A.A.S. Technical Studies (15.9999)

Electronic Music and Recording Option – A.A.S. Technical Studies (15.9999)

Technical Theater Option – A.A.S. Technical Studies (15.9999)

Architecture Design Option – A.F.A. Studio Arts (50.0702)

Art Education Option – A.F.A. Studio Arts (50.0702)

Fashion Design Option – A.F.A. Studio Arts (50.0702)

Interior Design Option – A.F.A. Studio Arts (50.0702)

2. Initiation of New Certificate of Achievement

Cultural Competence Certificate of Achievement (24.0101)

Cyber Crime Investigation Certificate of Achievement (11.0101)

3. Retirement of Option

Electronic Music Option – A.A.S. Technical Studies (15.9999)

10. Thomas Edison State University

1. New Certificate Programs
 - Undergraduate Certificate Program – Cybersecurity (29.0207)
 - Undergraduate Certificate Program – Diversity (30.2301)

11. Union County College

1. Program Termination – A.A. American Studies (24.0101)

12. William Paterson University

1. Post-Baccalaureate Undergraduate Certificate
 - Pre-Professional School Preparation Certificate (26.0102)
2. Post-Baccalaureate Graduate Certificates
 - Associate School Library Media Specialist (13.1334)
 - Bilingual Education (13.0201)
 - Early Childhood Education (P-3) (13.1210)
 - Elementary Education (K-6) (13.1202)
 - Elementary Education (K-6) with Middle School Subject Area (5-8) (13.1202)
 - Elementary Education (K-6) with Teaching Students with Disabilities (13.1202)
 - Master of Business Administration Pathway Certificate (52.0201)
 - Middle School Language Arts Education (5-8) (13.1305)
 - Middle School Mathematics Education (5-8) (13.1311)
 - Middle School Science Education (5-8) (13.1316)
 - School Nurse (Instructional) (13.1307)
 - School Nurse (Non-Instructional) (51.3899)
 - Secondary Education Mathematics (K-12) (13.1311)
 - Teacher of Students with Disabilities (13.1001)
 - Teaching English as a Second Language (13.1401)
3. Post-Masters Graduate Certificates
 - Learning Disabilities Consultant (13.1001)
 - Reading Specialist (13.1315)
 - School Library Media Specialist (13.1334)
 - School Principal (13.0401)
 - School Supervisor (13.0404)
 - Adult Gerontology Nurse Practitioner (51.3803)
 - Family Nurse Practitioner (51.3805)

VI. Old Business

A. Concordia College –Licensure Petition to offer Baccalaureate and Master’s Degree in Lakewood, New Jersey (previously submitted 05/18/17)

First Reader: James Burkley, Rutgers

Second Reader Joann La Perla-Morales, Middlesex County College

Eric Taylor reported there is no need for a recommendation from the Presidents' Council on this particular petition going forward as the Office of the Secretary of Higher Education has proceeded to move the approval of this licensure.

B. Raritan Valley Community College

1. AAS – Occupational Therapy Assistant (51.0803)
First Reader: Sue Henderson, New Jersey City University*
Second Reader: Jianping Wang, Mercer County Community College
As requested, the institution provided a signed board resolution.
2. AAS – Commercial Energy Management Technology (15.0503)
First Reader: Jon Connolly, Sussex County Community College
Second Reader: Michael Smith, Berkeley College
As requested, the institution provided a signed board resolution.

C. Thomas Edison State University- MS in Data Science and Analytics (27.0599)

- First Reader: Rafael Castilla, Eastwick College
Second Reader: Roberta Harvey, Rowan University

Dr. Castilla reviewed the resubmitted proposal and stated that, as recommended, the institution sought the services of a new consultant. The consultant's report is very thorough but did not include a site visit. The resubmitted assessment plan did not meet the expectations of the AIC. The assessment plan needs to be more developed and address student learning outcomes and program assessment. It was moved by Dr. Castilla, seconded by Dr. Harvey, that this proposal not be recommended the Presidents' Council. The motion carried.

Action Item: The proposal will be returned to the institution so that the concerns may be addressed.

VII. New Business

1. AIC Manual – AIC Consultant Selection Criteria Discussion– Page 9

Drs. Harvey, Henderson, and Aydin will continue work on the AIC Manual.

**Next meeting date – Friday, September 29, 2017 – 10:00 a.m. via conference call
Participant Call-In Number -641-715-0632 and Access Code 250751.**

Proposal Submission Date – 3:00 PM, Friday, September 15.

