

New Jersey Presidents' Council
Academic Issues Committee
May 17, 2019, 10:00 a.m.
New Jersey City University – School of Business
MINUTES

Present (in person):

Nurdan Aydin - NJCU
Basil Baltzis – NJIT
Jim Burkley – Rutgers University
Rafael Castilla – Eastwick College
Willard Gingerich – Montclair State University
Roberta Harvey – Rowan University
Sue Henderson, Chair AIC, - NJCU
William Keep - TCNJ
Judith F. Kornberg - Berkeley College
Mike McDonough - Raritan Valley Community College
Jennifer Palmgren - TCNJ
Roz Reichard – Centenary University
Lori Vermeulen – Stockton

Also Present (in person):

Eric Taylor, Esq. - Office of the Secretary of Higher Education
Guillermo “Will” de Veyga - NJCU
Rose Mary Reilly – NJCU

Present (via phone):

Bob Kleinschmidt - Mercer County Community College
Gillian Small – Fairleigh Dickinson University

Provided Written Reports:

MaryAnn Baenninger – Drew University
Mark McCormick – Middlesex County College
Jeff Toney – Kean University

- I. Call to Order / Roll Call
- II. Approval of Minutes of the April 5, 2019 Meeting
Dr. Castilla moved, seconded by Dr. Baltzis, to approve the minutes of the April 5, 2019 meeting.
- III. Report from the Chair
Dr. Henderson reported the continuing to work on the licensure work, that the NJPC wanted the AIC to work on, our re-licensure process is different than other states and we are trying to get ourselves inline. The subcommittee is being spearheaded by the OSHE, specifically Eric Taylor, with Dr. Harvey and Dr. Hancock as members.

At the recent Senate Higher Ed Committee Meeting, they brought up the concept up duplicative activity, and how the AIC works. The politicians in the state are paying attention to some of our academic programs and what are process is.

IV. New Programs

A. Felician University

1. Associate of Science in Occupational Therapy Assistant, CIP Code 51.0803

First Reader: Jacki Belin, Raritan Valley CC

Second Reader: Jon Connolly, Sussex CC

*Michael McDonough reported in the absence of Dr. Belin. Dr. McDonough summarized the submitted proposal noting that on page 15 of the proposal, the institution omitted Raritan Valley Community College in their list of OTA Accredited institutions in the State. The consultant's report was very brief and didn't follow the AIC guidelines. There is a lack of specificity on course learning outcomes and assessments. Dr. McDonough requested that the proposal should not be forwarded to the Presidents' Council and be returned to the institution. The Committee agreed.

Action: The Committee agreed that the proposal be returned to the institution for the institution to address the following:

1. A Consultant with more credentials in the field conduct a more thorough review.
2. Lack of specificity course learning goals, and curriculum assessments.

2. Bachelor of Arts in Gaming and Interactive Media, CIP Code 11.0804

First Reader: Rafael Castilla, Eastwick College

Second Reader: Mark McCormick, Middlesex CC

Dr. McCormick provided a written review report prior to the meeting. Dr. Castilla read the remarks provided by Dr. McCormick outlining a strong proposal. Dr. Castilla found the consultant to be well qualified however the consultant comments were editorial and the consultant's report was missing some sections. Dr. Castilla requested that the proposal should not be forwarded to the Presidents' Council and be returned to the institution. The Committee agreed.

Action: The Committee agreed that the proposal be returned to the institution to address the following:

1. Consultant use the AIC guidelines specifically and resubmits the report.

B. Hudson County Community College

1. Associate in Applied Science – Advanced Manufacturing, CIP Code 14.3601

First Reader: David Stout, Brookdale CC

Second Reader: Bob Kleinschmidt, Mercer CCC

*Dr. Kleinschmidt reported in the absence of Dr.

Wang. Dr. Kleinschmidt stated Hudson County

Community College (HCCC) submitted a proposal

for a new Associate of Applied Science in Advanced

Manufacturing. The proposed new program is consistent with HCCC's mission, does not appear to be duplicative, and is not excessively expensive. It does seem to be missing information about the program faculty, and does not seem to contain a local demand analysis. Dr. Aydin also read the report and concurred with Dr. Kleinschmidt. Dr. Kleinschmidt motioned to move the proposal forward to the Presidents' Council, but asked the institution to provide the following to the AIC:

Action:

1. Information about the timeline, process, for program assessment.
2. Information about the demand analysis for the local need for the program.
3. A description, including qualifications for the faculty teaching in the program.

The Committee agreed to recommend the proposal to the Presidents' Council with the Institution providing the details above.

C. Montclair State University

1. Master of Science (M.S.) in Applied Mathematics, CIP Code 27.0301
First Reader: Basil Baltzis, New Jersey Institute of Technology
Second Reader: Jim Burkley, Rutgers University
Dr. Baltzis summarized the submitted proposal noting this is a conversion of existing concentration into a stand-alone degree, therefore a consultant's report is not required. Dr. Baltzis felt the outcomes required more specificity. Mr. Burkley reported the waiver request went into detail, and the faculty is in place. Mr. Burkley motioned to move the proposal forward to the Presidents' Council, Dr. Harvey second. The motion was carried. Dr. Gingerich abstained.

D. Rider University

1. Bachelor of Science (B.S.) in Cyber Security, CIP Code 11.1003
First Reader: Roberta Harvey, Rowan University
Second Reader: MaryAnn Baenninger, Drew University
Dr. Baenninger provided a written review report. Dr. Harvey summarized the submitted proposal stating the consultant was exceptional, the consultant noted the challenge Rider, and any university offering cybersecurity degrees, is its ability to recruit and retain faculty with an expertise in cybersecurity. Dr. Henderson provided information from Dr. Baenninger's written report. Dr. Harvey motioned to move the proposal forward to the Presidents' Council, Dr. Baltzis second. The motion was carried.

E. Rowan University

1. Bachelor of Science in Surveying Engineering Technology, CIP Code 14.3801
First Reader: Willard Gingerich, Montclair State University
Second Reader: William Keep, The College of New Jersey
Dr. Gingerich summarized the submitted proposal for the new degree program Bachelor of Science in

Surveying Engineering Technology and stated the consultant is very well qualified and provided a fully detailed report and conducted the necessary site visit on March 1, 2019. The Institutions response to the consultant's report should reflect addressing faculty shortage and the ability to find qualified faculty as well as the facilities specifically the computers and instruments needed at Gloucester County. Dr. Keep concurred with Dr. Gingerich's summary. Dr. Gingerich motioned to move the proposal forward to the Presidents' Council, but asked the institution to provide the following to the AIC:

Action:

1. Please address the consultant's concerns with the faculty shortage and the ability to find qualified faculty in this field.
2. Please address the consultant's concerns with regard to the facilities, specifically computers and instruments required at the Gloucester County Campus.

The Committee agreed to recommend the proposal to the Presidents' Council with the Institution providing the details above.

2. Bachelor of Arts in Applied Professional Communication, CIP Code 09.0199
First Reader: Lori Vermeulen, Stockton University
Second Reader: Jeff Toney, Kean University
Dr. Toney provided a written report read by President Henderson. Dr. Vermeulen stated this proposal is for Rowan College at Burlington County – a BA in Applied Professional Communication. This is a “3+1” program. Students at a senior level are offered a 15% discount from Rowan University's tuition rates. Overall, the program document is well done and addresses requirements set by AIC. The consultant is well qualified, and raises question about the adequacy of learning outcomes. The institution response is that it has “begun making plans to implement a more rigorous assessment framework.” Dr. Vermeulen recommend that the institution articulate what this framework looks like. A student survey conducted indicated that 47% would definitely be interested in such a program in Applied Professional Communication. Most job growth of about 6% is predicted from 2016 to 2026 by the Bureau of Labor Statistics. Similar programs are offered at Farleigh Dickinson University, Kean University, Montclair State University, Rutgers University – Newark, Seton Hall University, Stockton University and William

Paterson University. The initial cohort of transfer students is indicated as 15 students, growing to 60 students by the fifth year. Dr. Vermeulen motioned to move the proposal forward to the Presidents' Council, but asked the institution to provide the following to the AIC:

Action:

1. Provide a clear description of the sustainability of their assessment of learning outcomes and how the assessment data will be used to improve their program.

The Committee agreed to recommend the proposal to the Presidents' Council with the Institution providing the details above.

3. Bachelor of Professional Studies, CIP Code 24.0199

First Reader: Gillian Small, Fairleigh Dickinson University

Second Reader: Judith Kornberg, Berkeley College

*Dr. Small reported in the absence of Dr. Capuano.

This new program is designed as a degree-completion program for individuals who have either completed an associate degree in applied science or other associate degrees, certificates or credit-bearing community college programs. It is designed to provide stackable credentials that eventually lead to a bachelor's degree. The program is planned to be offered at the community colleges Rowan College at Gloucester County and Rowan College at Burlington County.

They state that program modules will be designed to generate demand and that they would need support for the program from industry partners. Since they see this as an umbrella program they state that they may need to adjust the program as they go along depending on demand for specific areas.

The consultant is very well qualified and made a site visit on April 24th. Following this visit her report cited many issues that needed to be addressed including the fact that the program needs to have more specificity, that there is no enrollment plan (she recommended focus group discussions with students at the CC to discuss what would draw them to complete their bachelor's degree), she also stated that because the program is not fully defined, the faculty are not yet known. She also noted that the Administrative structure is an issue because there was no administrative home for the program (due to lack of definition of the program). Further, she stated that there is no way to evaluate the program without an administrative structure and without clear pathways and learning objectives.

In her report she recommended **Non-approval** unless major modifications are made.

However, she also added appendices to her report which included:

Course learning outcomes examples, recommendations on learning outcomes and coursework for four pathways (Entrepreneur, Management & leadership, Career Changer and Fresh Start). She also made recommendations for an Administrative Structure.

Rowan provided a response to the consultant's report acknowledging that many program elements require further development. They stated that they will focus resources on cultivating relationships through Rowan College at Gloucester County and that they are working with that college's office of Institutional Research & Assessment to analyze enrollment and transfer data for students in the applied associate's degree programs. They have received data indicating many students are already transferring to Rowan University despite the absence of an articulated pathway.

They agree that they have not yet articulated measurable learning goals and outcomes and also agree with one of the consultant's comment that a strength is the inclusion of a capstone course which could be used to collect much of the assessment data regarding student outcomes. They state that they will make use of other capstone course assessments from existing programs as models.

The consultant had stated that the proposed format, although allowing for flexibility and agility, would not be easy to execute because it provided too many options for the student. Rowan acknowledged this and in their response stated they recognize that the largely unspecified nature of the program of study is not feasible and they are working on pilot versions of programs that will allow them to better determine the number of options that can be supported.

The consultant stated that at this time the standards for completion are not defined because decisions on Pathways and their content has not been finalized. Rowan agreed that standards for completion will need to be clearly communicated to students and have tentatively outlined degree requirements but the specific standards will need to be further reviewed and refined through their University Senate Curriculum Committee process and that they will be finalized before students enroll.

Following the detailed response to the consultant's original report, the consultant sent an addendum to her report acknowledging that progress has been made in many areas. However, her final thoughts were that Rowan should be given "*Provisional Approval*" for the degree with the provision that there is still work to be done on the curriculum and the need to further define the assessment.

Since we do not have the ability to provide *Provisional Approval*, I would recommend that Rowan continue to develop the program as outlined below and bring it back to the AIC as soon as they have done so, recognizing that this is an important program to implement.

Dr. Kornberg concurred with Dr. Small's summary. Dr. Small and Dr. Kornberg agreed that the proposal should not be moved forward and be returned to the institution for more specificity. The Committee agreed.

Action: The Committee agreed that the proposal be returned to the institution for the institution to address the following:

We recommend that Rowan map out one potential "pathway" including a draft curriculum, learning outcomes and assessment plan. This will help clarify the proposal and can act as a template that will better illustrate what they will do for other pathways still to be designed.

F. Talmudical Academy of New Jersey

1. Associate of Talmudic Studies degree, CIP Code 39.0606

First Reader: Bob Kleinschmidt, Mercer CCC

Second Reader: Mark McCormick, Middlesex CC

Dr. McCormick provided a written review which Dr. Kleinschmidt read. Dr. Kleinschmidt summarized the proposal stating the Talmudical Academy of New Jersey (TANJ) has submitted a proposal for a new Associate degree program in Talmudic Studies. Although the proposed new program appears to be consistent with TANJ's mission, the proposal is missing details with regard to program needs, budgetary information and faculty qualifications. The consultant's qualifications in evaluating this proposal are unclear. Dr. Kleinschmidt recommends that the proposal should not be moved forward and be returned to the institution for more specificity. The Committee agreed.

Action: The Committee agreed that the proposal be returned to the institution for the institution to address the following:

1. Clearly describe the local needs of this program over the first five years
2. Please provide budgetary information
3. Please describe and list qualifications for faculty
4. Clarify the qualifications for the consultant, and his suitability to make this recommendation
 - a. Does a conflict of interest exist between the institution and potential accreditation with the consultant's organization?
 - b. In what discipline does the consultant hold a terminal degree?
 - c. Clarify how the consultant's experience is appropriate for this review.

G. Union County College

1. A.A.S. Health Information Technology, CIP Code 51.0707

First Reader: Tony Munroe, Essex CC

Second Reader: Jacki Belin, Raritan Valley CC

*Dr. McDonough reported in the absence of Dr. Belin.

Dr. McDonough summarized the submitted proposal stating the AAS degree in Health Information Technology offers a 60-credit integrated curriculum of general education and professional requirements based on entry-level competencies identified by the *Commission on Accreditation for Health Informatics and Information Management (CAHIIM)* education programs. The consultant was well qualified and provided a thorough report, with a site visit conducted on April 11, 2019. Dr.

McDonough recommend that this Proposal be moved forward to the Presidents' Council. The motion was carried.

H. The College of New Jersey

1. Bachelor of Arts in World Languages and Linguistics, CIP Code 16.0101
First Reader: Nurdan Aydin, New Jersey City University
Second Reader: Rosalind Reichard, Centenary College

Dr. Aydin summarized the submitted proposal stating the consultant's report was strong and a site visit was conducted on June 4, 2018. Both reviewers agreed that demand study of the proposal might need additional, especially quantitative, data". Since additional data was not required to approve the program moving forward. They recommended the program. It was moved by Dr. Aydin and seconded by Dr. Reichard, that this proposal be recommended to the President's Council. The motion was carried.

2. Five-Year Baccalaureate/Master of Arts in Teaching, CIP Code 13.1019
First Reader: Jim Burkley, Rutgers University
Second Reader: Roberta Harvey, Rowan University

Mr. Burkley summarized the submitted proposal stating the institution is creating a dual certification program focusing on secondary education for students with disabilities, the proposed program will address a gap in the current preparation of special education teachers. The consultant was well qualified and conducted a site visit on December 14, 2017. The curriculum map was detailed and the institution addressed the consultants concern of the edTPA Performance Assessment for Teacher Certification Dr. Harvey concurred with Mr. Burkley's summary. It was moved by Mr. Burkley and seconded by Dr. Harvey, that this proposal be recommended to the Presidents' Council. The motion was carried.

I. William Paterson University

1. Master of Science in Finance and Financial Services, CIP Code 52.0801
First Reader: William Keep, TCNJ
Second Reader: Willard Gingerich, Montclair State University

Dr. Keep summarized the submitted proposal for a Master of Science in Finance and Financial Services seeks to address the need for well-trained finance professionals with advanced analytical and topical skills who can provide value-added services to a fast-growing area, including corporate and institutional sectors as well as the consumer sector. The consultant was qualified but there is no evidence that the required site visit was conducted. Dr. Gingerich concurred with Dr. Keep's summary. Dr. Keep and Dr. Gingerich agreed that the proposal should not be moved forward to the NJPC and to be returned to the Institution for evidence that the required site visit was conducted.

Action: The Committee agreed that the proposal be returned to the institution for the institution to submit evidence that the required site visit was conducted.

V. Other Action Items

A. Hudson County Community College

1. Program Conversion Option: From A.A. Liberal Arts in English to a Full Program Status as an Associate in Arts in English CIP Code 23.0101
First Reader: Tony Munroe, Essex CC
Second Reader: Rafael Castilla, Eastwick College

Dr. Castilla summarized the submitted program conversion option to convert the institution's existing AA Liberal Arts – Option in English to full program status as an AA in English, this will provide the Institution's students with increased academic and professional opportunities for students who want to broaden and deepen their understanding of literature and develop their own writing skills for professional and scholarly purposes. Graduates of this program prepare students for transfer into baccalaureate programs in English or related fields. This will improve transferability to 4 –year institutions. Dr. Castilla recommend that this Program Conversion Option be moved forward to the Presidents' Council. The motion was carried.

B. Rowan College at Burlington County

1. Program Conversion Option: of the Associate of Science in Computer Science from an Option to Liberal Arts and Sciences to a stand-alone Associate of Science Degree in Computer Science (As.CSE). CIP Code 11.0101
First Reader: David Stout, Brookdale CC
Second Reader: Jon Connolly, Sussex CC

Dr. Stout and Dr. Connolly were not in attendance. Dr. Aydin reported in their absence. Dr. Aydin summarized the submitted Program Conversion Option of the Associate of Science in Computer Science from an Option to Liberal Arts and Sciences to a stand-alone Associate of Science Degree in Computer Science (As.CSE), stating this conversion was approved by the Rowan College at Burlington County's Board of Trustees in April 2019 and circulated to the New Jersey College and University Presidents, with no negative responses received. In conjunction with this, RCBC is requesting a waiver from the full process, including review of the converted option by an external consultant. All documents are in order. Dr. Aydin recommend that this Program Conversion Option be moved forward to the Presidents' Council. The motion was carried.

C. American College of Education – Licensure Petition

https://www.state.nj.us/highereducation/highedddocs/ACE_Petition_2018.pdf
password: Bronze\$2018

First Reader: Lori Vermeulen, Stockton University
Second Reader: Jim Burkley, Rutgers University

Dr. Vermeulen reported the institutions responses in many sections offer general assurances without specific detail which make it difficult to assess this proposal. Specific examples (not exhaustive) appear below.

Pages 9-10: Proposal should “*describe what arrangements have been made for student placement, and include a sample of the agreement to be entered into with the cooperating agency. Indicate also the number of students each participating agency agrees to accept*” (pp. 9-10). This section of the application includes only basic information about what traits proposed mentors should possess. There is no discussion about arrangements for placement, nor is there a list of participating agencies or a sense of how many students such agencies have agreed to accept. As the internship forms an important element of this program, this needs additional work. New Jersey graduate degrees in education/leadership also have internship/placement requirements. Are there sufficient locations to support an additional program or would this represent competition?

Pages 11-12: Assessment of student learning appears to be primarily confined to multiple-choice examinations. While these are based on case studies, this raises questions about the academic rigor of the proposed program.

Page 12: the application asks for details about proposed funding to support the program; what is offered in the application is vague (assurance that resources will meet needs appropriately—but no specifics).

Page 19: The question about how New Jersey constituents will be involved in the institutional governance structure is limited to satisfaction surveys and an online student discussion board.

Page 19: Details about onsite administration are also vague; while most courses are online, there are proposed lengthy internships and capstone projects with residency requirements. How those will be managed is not discussed. The following page (pg. 20) outlines the responsibilities of the program director and capstone coordinator, but not how they will interact with students in New Jersey, nor how they will oversee academic activities conducted within the state.

This is especially troubling in light of the first appendix, which includes their statements of accreditation. While accredited, the letter from the Teacher Education Accreditation Council noted that current assessment techniques neglected “important information about candidates’ actual leadership skills” upon program completion.

Page 24: Very few (2 part-time) faculty are drawn from New Jersey. While not required by the licensure standards, it does raise questions about the program’s ability to incorporate state-specific information/standards within the curriculum.

Page 36: The response to efforts to support and expand diversity are just a statement that the applicant finds diversity important and conforms with applicable laws prohibiting discrimination.

Page 45: Capstone projects required by this program require physical facilities. These have not yet been identified, so cannot be described. Residential facilities are proposed “at partner institutions” but none have been listed.

The biggest concern is about the need. Appendix B is the required market analysis (numbered as pp. 798-805). It’s cursory; information does suggest that there is market potential, but nothing in this assessment indicates that New Jersey’s current instate program (16 are listed) are insufficient to meet this need. Instead, the application focuses on ACE’s ability to offer a degree at a lower cost.

Mr. Burkley concurred with Dr. Vermeulen’s summary. Dr. Vermeulen and Mr. Burkley agreed not to recommend licensure of this program at this time. Too many questions have vague responses, and their program is not academically distinct. Moreover, there are several schools already serving this sector. The Committee agreed.

D. Jefferson University – Re-licensure Petition

https://www.state.nj.us/highereducation/highedddocs/TJU_Petition_2018.pdf

password: 2018#bluE

First Reader: Nurdan Aydin, New Jersey City University

Second Reader: Jeff Toney, Kean University

Dr. Toney provided a written report which President Henderson read. Dr. Aydin provided a summary of the Re-Licensure petition is for an MS in Physician Assistant Studies in partnership with Stockton University. The Licensure/Re-Licensure guidelines (p. 18) state that the OSHE staff review the petition and any comments submitted by in-State institutions, usually with the assistance of an external consultant. This petition does not include an evaluation by an external consultant. While not required, it would be helpful. Overall, this petition includes the critical elements required for out of state Re-Licensures (The Licensure/Re-Licensure guidelines (p. 63-65). Dr. Vermeulen added concern, the agreement they have with Stockton University as described in the proposal ends on June 30, 2019. They will continue to work with Stockton by saving some seats for Stockton students in its program. The location for delivering their program was not described in their proposal. Dr. Aydin recommend that this Re-Licensure petition be moved forward to the Presidents’ Council. The motion was carried.

E. Mosdos Yaakov V’Yisroel – Licensure Petition

http://www.state.nj.us/highereducation/highedddocs/MYV_petition_2019.pdf

password: Purple!2019

First Reader: Gillian Small, Fairleigh Dickinson University

Second Reader: MaryAnn Baenninger, Drew University

*Dr. Small reported in the absence of Dr. Capuano. President Henderson read the report provided by Dr. Baenninger. Dr. Small conferred with Dr. Baenninger prior to the meeting. Dr. Small stated the degrees that the institution is seeking to offer are Associate of

Classical Torah Studies, Bachelor of Classical Torah Studies, Associate of Talmudic Studies and Bachelor of Talmudic Studies. The Institution stated the need is due to the recent population growth in the Orthodox Jewish communities in New Jersey, has created a pressing need for additional schools in general, and for postsecondary programs in particular. They state that enrollment in Jewish day schools in NY grew by more than 47,000 (45%), and in NJ, the number grew by nearly 21,000 (116%). Further, nearly all of the growth in these two states is attributable to increased enrollment in both Yeshiva and Chassidic schools. The program fits with their mission and their long-range plans. A team of external consultants reviewed the petition and conducted a site visit on March 13, 2019. They were accompanied by an agency staff representative from the Office of the Secretary of Higher Education. In their report, they state that the institution meets the requirements for each of the rules and recommend approval of the petition for licensure for three years. President Henderson read Dr. Baenninger's report. It was moved by Dr. Small, that this proposal be recommended to the President's Council. The motion was carried.

F. Syracuse University – Licensure Petition

https://www.state.nj.us/highereducation/highedddocs/Syracuse_petition_2019.pdf

password: inDigo&2019

First Reader: Basil Baltzis, New Jersey Institute of Technology

Second Reader: Judith Kornberg, Berkeley College

Dr. Baltzis summarized the petition for Licensure by the institution with a main campus at Syracuse, New York, seeks licensure to offer courses at four additional New Jersey high schools and approval for one new course to commence in 2019 and 2020. Syracuse University is accredited by the Middle States Commission on Higher Education. Dr. Kornberg concurred with Dr. Baltzis' summary. It was moved by Dr. Baltzis and seconded by Dr. Kornberg, that this Licensure Petition be forwarded to the Presidents' Council. The motion was carried. Dr. McDonough opposed.

VI. For Your Information

A. Atlantic Cape Community College

1. New Program Option

- Baking and Pastry Option in Culinary Arts, A.A.S. – CIP: 12.0501 Baking and Pastry Arts/Baker/Pastry Chef

2. Change in Nomenclature

- Elementary/Middle School Education Option in Liberal Arts, A.A. – CIP: 24.0101 – Liberal Arts and Sciences/Liberal Studies

Title changed to: K-12 Education Option in Liberal Arts, A.A. – CIP: 24.0101 – Liberal Arts and Sciences/Liberal Studies

3. Terminated Programs

- Baking and Pastry, A.A.S. – CIP: 12.0501, Baking and Pastry Arts/Baker/Pastry Chef
- Geographic Information Systems Option in Computer Information Systems, A.S. - CIP: 52.1201– Management Information Systems, General
- Database Design and Development Option in Computer Programming, A.A.S. – CIP: 11.0201 – Computer Programming

- Computer Applications Option in Office Systems Technology, A.A.S. – CIP: 52.0401 – Administrative Assistant and Secretarial Science, General
- Secondary Education Option in Liberal Arts, A.A. – CIP: 24.0101 – Liberal Arts and Sciences/Liberal Studies
- Geographic Information Systems Office Specialist (*Certificate of Achievement*) – CIP: 11.0301 – Data Processing and Data Processing Technology/Technician
- Paralegal Studies Certificate – CIP: 22.0302 – Legal Assistant/Paralegal

B. Brookdale Community College

1. Nomenclature change – from Technical Studies AAS, Business Management Option, to Technical Studies AAS CIP Code 159999

C. County College of Morris

1. Nomenclature change - from Restaurant Management and Event Planning Certificate of Achievement to Hospitality Management and Event Planning Certificate of Achievement, CIP Code 12.0504

D. Essex County College

1. Terminated Programs
 - Certificate Biotechnology
 - Certificate Geographic Information Systems
 - Certificate Internetworking Technology
 - Certificate Legal Specialist Program (Secretary)
 - Certificate Microcomputer Database Specialist
 - Certificate Microcomputer Spreadsheet Specialist
 - Certificate Network Technology
 - Certificate Networking Technology
 - Certificate Security
 - Certificate Systems
 - AAS Biotechnology
 - AS Elementary Education
 - AAS Emergency Medical Technology – Paramedic
 - AAS Energy Utility Technology
 - AAS Engineering Technology
 - AAS Land Surveying Technology
 - AS Psychosocial Rehabilitation/Treatment
 - AS Secondary Education
 - AA* Social Sciences
 - AAS Social Service in Educational Career Programs
 - AAS Television Production

(*Deactivation is for AA Degree. Division maintains AS degree in Social Sciences)

E. Kean University

1. CIP Code Change for Master of Architecture from 04.0201 to 04.0902
Architecture and Building Sciences/Technology
2. Terminated Programs
 - BA Early Childhood Education
 - BA Elementary Education
 - BA Biology, Physician Assistant *
 - BA Political Science, Teacher Education
 - BFA Studio Art, Photography option
 - BS Clinical Lab Science, Cytotechnology *(*Discontinued by partner, Rutgers University)

F. Ramapo College of New Jersey

1. New Minors
 - Business Analytics
 - Civic and Community Leadership
 - Finance
 - Marketing
2. New Concentration in Music Education
3. Nomenclature Change: From “Literature” to “English and Literary Studies”
CIP Code remains 23.0101

G. Rider University

1. Notice of a New Program Option: Dual MBA/MS in Information Systems
CIP Codes 52.0201 Business Administration & Management & 11.1003
Computer & Information Systems
2. Nomenclature change: From Bachelor of Arts in Arts Administration To:
Bachelor of Arts in Arts & Entertainment Industries Management

H. Rowan University

1. Certificates of Undergraduate Study (CUGS)
 - Certificate of Undergraduate Study in Pharmaceutical Science (CIP 26.1001; Pharmacology)
 - Certificate of Undergraduate Study in Foundations of Literature (CIP 23.1401; General Literature)
 - Certificate of Undergraduate Study in Writing for the Environment (CIP 23.1303; Professional, Technical, Business, and Scientific Writing)
 - Certificate of Undergraduate Study in Paleontology Foundations (CIP 40.0604; Paleontology)

2. Concentrations
 - Concentration in Early Childhood Special Education within the MA in Special Education (CIP 13.1015; Education/Teaching of Individuals in Early Childhood Special Education Programs)
3. Certificates of Graduate Study (COGS)
 - Certificate of Graduate Study in Diversity & Inclusion (CIP 30.2301; Intercultural/Multicultural and Diversity Studies)
 - Certificate of Graduate Study in Public Policy (CIP 44.0501; Public Policy Analysis)
4. Accelerated dual degree programs
 - Accelerated dual degree program: Bachelor of Science in Physics + Master of Arts in STEM Education (CIP 40.0801 Physics, General, and 13.1329 Physics Teacher Education)
 - Accelerated dual degree program: Bachelor of Science in Math + Master of Science in Data Analytics (CIP 27.0101 Mathematics, General, and 30.3001; Computational Science)
 - Accelerated dual degree program: Bachelor of Arts in Environmental and Sustainability Studies + Master of Business Administration (CIP 03.0103 Environmental Studies, and 52.0201 Business Administration and Management, General)
5. Concentrations were approved as part of the new Bachelor of Arts in Sports Communication and Media in May 2018 but were not listed as separate program options.
 - Concentration in Communication Studies and Sports within the Bachelor of Arts in Sports Communication (CIP 09.0906 Sports Communication)
 - Concentration in Sports Journalism within the Bachelor of Arts in Sports Communication (CIP 09.0906 Sports Communication)
 - Concentration in Sports Public Relations and Advertising within the Bachelor of Arts in Sports Communication (CIP 09.0906 Sports Communication)
 - Concentration in Sports Production within the Bachelor of Arts in Sports Communication (CIP 09.0906 Sports Communication)

I. Rowan College at Gloucester County

1. Nomenclature Change: From A.A.S. Marketing and Management to an A.A.S. Digital Marketing

J. Rutgers University - Camden

1. Change of credit requirements: B.S. in Nursing from 120 to 121, CIP Code 51.3801

K. Rutgers Biomedical and Health Sciences

1. Nomenclature change: From Master of Science in “Biomedical Informatics” To: Health Informatics CIP Code 51.2706
2. Nomenclature change: From Graduate Certificate in “Family Health Nurse Practitioner”, To: Family Nurse Practitioner, CIP Code 51.3808

L. Union County College

1. Initiation of a Remote Pilot and Drone Application Certificate, CIP Code 15.1599
2. Initiate the Drone Design and Applications option in the Engineering Technology, Associate in Applied Science program, CIP Code 15.1599
3. Nomenclature change: From Game Design Development, A.A.S. To: Game Design and Development, A.A.S.

M. The College of New Jersey

1. New Graduate Certificate Strategy, Innovation and Leadership, CIP Code 52.0201

N. Warren County Community College

1. Nomenclature change: From A.A.S. Degree in Graphic Arts To: A.S. in Graphic Design Degree
2. Initiation of a 36-credit Certificate in Addiction Counseling program, CIP Code 51.1501
3. Nomenclature change: From A.A. Degree in Business Administration To: A.S. Degree in Business Administration
4. Initiation of a 30-credit Certificate in Drone Repair and Maintenance CIP Code 49.0199
5. Initiation of a 30-credit Certificate in Drone Pilot Program

VII. Old Business

A. Atlantic Cape Community College – Resubmitted from September 29, 2017 & April 5, 2019

1. Child Development and Child Care, A.A.S., CIP Code 19.0709
First Reader: Bob Kleinschmidt reported for Jianping Wang, Mercer County Community College
Second Reader: Jeff Toney, Kean University

*Dr. Kleinschmidt reported in the absence of Dr. Wang. President Henderson read the review report submitted by Dr. Toney. Dr. Kleinschmidt stated the institution addressed the AIC’s previous concerns, the five program goals and the six student learning outcomes, an additional program goal was added to be consistent with the number of student learning outcomes, the program will be offered as an online degree, but also offered in a face-to-face format to serve the needs locally, and they corrected the resubmission estimating an initial 15 students with the projections for years two and three noted. In Dr. Toney’s report, he agreed the latest resubmission addressed all concerns and he recommended this program be moved to the NJPC. It was moved by Dr. Kleinschmidt and the committee agreed that this proposal be recommended to the Presidents’ Council. The motion was carried.

B. Eastern International College – Resubmit 2 Programs from January 11, 2019, & April 5, 2019

1. Bachelor of Science in Dental Hygiene, CIP Code 51.0602
First Reader: Roberta Harvey, Rowan University
Second Reader: Bob Kleinschmidt reported for Jianping Wang, Mercer County Community College
Dr. Harvey stated this revised proposal was submitted on January 11, April 5 and now May 17, the resubmitted materials do not differentiate the program title and degree designation of the proposed pre-licensure degree program from the existing degree-completion program that Eastern International College is already authorized to offer. The two programs represent different pathways to the same degree. As such, in consultation with the Director of Licensure of the Office of the Secretary of Higher Education, the AIC has determined that the current proposal for a Bachelor of Science in Dental Hygiene is redundant and no valid action can be taken.

2. Bachelor of Science in Nursing, CIP Code 51.3801
First Reader: Lori Vermeulen, Stockton University
Second Reader: Marianne Vakalis, Berkeley College
*Dr. Kornberg reported in the absence of Dr. Vakalis.
Dr. Vermeulen stated this revised proposal was submitted on January 11, April 5 and now May 17, the resubmitted materials do not differentiate the program title and degree designation of the proposed pre-licensure degree program from the proposed degree-completion (RN-to-BSN) program that is under consideration by the Office of the Secretary of Higher Education. The two programs represent different pathways to the same degree. As such, in consultation with the Director of Licensure of the Office of the Secretary of Higher Education, the AIC has determined that the current proposal for a Bachelor of Science in Nursing is redundant and no valid action can be taken. Mr. Burkley abstained.

C. Thomas Edison State University – Resubmitted from April 5, 2019

1. Master of Science (M.S.) in Cybersecurity, CIP Code 11.1003
First Reader: Gillian Small reported for Christopher Capuano, Fairleigh Dickinson University
Second Reader: James Burkley, Rutgers University
*Dr. Small reported in the absence of Dr. Capuano. Dr. Small stated the institution addressed the AIC's previous concerns, the consultant made a required site visit on May 1, 2019, the resubmission included a summary of the qualifications of the faculty for the proposed program, who all appear to be well-credentialed and appropriate to teach in the program. The resubmission included a correction in the consultant's report to reflect the New Jersey Presidents Council NJPC and the State of New Jersey – Office of the Secretary of Higher Education. Mr. Burkley concurred with Dr.

Small's summary. It was moved by Dr. Small and seconded by Mr. Burkley, that this proposal be recommended to the Presidents' Council. The motion was carried.

VIII. New Business