

**New Jersey President's Council  
Academic Issues Committee  
Minutes  
September 14, 2012**

<b>Present:</b>	Dr. R. Barbara Gitenstein, Chair	The College of New Jersey
	Dr. Eugene Cornacchia	Saint Peter's College
	Dr. Sue Henderson	New Jersey City University
	Dr. Willard Gingerich	Montclair State University
	Dr. Anne Prisco	Felician College
	Dr. Marianne Vakalis	Berkeley College
	Dr. Rafael Castilla	Eastwick College
	Mr. Jim Burkley	Rutgers University
	Dr. Mort Rozanski	Rider University
	Dr. Patricia Donohue	Mercer County Community College
	Ms. Iris Duffield	NJ Higher Education
	Ms. Allison Samay	President's Council
	Ms. Heather Fehn	The College of New Jersey

**I. Call to Order**

The meeting was called to order at 2:05 p.m.

**II. Approval of the May 23, 2012 AIC meeting minutes**

It was moved and seconded to approve the minutes of May 23, 2012. Dr. Gitenstein abstained from the vote. The motion carried.

**III. New Programs (10 Action Items)**

**A. Berkeley College - Bachelor of Fine Arts (B.F.A.) in Graphic Design**

It was moved by Dr. Rozanski, seconded by Dr. Cornacchia, that this program be recommended to the Presidents' Council. Recusal noted for Marianne Vakalis, Berkeley College. The motion carried.

**B. Camden County College – Associate in Applied Science (A.A.S.) in Preschool Teacher Education**

It was moved by Dr. Donohue, seconded by Dr. Vakalis, that this program be recommended to the Presidents' Council. The motion carried unanimously.

**C. County College of Morris – Associate of Science (A.S.) in Computer Science**

It was moved by Dr. Prisco, seconded by Dr. Donohue, that this program be recommended to the Presidents' Council. The motion carried unanimously. Dr. Gitenstein indicated that the proposal from the County College of Morris was well organized and should be considered a model proposal for institutions to follow in the future.

**D. Fairleigh Dickinson University – Master of Science (M.S.) in Service**

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It was moved by Dr. Cornacchia, seconded by Dr. Rozanski, that this program be recommended to the Presidents' Council. The motion carried unanimously.

E. **Monmouth University** – Master of Science (M.S.) in Physician Assistant

It was moved by Dr. Rozanski, seconded by Dr. Gingerich, that this program be recommended to the Presidents' Council. The motion carried unanimously.

F. **Montclair University** – Bachelor of Science (B.S.) in Sustainability Science

It was moved by Dr. Donohue, seconded by Dr. Vakalis, that this program be recommended to the Presidents' Council. Recusal noted for Dr. Gingerich, Montclair University. The motion carried.

G. **Montclair University** – Master of Science (M.S.) in Sustainability Science

It was moved by Dr. Cornacchia, seconded by Dr. Rozanski, that this program be recommended to the Presidents' Council. Recusal noted for Dr. Gingerich, Montclair University. The motion carried.

H. **Rutgers University, New Brunswick** – Master of Arts (M.A.) in Religious Studies

It was moved by Dr. Rozanski, seconded by Dr. Gingerich, that this program be recommended to the Presidents' Council. Recusal noted for Mr. Burkley, Rutgers University. The motion carried.

I. **Thomas Edison State College** – Master of Arts (M.A.) in Educational Technology and Online Learning

It was moved by Dr. Vakalis, seconded by Dr. Donohue, that this program be recommended to the Presidents' Council. The motion carried unanimously.

IV. **Other Action Items (22 Action Items)**

A. **Bergen Community College** - change in degree designation - from an Associate in Science (A.S.) to an Associate in Fine Arts (A.F.A.) for the Music Business degree program

It was moved by Dr. Rozanski, seconded by Dr. Donohue, that this program be recommended to the Presidents' Council. The motion carried unanimously.

B. **Bergen Community College** – change in degree designation from an Associate

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in Science (A.S.) to(A.F.A.) for the Music Technology degree program

It was moved by Dr. Vakalis, seconded by Dr. Rozanski, that this program be recommended to the Presidents' Council. The motion carried unanimously.

**C. Camden County College** – Associate in Science (A.S.) in Business Administration

It was moved by Dr. Donohue, seconded by Dr. Vakalis, that this program be recommended to the Presidents' Council. The motion carried unanimously.

**D. University of Medicine and Dentistry of New Jersey** – adding the following new partners in the existing joint Associate in Science (A.S.) in Occupational Therapy Assistant Program:

1. Camden County College
2. Cumberland County College
3. Hudson County College
4. Raritan Valley Community College

It was moved by Dr. Rozanski, seconded by Dr. Donohue, that this program be recommended to the Presidents' Council. The motion carried unanimously.

**E. University of Medicine and Dentistry of New Jersey** – adding the following new partners in the existing joint Bachelor of Science (B.S.) degree program in Medical Imaging:

1. Bloomfield College
2. Fairleigh Dickinson University
3. Felician College
4. Georgian Court University
5. New Jersey City University
6. Ramapo College of New Jersey
7. Rutgers, The State University of New Jersey

It was moved by Dr. Vakalis, seconded by Dr. Rozanski, that this program be recommended to the Presidents' Council. Recusals noted for Dr. Prisco, Felician College and Mr. Jim Burkley, Rutgers, The State University of New Jersey. The motion carried.

**F. University of Medicine and Dentistry of New Jersey** – adding Ocean County College as a new partner in the following 7 existing join programs:

1. Associate in Science (A.S.) in Psychosocial Rehabilitation and Treatment
2. Associate in Science (A.S.) in Occupational Therapy Assistant

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3. Associate in Science (A.S.) in Respiratory Care
4. Associate in Applied Science (A.A.S.) in Dental Hygiene
5. Associate in Applied Science (A.A.S.) in Respiratory Therapy
6. Certificate in Dental Assisting
7. Certificate in Dietary Management

It was moved by Dr. Donohue, seconded by Dr. Rozanski, that this program be recommended to the Presidents' Council. The motion carried unanimously.

**G. University of Medicine and Dentistry of New Jersey** – adding Raritan Valley Community College as a new partner in the existing joint certificate program in Dietary Management

It was moved by Dr. Donohue, seconded by Dr. Vakalis, that this program be recommended to the Presidents' Council. The motion carried unanimously.

**V. Information Items (46 items)**

The information was acknowledged for the following 46 information items:

**A. Camden County College**

1. **Certificates of Achievement**
  - a. Electronic Health Records: Certificate – Consultant
  - b. International Health Care
  - c. Independent Skills Pathways – Certificate of Postsecondary Studies
2. **Change in Nomenclature**
  - a. From: Liberal Arts & Science: International Studies Option To: Liberal Arts and Science: Language and International Studies Option

**B. Cumberland County College**

1. **New Certificate Programs**
  - a. Alcohol and Drug Counseling (CADC)
  - b. Networking Associate
2. **New Career Certificate Programs**
  - a. Engineering Technology/Electronics Technology
  - b. Infant Toddler
  - c. Networking Associate

**C. DeVry University**

1. **Change in Nomenclature**
  - a. From: Associate in Applied Science (A.A.S) in

Electroneurodiagnostic Technology To: Associate in Applied  
 Science (A.A.S) in Neurodiagnostic Technology

**D. Fairleigh Dickinson University**

1. **Change in Nomenclature**
  - a.From: Multilingual Master of Arts (M. A.) To: Master of Arts (M.A.) in TESL/TEFL
  - b.From: Certificate in Children's Book Illustration To: Certificate in Illustration for the Web, eBooks and Print
2. **New Certificate Program**
  - a.Certification in Communicating for Professional Success
  - b.Dual Certification in Elementary and Special Education

**E. Monmouth University**

1. **New Certificate Program**
  - a.Applied Behavior Analysis
2. **Revision of Curriculum and Change in Nomenclature**
  - a.Existing undergraduate minor from: Writing to: Professional Writing
3. **New Undergraduate Minor**
  - a.Minor in General Management
  - b.Minor in Irish Studies
4. **Changes in Nomenclature**
  - a.From: MS-CS Computer Networks – 'A' Track To: MS-CS Computer networks – Thesis Track
  - b.From: MS-CS Computer Networks – 'B' Track To: MS-CS Computer Networks – Non-Thesis Track
  - c.From: MS-CS Databases and Intelligent Information Systems – 'A' Track To: MS-CS Databases and Intelligent Information Systems – Thesis Track
  - d.From: MS\_CS Databases and Intelligent Information Systems – 'B' Track To: MS-CS Databases and Intelligent Information Systems – Non-Thesis Track
  - e.From: MS\_CS Security of Computer Systems & Networks – 'A' Track To: MS\_CS Security of Computer Systems & Networks – Thesis Track
  - f.From: MS\_CS Security of Computer Systems & Networks – 'B' Track To: MS\_CS Security of Computer Systems & Networks – Non-Thesis Track
  - g.From: Post-Master's Certificate in Adult Psychiatric and Mental Health Advanced Practice Nursing To: Post Master's Certificate in Family Psychiatric and Mental Health Nurse Practitioner
  - h.From: RN to MSN Direct – Adult Psychiatric and Mental Health Advanced Practice Nursing To: RN to MSN Direct – Family Psychiatric & Mental Health Nurse Practitioner

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- i. From: MSN-Adult Psychiatric & Mental Health advanced Practice Nursing To: MSN – Family Psychiatric & Mental Health Nurse Practitioner
- j. From: MSN-Adult Nurse Practitioner To: MSN – Adult-Gerontological Nurse Practitioner
- k. From: RN to MSN – Adult Nurse Practitioner To: RN to MSN – Adult-Gerontological Nurse Practitioner
- l. From: Post-Master’s Certificate in Adult Nurse Practitioner To: Post Master’s Certificate in Adult-Gerontological Nurse Practitioner
- m. Existing Graduate Endorsement Program From: Substance Awareness Coordinator To: Student Assistance Coordinator
- n. Existing Undergraduate Minor From: Criminal Justice/Forensic Investigation To: Forensic Investigation

**F. Montclair University**

**1. Change in Nomenclature**

- a. Existing degree program From: Bachelor of Arts (B.A.) in Dance Education To: Bachelor of Arts (B.A.) in Dance

**2. New Post-Baccalaureate Certificate Program**

- a. Adolescent Advocacy
- b. Infant and Early Childhood Mental Health

**G. Passaic County Community College**

**1. New Certificate Programs**

- a. Health Information Technology Certificates:
  - i. Implementation and Management of Health Information Systems
  - ii. Technical Support of Health Information Systems
- b. Hospitality/Retail Management Certificate

**H. Ramapo College**

**1. Change in Nomenclature**

- a. Existing Degree Program From: Information Systems to Information Technology Management

**I. Rider University**

**1. Change in Nomenclature**

- a. Existing Graduate Certificate From: Communication and Change in Organizations To: Leadership for Change and Crisis in Organizations

**J. Rutgers, The State University of New Jersey – New Brunswick**

**1. New Graduate Certificate Programs**

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- a. Graduate Certificate in Religious Studies
  - b. Graduate Certificate in Religions in America
  - c. Graduate Certificate in Religion and Conflict
  - d. Graduate Certificate in Contemplative Studies
2. **Initiation of Option**
- a. Master of Science (M.S.) in Computational Biology and Molecular Biophysics – option limited to students within an established doctoral program

**K. University of Medicine and Dentistry of New Jersey**

1. **Initiation of Option**
- a. Drug Safety & Pharmacovigilance Track within the Master of Science (M.S.) in Clinical Trials Sciences

**VI. New Business**

**A. Immaculata University**

1. Petition for Licensure from Immaculata University to Offer a RN to BSN and MSN degree programs at Catholic Health East Health System hospital locations

It was moved by Dr. Gingerich, seconded by Dr. Vakalis, that this program be recommended to the Presidents' Council. Abstention noted for Dr. Prisco. The motion carried.

The committee discussed the process for approving out of state petitions. Ms. Duffield described the process and indicated that there is a 60 day comment period included for feedback. Members of the committee suggested that a check list for out of state petitions be developed, consistent with the checklist for proposed programs from New Jersey institutions. Checklist should include consultant reports and institutional responses.

**B. Changes to AIC Manual**

The committee discussed short-term and long-term changes for the manual. Short-term changes, to be implemented for this academic year, include: enhanced pagination, table of contents, and order of documents (consultant report should come before letters from institutions). There needs to be notification to presidents that the AIC designee and the administrator who writes institutional letters of response to program proposals acts on behalf of the institution. Dr. Gitenstein indicated that she would provide a summary of the meeting to the presidents at the next Presidents' Council meeting and the notification will become part of the Presidents' Council minutes.

Long-term changes to the manual include: learning outcomes plans, the relationship of program to strategic planning, clear guidelines for on-line

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programs and guidelines to improve consistency of consultant reports. Members also suggested that a sample report and program announcement be included in the manual to establish the expected standard for proposals.

There was extensive discussion about how to improve the institutional and council response to petitions for licensure from out of state institutions. The committee discussed the possibility of adding a fee for out of state petitions. Dr. Gitenstein indicated that she would meet with Secretary Hendricks to further explore these issues.

Ms. Duffield indicated that although DeVry University has been treated as an in-state institution for purposes of AIC matters, the institution is technically based out-of-state. Dr. Gitenstein indicated that this issue should be brought to the Presidents' Council for further consideration.

**Next meeting via teleconference: Thursday, October 4, 2012 at 2 p.m**

**Call-in information:**

**866-561-0569**

**Participant code: 8531284#**