

**New Jersey President's Council  
Academic Issues Committee  
Minutes  
March 8, 2013**

**Present (via telephone):**

<b>Edythe Abdullah</b>	<b>Essex County College</b>
<b>Nancy Blattner</b>	<b>Caldwell College</b>
<b>James Burkley</b>	<b>Rutgers University</b>
<b>Rafael Castilla</b>	<b>Eastwick College</b>
<b>Willard Gingerich</b>	<b>Montclair University</b>
<b>Barbara Gitenstein</b>	<b>The College of New Jersey</b>
<b>Thomas Isekenegbe</b>	<b>Cumberland County</b>
<b>Ann Prisco</b>	<b>Felician College</b>
<b>Judith Redling</b>	<b>New Jersey Institute of Technology</b>
<b>Jeff Toney</b>	<b>Kean University</b>
<b>Freda Zackin</b>	<b>University of Medicine and Dentistry of New Jersey</b>

**Also Present (via telephone):**

<b>Glenn Lang</b>	<b>Office of the Secretary of Higher Education</b>
<b>Allison Samay</b>	<b>NJ President's Council</b>
<b>Eric Taylor</b>	<b>Office of the Secretary of Higher Education</b>

**Not Present:**

<b>William Austin</b>	<b>Warren County College</b>
<b>Eugene Cornacchia</b>	<b>Saint Peter's College</b>
<b>Sue Henderson</b>	<b>New Jersey City University</b>
<b>Ali Houshmand</b>	<b>Rowan University</b>

**I. Call to Order**

**II. Approval of the February 1, 2013 AIC meeting minutes**

It was moved by Dr. Isekenegbe and seconded by Dr. Abdullah to approve the minutes of February 1, 2013. The motion carried.

**III. New Program (1 Action Item)**

**A. Atlantic Cape Community College**

1. Associate in Science in Biomedical Science 26.0102

It was moved by Dr. Isekenegbe and seconded by Dr. Abdullah that these programs be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. The motion carried unanimously.

**IV. Other Action Items (9 Action Items)**

**A. Atlantic Cape Community College**

1. Conversion to Associate in Science in Chemistry 40.0501

It was moved by Dr. Abdullah and seconded by Dr. Blattner that these programs be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. The motion carried unanimously.

**B. Offering Joint Programs Between Cumberland County College and Salem Community College**

1. Associate in Science Degree Program: Game Design 50.0411

It was moved by Dr. Abdullah and seconded by Dr. Redling that this program be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. The motion carried unanimously.

2. Associate in Science Degree Program: Paralegal Studies 22.0302

It was moved by Dr. Castilla and seconded by Dr. Abdullah that this program be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. The motion carried unanimously.

**C. Rutgers University – Camden - Conversions of Options to Full Program Status with Degree Designation Changes**

1. Bachelor of Arts in Biology, Research-Intensive Option to Bachelor of Science in Biology 26.0101
2. Bachelor of Arts in Chemistry, Traditional Option to Bachelor of Science in Chemistry 40.0501
3. Bachelor of Arts in Biology, Computational and Integrative Option to Bachelor of Science in Computational and Integrative Biology 26.1104
4. Bachelor of Arts in Mathematics, Specialist Option to Bachelor of Science in Mathematics 27.0101
5. Bachelor of Arts in Physics, Research-Intensive Option to Bachelor of Science in Physics 40.0801

It was moved by Dr. Zackin and seconded by Dr. Prisco that these programs be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. Mr. Burkley recused himself from the vote. The motion carried.

**D. University of Medicine & Dentistry of New Jersey**

1. Conversion to Master of Science in Clinical Laboratory Science 51.1099

It was moved by Dr. Isekenegbe and seconded by Dr. Redling that this program be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. Dr. Zackin recused herself from the vote.

The motion carried.

Dr. Gingerich indicated that an action item submitted by Montclair for a B.S. in Public Health conversion did not appear on the agenda for action. This item, mistakenly omitted, will be considered at the April 3, 2013 meeting.

**V. Information Items (23 Items)**

The committee reviewed and acknowledged the following information items:

**A. Atlantic Cape Community College**

1. Initiation of Certificate of Achievement
  - a. Project Management 52.0211

**B. Bergen Community College**

1. Initiation of a Program Option
  - a. AAS, Business Administration – Publishing Operations and Management Option 52.9999

**C. Camden County College**

1. Initiation of a Program Option
  - b. Associate in Applied Science in Computer Integrated Manufacturing Engineering Technology: Precision Machining Option 15.0899
2. Initiation of Certificate of Achievement
  - a. Certificate of Achievement in Precision Machining Technology 48.0501
3. Termination of Certificates of Achievement
  - a. Electronic Health Records: Implementation Support Specialist (EHI.CA) 51.0707
  - b. Electronic Health Records: Practice Workflow & Information Management Redesign Specialist (EHP.CA) 51.0707
  - c. Electronic Health Records Trainer (EHT.CA) 51.0707

**D. Montclair State University**

1. Initiation of Post-Baccalaureate Certificate Programs
  - a. Computational Linguistics 16.0102
  - b. Early Childhood Inclusive Education 13.1015
  - c. Teaching Bilingual Learners in Early Childhood and Elementary Settings 13.0201
  - d. Environmental Forensics 03.0104
2. Change in Nomenclature
  - a. From: M.Ed. Inclusive Early Childhood Education To: M.Ed. in Inclusive Education 13.1001 (updated CIP)
  - b. From: pre-bachelor's certificate program in Translation and Interpretation in Spanish To: Spanish Translation 16.0905
  - c. From: post-baccalaureate certificate program in Translational and Interpretation in Spanish To: Translational and Interpreting in Spanish

16.0905

**E. Passaic County Community College**

1. Initiation of New Certificate Programs
  - a. AutoCAD-Drafting 11.0801
  - b. Network Administration 11.0901
  - c. Child Development Associate 13.0101
  - d. Microsoft Software Specialist 11.0601
  - e. PC Basic Skills 11.0101
2. Change in Nomenclature
  - a. From: Internet Web Page Developer Certificate To: Web Technology Certificate 11.0801

**F. Salem Community College**

1. Initiation of New Certificate Programs
  - a. Allied Health 510001
  - b. Glass Art 500799
2. Change in Nomenclature
  - a. From Associate in Fine Arts – Digital Media To: Associate in Fine Arts – Computer Graphic Art 500409

**VI. New Business (1 action item)**

**A. Petition for Relicensure – Eastern International College**

It was moved by Dr. Castilla and seconded by Dr. Abdullah that this petition be recommended to the Presidents' Council. Dr. Gitenstein summarized the submitted proposal. The motion carried.

**VII. Old Business**

**A. Changes to AIC Manual for 2013-2014**

The Committee discussed the following with regard to changes to the AIC Manual:

- Anyone who had suggested changes to the manual should submit them as soon as possible so that a full discussion can occur at the April meeting.
- Concerns were raised regarding changes to the manual that would allow the committee to address concerns regarding the quality of programs submitted for action.
- The chair reminded the committee that the officers of the President's Council had charged the committee to consider modifications regarding quality standards. The vehicles for determining quality being proposed in this draft are coincident with Middle States standards and criteria,

specifically, learning outcomes assessment and how programs are tied to institutional strategic plans.

- Committee members were encouraged to speak with their sector officers of the NJPC to clarify their understanding of the charge regarding the modifications to the manual on quality and should come to the April meeting with further suggestions for modification.

### **VIII. Adjournment**