

ACADEMIC ISSUES COMMITTEE

Friday, October 12, 2007 – 2:00 PM Teleconference

MINUTES

Present:

Raymond	Yannuzzi, Chair	Camden CCC
James	Burkley	Rutgers University
Vinton	Thompson	Kean Univ.
Carlos	Hernandez	New Jersey City Univ.
Sr. Theresa	Martin	Felician College
Dana	Knox	NJIT
Karen	Putterman	UMDNJ
Sr. Francis	Raftery	College of St. Elizabeth
Edward	Yaw	CC of Morris
Marguerite	Beardsley	CHE
Allison	Samay	NJ President's Council

The meeting was called to order at 2:00 pm.

I. Approval of the Minutes of the September 7, 2007 Meeting

A motion was made and seconded to approve the minutes of the September 7, 2007 meeting. The minutes were unanimously approved.

II. NEW PROGRAMS (Action Items)

A. Burlington County College

1. Associate of Arts in International Studies

It was noted the curriculum list was missing specific course numbers and names under the General Education list.

It was moved and seconded to recommend the program to the President's Council. The motion carried unanimously.

B. Thomas Edison State College

1. Bachelor of Science in Organizational Leadership

It was noted that the Program Announcement Cover Page was not included but the required material was included.

It was moved and seconded to recommend the program to the President's Council. The motion carried unanimously.

III. ACTION ITEMS

A. Rowan University requests waivers from the full process to convert the following specializations to full program status:

1. B.S. Business Administration with a Specialization in Human Resource Management to a Bachelor of Science in Human Resource Management

It was moved and seconded to recommend the program to the President's Council. The motion carried unanimously.

2. **B.S. Business Administration with a Specialization in Entrepreneurship to a Bachelor of Science in Entrepreneurship**
It was moved and seconded to recommend the program to the President's Council. The motion carried unanimously.
3. **B.S. Business Administration with a Specialization in Management to a Bachelor of Science in Management**
It was moved and seconded to recommend the program to the President's Council. The motion carried unanimously.

IV. INFORMATION ITEMS

A. Atlantic Cape Community College

Initiation of a Certificate Program

- Business Paraprofessional Management Certificate
Information Acknowledged.

Initiation of a Program Option

- Office Systems Technology: Computing for Small Business Option, A.A.S. Degree
Information Acknowledged. (Course descriptions are not needed)

Termination of a Program Option

- Hospitality Management: Travel and Tourism Option, A.A.S. Degree
Information Acknowledged. (In future, Notice of Termination letter to NJ Presidents must be sent and copy of the letter needs to be included in AIC information).

B. Brookdale Community College

Initiation of Eight Program Options

- Digital Animation and 3D Design: Game Programming Option, A.A.S. Degree
- Computer Science: Programming Option, A.A.S. Degree
- Computer Science: Web Development Option, A.A.S. Degree
- Mathematics/Science: Environmental and Earth Sciences Option, A.S. Degree
- Human Services: Corrections Option, A.A.S. Degree
- Humanities Program: Creative Writing Option, A.A. Degree
- Social Sciences: Anthropology Option, A.A. Degree
- Social Sciences: Ethnic Studies Option, A.A. Degree

CLARIFICATION NEEDED:

All options from Brookdale were sent back to the college for clarification. The options were missing the course listings for the base programs with a list of the new option courses that differ from the base program. The proposals should be re-submitted to the AIC for consideration at the next meeting.
(See AIC Manual page 9 & 10, Item D. 1. Initiation of Program Option).

Change in Nomenclature

- From Ornamental Horticulture to Horticulture Certificate
Information Acknowledged.

Initiation of Two Certificates of Achievement

- Floral Design Certificate of Achievement
- Landscape Design Certificate of Achievement
Information Acknowledged.

- C. Camden County College
Initiation of a Certificate Program
- Culinary Certificate
- Information Acknowledged.**
- Termination of a Program Option*
- Health Science: Medical Radiography Option, A.A.S. Degree
- Information Acknowledged.** (In future, Notice of Termination letter to NJ Presidents must be sent and copy of the letter needs to be included in AIC information).
- D. Hudson County Community College
Initiation of a Program Option
- Science and Mathematics: Biology Option, A.S. Degree
- Information Acknowledged.**
- Initiation of Two Certificate Programs*
- Practical Nursing Certificate
 - Paramedic Science Certificate
- Information Acknowledged.**
- E. Sussex County Community College
Initiation of Three Program Options
- Liberal Arts: Pre-Law Option, A.A. Degree
 - Science/Mathematics: Information Systems Option, A.S. Degree
 - Graphic Design: Gaming Option, A.A.S. Degree

CLARIFICATION NEEDED:

All options from Sussex were sent back to the college for clarification. The options were missing the course listings for the base programs with a list of the new option courses that differ from the base program. The proposals should be re-submitted to the AIC for consideration at the next meeting. (See AIC Manual page 9 & 10, Item D. 1. Initiation of Program Option)

Termination of Five Options and Programs

- Computer Information Systems: Networking Option, A.A.S Degree
 - Computer Information Systems: Internet Systems Option, A.A.S Degree
 - Computer Information Systems: Programming Option, A.A.S Degree
 - Medical Transcription Certificate
 - Nurse Aide Training Program
- Information Acknowledged.** (In future, Notice of Termination letter to NJ Presidents must be sent and copy of the letter needs to be included in AIC information).

V. Old Business

- A. The AIC Manual has been updated for the 2007-2008 Academic Year. All of the suggested language changes discussed at our last meeting have been included in the new manual. **New manual was emailed to all AIC members and related staff. The new 2007-2008 manual is also on the New Jersey President's Council website and on the AIC website.**
- B. As discussed and approved at our last meeting, notification to submitting institutions was accomplished by distributing the minutes to all of the colleges that had items on the September 7, 2007 agenda. **We will continue sending the minutes to all colleges on the agenda for meetings as they are completed.**

VI. New Business

We will be emailing copies of the *Required Document Charts* for information items to all the AIC members. These will be sent next week. We ask that you review them and we will discuss them at the next meeting on November 2, 2007.

Dr. Yannuzzi thanked everyone who participated in the teleconference meeting and reminded everyone that the next AIC meeting is scheduled for November 2, 2007.

The meeting was adjourned at 2:14 pm.

Respectfully submitted: Dr. Raymond Yannuzzi, Chair AIC.