

New Jersey Presidents' Council
Academic Issues Committee
January 11, 2019, 10:00 a.m.

M I N U T E S

Present (via phone):

Nurdan Aydin, New Jersey City University
MaryAnn Baenninger, Drew University
Basil Baltzis, NJIT
Jacki Belin, Raritan Valley Community College
Jim Burkley, Rutgers University
Rafael Castilla, Eastwick College
Jon Connolly, Sussex County Community College
Joanne Cote-Bonanno, Montclair State University
Roberta Harvey, Rowan University
Sue Henderson, New Jersey City University
William Keep, The College of New Jersey
Bob Kleinschmidt, Mercer Community College
Jeff Lee, Essex County College
Mark McCormick, Middlesex County College
Jennifer Palmgren, The College of New Jersey
Marsha Pollard, Berkeley College
Gillian Small, Fairleigh Dickinson University
David Stout, Brookdale Community College
Jeff Toney, Kean University
Lori Vermeulen, Stockton University

Also Present (via phone)

Will de Veyga – New Jersey City University
Rose Mary Reilly – New Jersey City University
Allison Samay – New Jersey Presidents' Council
Eric Taylor – Office of the Secretary of Higher Education

Unable to attend:

Amy D'Olivo – Centenary University

- I. Call to Order / Roll Call

- II. Approval of Minutes of the November 30, 2018 Meeting

Dr. Connolly moved, seconded by Dr. Baltzis, to approve the minutes of the November 30, 2018 meeting.

III. Report from the Chair

Dr. Henderson reported that Joel Bloom, President of The New Jersey Presidents' Council will have further discussions with Warren County Community College, requesting additional materials with regard to the recent programs submitted to the AIC.

IV. New Programs

A. Atlantic Cape Community College

1. Small Unmanned Aircraft Systems Field Technician, A.A.S., CIP Code 49.0101

First Reader: Jon Connolly, Sussex CC

Second Reader: David Stout, Brookdale CC

Dr. Connolly summarized the submitted proposal stating the report is complete, consultant is qualified and conducted a site visit on August 9, 2018. Consultant's report was very thorough and the program analysis well supported. Dr. Stout concurred with Dr. Connolly's summary. It was moved by Dr. Connolly and seconded by Dr. Stout, that this proposal be recommended to the Presidents' Council. The motion was carried.

B. Brookdale Community College

1. Game Design Associate in Applied Science, CIP 500411

First Reader: Mark McCormick, Middlesex CC

Second Reader: Tony Munroe, Essex CC

* Dr. Lee reported in the absence of Dr. Munroe.

Dr. McCormick summarized the submitted proposal stating the report is complete, and lays out the case for offering such a program. It is consistent with the institutions mission and has a clear assessment plan and curriculum map. The consultant is qualified and conducted a site visit in August, 2018. Dr. Lee concurred with Dr. McCormick's summary. It was moved by Dr. McCormick and seconded by Dr. Lee, that this proposal be recommended to the Presidents' Council. The motion was carried. Dr. Stout abstained.

C. Eastern International College

1. Bachelor of Science in Dental Hygiene, CIP Code 51.0602

First Reader: Willard Gingerich, Montclair State University

Second Reader: Jianping Wang, Mercer CC

*Dr. Harvey, Rowan University reported in the absence of Dr.

Gingerich, Dr. Kleinschmidt reported in the absence of Dr. Wang.

In consultation with Dr. Gingerich, Dr. Harvey verified that the proposal for a BS in Dental Hygiene is similar to the BSDH reviewed by the AIC at the January 20, 2017 meeting and approved by the NJPC. The consultant, although extremely well qualified, did

not conduct a substantive evaluation and did not perform a site visit. The demand study is weak and enrollment figures are not credible. This program omits 18 credits of Gen Ed courses, which seems to contradict the intention. There is also a concern with regard to resources. Dr. Kleinschmidt concurred with Dr. Harvey's summary. Dr. Harvey and Dr. Kleinschmidt agreed that the proposal should not be moved forward and returned to the institution for further clarification.

Action: The committee agreed that the proposal be returned to the institution for further clarification of the intended relationship of this proposal to the existing BSDH degree completion program. If this indeed is a different program, the proposal would need to be resubmitted with the following:

- Differentiate the program titles and/or degree designations.
- Consultant must perform a site visit and perform a substantive evaluation, including comparison to the existing program.
- Clarify the respective advantages to students of the two different degree programs.
- Clarify why the freshman entry bachelor's degree program has 18 fewer general education credits than the degree completion program.
- Address the weak demand study and enrollment figures.
- Address the faculty resource concerns.

2. Bachelor of Science in Nursing (RN to BSN), CIP Code 51.3801

First Reader: Amy D'Olivo, Centenary University

Second Reader: Jennifer Palmgren, TCNJ

*Dr. Palmgren reported in the absence of Dr. D'Olivo. Dr.

Palmgren summarized the proposal stating the consultant, although extremely well qualified, did not conduct a substantive evaluation and did not perform a site visit. The analysis does not demonstrate the number of existing programs is insufficient to meet demand and therefore the proposed program is unduly duplicative of existing programs. Six institutions submitted objection letters. Faculty resources are an area of concern and the program exceeds the programmatic mission of institution without justification. Members of the AIC also noted that at the April 1, 2016 AIC meeting, the EIC proposed an RN to BSN program that was not forwarded to the NJPC for similar reasons. Dr. Palmgren proposed that this proposal be returned to the institution for clarification.

Action: The committee agreed that the proposal be returned to the institution for further clarification. The proposal does not

adequately address program design, the program outcomes do not reflect the difference between Bachelor of Science in Nursing RN to BSN and the proposed Bachelor of Science in Nursing degree, if they are different programs, the proposal would need to be resubmitted with the following:

- Differentiate the program titles and/or degree destinations.
- Consultant must perform a site visit.
- Address accreditation plan, and curriculum needs to look different from Bachelor of Science in Nursing proposal
- Address weak demand study and enrollment figures
- Address the faculty resource concerns

3. Bachelor of Science in Nursing, CIP Code 51.3801

First Reader: Lori Vermeulen, Stockton University

Second Reader: Marsha Pollard, Berkeley College

Dr. Vermeulen summarized the proposal stating three universities submitted objection letters with regard to being unduly duplicative, exceeding mission and faculty resource issues and two community colleges provided letters of support. There are 15 BSN, 9 accelerated BSN, and 19 RN to BSN programs offered by 21 New Jersey institutions. The consultant, although extremely well qualified, did not conduct a substantive evaluation and did not perform a site visit. Dr. Pollard agreed with Dr. Vermeulen's summary adding the graduation requirements earning a GPA of C+ or higher, a 2.50 GPA for a nursing professional is concerning. Dr. Vermeulen and Dr. Pollard proposed that this proposal be returned to the institution for clarification.

Action: The committee agreed that the proposal be returned to the institution for further clarification. The proposal does not adequately address program design, the program outcomes do not reflect the difference between this Bachelor of Science in Nursing program and the proposed Bachelor of Science in Nursing RN to BSN degree, if they are different programs, the proposal would need to be resubmitted with the following:

- Differentiate the program titles and/or degree destinations.
- Consultant must perform a site visit.
- Address accreditation plan, and curriculum needs to look different from Bachelor of Science in Nursing RN to BSN proposal
- Address weak demand study and enrollment figures
- Address the faculty resource concerns
- Address the concern of the graduation requirement of 2.50, is sufficient in producing a quality employee.

D. Rider University

1. Master of Science in Information Systems, CIP Code 11.1003

First Reader: MaryAnn Baenninger, Drew University

Second Reader: Christopher Capuano, FDU

*Dr. Small, reported in the absence of Dr. Capuano. Dr. Baenninger summarized the submitted proposal stating the program is well articulated, and attractive to returning students. The consultant is well qualified and conducted a site visit and provided a thorough report. The institution provided appropriate responses to the consultant's report. Dr. Small concurred with Dr. Baenninger's summary. It was moved by Dr. Baenninger and seconded by Dr. Small, that this proposal be recommended to the Presidents' Council. The motion was carried.

E. Rowan University

1. Bachelor of Science in Electrical Engineering Technology, CIP Codes 51.0303, 14.1001, 14.0901

First Reader: Basil Baltzis, NJIT

Second Reader: Nurdan Aydin, NJCU

Dr. Baltzis summarized the submitted proposal stating this program is being offered in partnership with Rowan College Burlington County, a 3+1 program, where on the 4th year courses will be held at Rowan College Burlington and the courses will be taught by Rowan University Faculty. This is a significant cost reduction for students who will pay tuition to the community college for 3 years and then to Rowan University for one year. Consultant was well qualified and conducted a site visit. Six responses from other institutions with no objections. Curriculum well described. The University responded positively to the Consultant's report recommendations. It was moved by Dr. Baltzis and seconded by Dr. Nurdan, that this proposal be recommended to the Presidents' Council. The motion was carried. Dr. Harvey abstained.

F. Stockton University

1. Bachelor of Arts in Africana Studies, CIP Code 05.0201

First Reader: Nurdan Aydin, NJCU

Second Reader: Amy D'Olivo, Centenary University

*Dr. D'Olivo was not in attendance

Dr. Nurdan summarized the submitted proposal noting this is based on an expansion of an existing minor program which is well established. The consultant was well qualified and the report is acceptable and addressed student demand and faculty. The institution responded to the consultant's report and the program is

aligned with the institutions strategy and goals. It was moved by Dr. Nurdan, that this proposal be recommended to the Presidents' Council. The motion was carried. Dr. Vermeulen abstained.

V. Other Action Items

A. Geisinger Commonwealth School of Medicine -Licensure Petition

1. The full petition can be accessed at:

https://www.state.nj.us/highereducation/higheddocs/GCSOM_petition_2018.pdf

password: 2018!maroon

First Reader: James Burkley, Rutgers University

Second Reader: Jeff Toney, Kean University

Mr. Burkley summarized the licensure petition of this private non-profit institution, to establish a campus on Atlantic Care Health, to provide a clinical experience. Institution is accredited by Middle States. There were no objections to the petition and the consultant recommended the initial proposal for a maximum of three years. The report includes specific details and a site visit was conducted. The faculty will be drawn from the Atlantic Care faculty medical school. It was moved by Dr. Burkley and seconded by Dr. Toney that this licensure petition be recommended to the Presidents' Council. The motion was carried.

VI. For Your Information

A. Atlantic Cape Community College

1. New Certificate Program – Small Unmanned Aircraft Systems Field Technician Certificate, CIP Code 49.0101
2. New Professional Series Program (Certificate of Achievement) – Small Unmanned Aircraft Systems Repair Specialist, CIP Code 49.0101
3. Intent to Terminate the following Degree Program – Social Science Option, Liberal Arts, A.A., CIP Code 24.0101

B. Brookdale Community College

1. New Certificate – Kitchen and Bath Design Academic Credit Certificate of Achievement, CIP Code 500408

C. Camden County College

1. Intent to Terminate – Liberal Arts and Science Secondary Education in Mathematics Option SEM.AS, CIP Code 24.0101

D. Hudson County Community College

1. Intent to Terminate Programs:
 - A.A.S. Management – Funeral Service, CIP Code 520201
 - Certificate Medical Transcription, CIP Code 510708

E. New Jersey Institute of Technology

1. Initiation of a Program Options:
 - a. Co-Op Option within the Bioinstrumentation Track of the Bachelor of Science in Biomedical Engineering Degree Program, CIP Code 14.0501
 - b. Co-Op Option within the Biomaterials Track of the Bachelor of Science in Biomedical Engineering Degree Program, CIP Code 14.0501
 - c. Co-Op Option within the Biomechanics Track of the Bachelor of Science in Biomedical Engineering Degree Program, CIP Code 14.0501

F. Rowan College at Gloucester County

1. Proposed change in award of an Associate in Arts (A.A.) Degree in Education to an Associate in Science (A.S.) Degree in Education

G. Rutgers Biomedical and Health Sciences

2. Certificate Nomenclature Changes:
 - a. Graduate Certificate in “Advanced Practice Nursing – Acute Critical Care” has changed to Adult – Gerontology Acute Care Nurse Practitioner, CIP Code 51.3808
 - b. Graduate Certificate in “Advanced Practice Nursing – Adult Health” has changed to Adult – Gerontology Primary Care Nurse Practitioner, CIP Code 51.3808
 - c. Graduate Certificate in “Advanced Practice Nursing – Family Health” has changed to Family Health Nurse Practitioner, CIP Code 51.3808
 - d. Graduate Certificate in “Advanced Practice Nursing – Family Nurse Practitioner in Emergency Care” has changed to Family Nurse Practitioner in Emergency Care, CIP Code 51.3808

H. Thomas Edison State University

1. New Graduate Certificate in Cybersecurity

VII. Old Business

A. Monmouth University

1. New Program Resubmit from October 5, 2018 - Master of Science in Athletic Training, CIP Code 51.0913
First Reader: Jeff Toney, Kean University

Second Reader: Roberta Harvey, Rowan University

Dr. Toney stated the AIC originally reviewed this proposal at the October 5, 2018 meeting and requested the institution to resubmit the proposal with evidence of a consultant site visit. The institution has shown in this resubmission, that the consultant performed the necessary site visit in December 2018. There was also a concern of the lack of response to the consultant's recommendations, this resubmission clearly addressed any concerns and the institution has satisfied any concerns. It was moved by Dr. Toney and seconded by Dr. Harvey, that this proposal be recommended to the Presidents' Council. The motion was carried.

2. New Program Resubmit from November 2, 2018 – Master of Fine Arts in Creative Writing, CIP Code 23.1302

First Reader: MaryAnn Baenninger, Drew University

Second Reader: Marsha Pollard, Berkeley College

Dr. Baenninger stated the AIC originally reviewed this proposal at the November 2, 2018 meeting and requested the institution resubmit the proposal and provide clarity regarding transfer students, curricular mapping and course outcomes. The institution has provided an updated proposal and clarified they will not enroll students as a transfer into the program. They have fulfilled our requirements and have provided differentiated outcomes of the MA and MFA programs and embedded this into the revised proposal. It was moved by Dr. Baenninger and seconded by Dr. Pollard, that this proposal be recommended to the Presidents' Council. The motion was carried.

B. Rider University

1. Master of Arts in Health Communication, CIP Code 09.0905 - Responded to AIC question from November 30, 2018 – the degree for all including those grandfathered in will be the Master of Arts in Health Communication. No action required

VIII. New Business

1. Monmouth University is requesting to add to page 34 of the AIC Manual where it lists independent colleges and universities' mission levels, Monmouth University's highest level lists the DNP only. Monmouth was authorized by the State on June 15, 2017 to offer an Ed.D. (posted confirmation letter).

Mr. Taylor reported that there are a number of updates required to the AIC Manual similar to this, and that he will be making these updates shortly. Dr. Henderson asked to capture which changes are made on our next Agenda, so that we are all aware of the updates.

The next AIC meeting is scheduled for February 15, 2019.