

New Jersey President's Council
Academic Issues Committee
October 31, 2014

Minutes

Present: Basil Baltzis, Nancy Becker, Nancy Blattner, James Burkley, Rafael Castilla, Dario Cortes, Gale Gibson, Willard Gingerich, Barbara Gitenstein (Chair), Roberta Harvey, Sue Henderson, Thomas Isekenegebe, Harvey Kesselman, Joann La Perla Morales, Michael McDonough, Jeff Toney, Marianne Vakalis

Also Present: Heather Fehn, Allison Samay, Eric Taylor

Not Present: Gale Gibson, Willard Gingerich, Barbara-Jayne Lewthwaite,

- I. Call to Order / Roll Call
- II. Approval of the Minutes of the October 10, 2014 Meeting

It was moved by Dr. Cortes, seconded by Dr. Blattner, that the minutes of the October 10, 2014 meeting be approved. Dr. Iskenegbe abstained. The motion carried.

- III. New Business

- A. **St. Sophia Ukrainian Orthodox Theological Seminary**

Dr. McDonough summarized the submitted petition. It was moved by Dr. McDonough, and seconded by Dr. Cortes, that this program be recommended to the Presidents' Council. The motion carried.

- IV. New Programs

- A. **Berkeley College**

1. BBA in Design Management (50.0499)

Dr. Prisco summarized the submitted proposal. It was moved by Dr. Prisco, and seconded by Dr. Castilla, that this program be recommended to the Presidents' Council. Dr. Cortes recused himself. The motion carried.

- B. **Rowan University**

1. PhD in Engineering (14.01 General Engineering; 14.05 Biomedical/Medical Engineering; 14.10 Electrical, Electronics and Communications Engineering)

Dr. Kesselman summarized the submitted proposal. It was moved by Dr. Kesselman, seconded by Dr. Gitenstein that this program be

recommended to the Presidents' Council. Dr. Harvey recused herself. The motion carried.

C. William Paterson University

1. MEd in Middle Level Education (13.0406)

Dr. Henderson summarized the submitted proposal and indicated that the institution did not include a substantial explanation of the student learning outcomes for the program. It was moved by Dr. Henderson, and seconded by Dr. Harvey that the proposal be returned to the institution to address the issue raised regarding student learning outcomes. The motion carried.

2. MA in Higher Education Administration (13.1203)

Mr. Burkley summarized the submitted proposal and indicated that the institution did not include a substantial explanation of the student learning outcomes for the program, nor did it provide an explanation for how the program distinguishes itself from other programs in the state. It was moved by Mr. Burkley, and seconded by Dr. Toney that the proposal be returned to the institution to address the issue raised regarding student learning outcomes and need analysis. The motion carried.

V. Other Action Items

A. Rider University

1. Converting a Program Option to Full Program Status

- a. From: Minor in Health Administration To: Major in Health Care Management (51.2211)

Dr. Blattner summarized the submitted request for program conversion. It was moved by Dr. Blattner, seconded by Dr. Prisco that the conversion be recommended to the Presidents' Council. The motion carried.

B. Rutgers University, New Brunswick

1. Change in Degree Designation

- a. From: Master of Library and Information Science To: Master of Information (25.0101)

Dr. Kesselman summarized the submitted proposal. It was moved by Dr. Kesselman, seconded by Dr. Henderson that this program be accepted as an informational item. Mr. Burkley recused himself. The motion carried.

VI. For Your Information

A. Georgian Court University

1. Initiation of Certificate

**a. Post-Baccalaureate Graduate Certificate in Mercy Spirituality
(39.9999)**

B. Rutgers University, Newark

1. Initiation of Certificates

- a. Post-Baccalaureate Graduate Certificate in Budgeting and Financial Management (44.0401)
- b. Post-Baccalaureate Graduate Certificate in Healthcare Administration (44.0401)
- c. Post-Baccalaureate Graduate Certificate in Leadership of Public Organizations (44.0401)
- d. Post Baccalaureate Graduate Certificate in Nonprofit Management (44.0401)
- e. Post-Baccalaureate Graduate Certificate in Public and Nonprofit Performance Management (44.0401)

C. Rutgers University, New Brunswick, and Rutgers Biomedical and Health Sciences

1. Initiation of Certificate

- a. Post-Baccalaureate Graduate Certificate in Medical and Health Professions Education (13.1307)

VII. Old Business

A. Union County College – AA History (original submission for 9/5/14 meeting; sent back to institution due to lack of outcomes plan)

In response to the committee's request, Union County College submitted additional information regarding the program outcomes plan for this program. Dr. Gibson summarized this information and moved that the program be recommended to the Presidents' Council. Dr. Gitenstein seconded the motion. The motion carried.

B. Contingent Approval Criteria for Petitions

The committee reviewed the draft document submitted regarding contingent approval criteria for petitions. Members of the committee indicated that some of the criteria items should be required for any action taken by the Academic Issues Committee. These items include #1, 4 and 5. There was consensus that these were generally appropriate criteria to be used for contingent approval purposes. Dr. Gitenstein indicated that edits would be made to the draft and recirculated. The Secretary of Higher Education's Office will consult with the Attorney General's Office to ensure compliance with statutory obligations.