

**New Jersey President's Council
Academic Issues Committee
Minutes
May 28, 2013**

**The College of New Jersey
201 Paul Loser Hall**

Present: Barbara Gitenstein, Chair; Nancy Blattner; James Burkley; Rafael Castilla; Eugene Cornacchia; Gayle Gibson; Thomas Isekenegebe; Anne Prisco; Judith Redling; Freda Zackin (via telephone)

Also Present: Glenn Lang, Allison Samay, Eric Taylor

Not Present: Willard Gingerich; Sue Henderson; William Austin; Ali Houshmand

I. Call to Order

II. Approval of the April 3, 2013 AIC meeting minutes

It was moved by Dr. Cornacchia and seconded by Dr. Prisco that the minutes be approved. The motion carried.

III. New Programs (7 Action Items)

A. Atlantic Cape Community College

1. Associate in Science in Environmental Science (03.0104)

Dr. Gitenstein summarized the submitted proposal. The committee identified a conflict of interest with regard to the consultant who reviewed the program, as the consultant for this program was a part of the team that developed this program. Dr. Gitenstein will return the submission and ask the institution to provide an additional consultant report.

2. Associate in Applied Science in Radiologic Technology (51.0911)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Castilla and seconded by Dr. Isekenegebe that this program be recommended to the Presidents' Council. The motion carried.

B. Caldwell College

1. Bachelor of Science in Health Science

(Note: This item was inadvertently left off the original AIC agenda, despite having been submitted by the deadline. Consequently, the committee reviewed the item and acted affirmatively on the new program via electronic means.)

C. Eastwick College

1. Associate in Applied Science in Mortuary Science (12.0301 and 12.0303)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Isekenegbe and seconded by Dr. Blattner that this program be recommended to the Presidents' Council. Dr. Castilla recused himself from the vote. The motion carried.

D. Thomas Edison State College

1. Master of Science in Homeland Security (43.0301)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Blattner and seconded by Dr. Redling that this program be recommended to the Presidents' Council. The motion carried.

E. Rowan University

1. Bachelor of General Studies (24.0102)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Isekenegbe and seconded by Dr. Prisco that this program be recommended to the Presidents' Council. The motion carried.

F. Rutgers University

1. Master of Science in Business Analytics at Rutgers – Camden (52.1302)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Cornacchia and seconded by Dr. Redling that this program be recommended to the Presidents' Council. Mr. Burkley recused himself from the vote. The motion carried.

IV. Other Action Items (5 Action Items)

A. Atlantic Cape Community College

1. Conversion of Mathematics Option in Science and Mathematics, A.S., to Associate in Science in Mathematics (27.0101)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Isekenegbe and seconded by Dr. Prisco that this program be recommended to the Presidents' Council. The motion carried.

B. Rutgers University

1. Conversion of option to full program status with degree designation change From: Bachelor of Arts (B.A.) in Planning and Public Policy, Public Policy Option To: Bachelor of Science (B.S.) in Public Policy at Rutgers–New Brunswick (44.0501)

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Castilla and seconded by Dr. Prisco that this program be recommended to the Presidents' Council. Mr. Burkley recused himself from the vote. The motion carried.

C. University of Medicine and Dentistry of New Jersey

1. Adding a New Partner Institution to an Existing Associate /Baccalaureate Degree Joint Professional Program with UMDNJ
 - a. Addition of Warren County College as new partner for AS in Occupation Therapy Assistant Program

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Isekenegebe and seconded by Dr. Castilla that this program be recommended to the Presidents' Council. Dr. Zackin recused herself from the vote. The motion carried.

- b. Addition of New Jersey City University as new partner in Joint BS Degree in Health Information Management

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Blattner and seconded by Dr. Castilla that this program be recommended to the Presidents' Council. Dr. Zackin recused herself from the vote. The motion carried.

V. Information Items (18 Items)

The Committee reviewed the following items submitted for information:

a. Berkeley College

1. Initiation of Program Option – Information Technology Management Minor in the Justice Studies-Criminal Justice Bachelor degree program
2. Initiation of Program Option - Management Minor in the Justice Studies-Criminal Justice Bachelor degree program

b. Burlington County College

1. Initiation of Certificate Programs
 - a. Alternative Energy Technologies (15.0503)
 - b. Building Energy Management (15.0503)

c. Caldwell College

1. Initiation of Certificate Program
 - a. Pre-Medical Post-Baccalaureate
(Note: This item was inadvertently left off the original AIC agenda, despite having been submitted by the deadline. Consequently, the committee reviewed the item via electronic means.)

d. Montclair State University

1. Change in Nomenclature
 - a. From: BS/MS in Aquatics and Coastal Sciences To: BS/MS in Marine Biology and Coastal Sciences

e. Raritan Valley Community College

1. Intent to Terminate Degree Programs
 - a. Business Liberal Arts, Associate of Arts in Liberal Arts
 - b. Financial Services, Associate of Applied Science in Business Management
 - c. International Business Program, Associate of Applied Science
 - d. Management Information Systems, Associate of Science in Business Administration
 - e. Marketing, Associate of Applied Science

F. Rider University

1. Change in Degree Designation
 - a. From: Bachelor of Music To: Bachelor of Fine Arts
2. Initiation of a Program Option
 - a. Master of Music: Music in the United States and Public Musicology

G. Rutgers University

1. Transfer of University of Medicine and Dentistry Programs to Rutgers University

H. University of Medicine and Dentistry of New Jersey

1. Initiation of Program Option
 - a. Aging in the Master of Science in Health Sciences degree program
 - b. Health Leadership track for Ph.D. in Health Sciences
2. Change in Nomenclature
 - a. From: certificate program in Diagnostic Imaging Technology To: Radiologic Imaging Modalities
 - b. From: Adult Primary Care Nurse Practitioner Track and Adult Acute/Critical Care Nurse Practitioner Track To: Adult-Gerontology Primary Care Nurse Practitioner Track and Adult Gerontology Acute/Critical Care Nurse Practitioner Track within the MS in Nursing
3. Transfer of all academic programs

VI. Old Business

VII. Changes to AIC Manual for 2013-2014

The Committee reviewed the draft manual for 2013-2014 and highlighted the following areas:

- Section I. A. the following will be added to item 4 regarding the AIC responsibility to make recommendations on new programs: “(to be developed by the State College and University, Research Institutions, Independent Colleges and Universities and the Community College Sectors)” These sectors will be asked to develop standards of academic quality for review at the fall AIC meeting.
- Clarification of the reader for program proposals was added to indicate “sector appropriate” in Section I. B. 2.
- Section Table 1 “Consultant Selection Criteria” – time limit of 5 years to be added to conflict of interest section

- Section II. A. 3. a. 3. Modified to indicate that “Relationship of the program to institutional strategic plan and its effect on other institutional programs at the same institution.”
- Revised order of program proposal format: “new program checklist” will come before “program announcement cover page:
- Dr. Lang to indicate which sections of the manual are from the licensure regulations and are therefore not subject to modification by AIC.

VIII. New Business (4 Action Items, 1 FYI)

a. Institute for Health Education- Initial Licensure

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Isekenegbe and seconded by Dr. Prisco that this program not be recommended to the Presidents’ Council. Dr. Gibson abstained from the vote. The motion carried.

The Committee indicated the reason for this action was based on concerns raised by the consultant’s report regarding quality of the delivery of programs, compliance with the expectations of its accrediting agency, governance structure, responsibility and evaluation of faculty, and the lack of robust assessable goals and objectives in the strategic plan.

b. Relay School of Education – Initial Licensure

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Isekenegbe and seconded by Dr. Redling that this program be recommended to the Presidents’ Council pending a satisfactory review of the quality of the faculty by the Secretary of Higher Education. Mr. Burkley voted in opposition of the motion. The motion carried.

c. Strayer University - Relicensure and new location

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Blattner and seconded by Dr. Castilla that this program be recommended to the Presidents’ Council. The motion carried.

d. The Art Institute – Initial Licensure

Dr. Gitenstein summarized the submitted proposal. It was moved by Dr. Isekenegbe and seconded by Dr. Prisco that this program be recommended to the Presidents’ Council. The motion carried.

e. Wilmington University - Proposed Certificate Programs (Information Item)

This program was reviewed by the committee as an informational item.